

Stella Maris Parish Stewardship – Ministry Descriptions 2023

Ministry	Ministry Description
Adult Faith Formation Committee	Focuses on planning a variety of opportunities for adults to grow in their faith
Advent Small Group Leader	Moderate a small group discussion and reflection on readings pertaining to the Advent season
Altar Linens Care	Launder and press liturgical items needed for Mass
Altar Sodality (BH or JP)	Maintain the altar, linens & flowers, as well as fundraise for special projects around the church and grounds
Art & Environment	Arrange, care for plants & flowers, and help decorate a church site with seasonal, liturgical symbols
Beautifying Parish Grounds	Singly or with a group, tend the parish site gardens and landscaping under direction of parish maintenance
Bible Study Groups	Offer opportunities for bible study and conversation in informal, relaxed settings
Book Club	Meet monthly to discuss thought provoking books
Building & Grounds Committee	Identify long- and short-range facility needs and assist in developing and implementing the facility plan.
Cemetery Care	Oversee the fiscal management and maintenance of parish cemeteries including maps and burial records
Christ Child Society	Dedicated to providing material resources like baby layettes to ensure children's basic security and comfort
Christian Service & Responsibility CSR	Oversee charitable giving, facilitate works of mercy and social justice activity in the parish
Collection Money Counting	Count donations from weekend offertory at bank on Mondays in Egg Harbor or Sister Bay
Communion to Homes/Nursing Homes	Trained Eucharistic Ministers who distribute the Eucharist to homebound, nursing home, and hospital
Conversation Partners	Partner with non-native English speaker to practice and improve their English-speaking skills
Council of Catholic Women (CCW)	Invite women to leadership, fundraising, hospitality, prayer, spirituality, community, education, and service
Discipleship Team	Help others deepen their relationship with Jesus Christ and foster a culture of intentional discipleship
Faith Formation - Adult	Provide a variety of opportunities for parishioners to connect in growing their relationship with God
Faith Formation Catechist – Youth	Help our youth come to know, love and serve Jesus
Finance Council	Oversee fiscal planning, reporting, investments and internal controls, property management
Food Pantry Committee	Support, maintain, and stock a 24-hour, 7 day a week food pantry at parish's Fish Creek site
Funeral Lunch Helpers/Bakers	Bring a dessert or salad for funeral or parish gathering and/or serve and clean up afterwards
Knights of Columbus	Fraternal benefit society for adult men espousing the core principles of Charity, Unity, Fraternity, Patriotism
Lenten Small Group Leader	Moderate a small group discussion and reflection on readings pertaining to the Lenten season
Loaves & Fishes	Plan and serve meals to community once a month in Sister Bay
OCIA (fka RCIA)	(Order of Christian Initiation for Adults) Accompany adults on their journey to becoming Catholic
Office Helpers (Egg Harbor)	Help in the parish office Thursday afternoons to file, copy, stuff bulletin inserts, or prepare mailings
Pastoral Council	Advise the Pastor on current and future parish matters and recommend plans to fulfill the parish mission
Pew and Entry Way Organization	Keep the pews, bulletin boards, and church vestibules neat and tidy
Phone Callers	Place calls to others for various initiatives in the parish (e.g. Stewardship follow-up, parish surveys, etc.)
Prayer Group Facilitator	Facilitate various prayer or scripture study activities during the year such as Advent or Lenten study
Prayer Vine	Accept and pass on prayer intentions via emails; pray for intentions of others
Prayer Shawl	Crochet or knit prayer shawls or lapghans blessed and offered to parishioners in times of joy or need
Respect Life	Seek to transform society where every human is valued and protected from conception until natural death
Saint Vincent de Paul Society	Through personal visits, offer financial help and a caring presence to those in need
Snow Pushers	Clear snow with a shovel from sidewalks and entrances of church and office sites
Stewardship Committee	Promote service of talents and sharing of material and financial resources
Technical (computer, sound, etc.)	Assist parish with equipment or projects that require technical, computer, internet, or sound expertise
Worship Commission	Plan, prepare and evaluate liturgical celebrations, art, and environment. Recruit and train worship ministers
Altar Server	Assist the Priest at Mass (youth or adult)

Cantor or Choir	Inspire song participation at liturgical celebrations throughout the year as musician, cantor and singer
Collections Courier	Secure offertory collections in bank bag and deposit in local bank after weekend Mass.
Eucharistic Minister	Assist in distribution of the Holy Eucharist at Mass or to the homebound
Reader	Proclaim the Word of God, Universal Prayer and announcements at Mass
Sacristan	Prepare for the celebration of Mass: open and lock the church, light the candles, prepare and clean the sacred vessels, prepare the wine, hosts, sacred linens, liturgical books, and ensure liturgical roles are filled
Usher/Greeter	Welcome people to Mass, select the Gift Bearers, seat and assist people, pass collection baskets, distribute information, coordinate communion lines, and assist anyone who becomes ill or needs help
Youth Group	Help organize social, spiritual, and service opportunities for youth

