

# Stewardship Committee Meeting Minutes for December 13, 2019

In attendance: Bernie Freeman, Mark Kuntsman, Becky Nash, Tom Polacek

- Meeting opened with St. Francis Pledge prayer and discussion led by Becky. Committee signed the pledge and made a commitment to work toward less use of paper in future drives. The committee will continue to use recycle bins and real or recyclable dishes at volunteer event.
- Group discussed the following 2020 Stewardship plan items and actions:
  - Becky will talk to Father Tom in January regarding his past best practices with stewardship and our desire to move to electronic and Mass-time distribution of stewardship drive items.
  - Tom shared four goals for endowment while the diocesan campaign is going on: 1) Clean up leadoff ask list (Tom), 2) Refresh ask material package (Bernie), 3) Sync communication between Endowment and One:One campaign (Tom), 4) Provide Finance council with indirect and direct costs of endowment purpose with thresholds for withdrawal (\$1M, \$2M, etc.) so understood for years ahead (Tom).
  - Bernie will maintain endowment material in church and donor lists and thank you's.
  - Oversight on new parishioner welcome will continue. Becky will check again with Dixie and Jan on endowment and stewardship material they share.
  - Bernie will continue oversight of visitor brochure restock and placement in churches. She will review Mass attendance and expect to have announcement at three busiest times in season regarding donations—probably Memorial Day, Fourth of July, and maybe Labor Day or the 1<sup>st</sup> week of August.
  - Tom will make an appeal to the Pastoral Council to take ownership of the Annual Report. He will include points as to why they should own it as well as a process document to help in the transition.
  - Group discussed modifying our drive process to have parishioners fill out the pledge forms at a Mass in June and possibly hand in at offertory. An example of the pledge card could be shown as an insert prior to Stewardship weekend and have an electronic form built online. We could have people bring up pledge cards at subsequent weekend Masses. Becky will create June calendar for drive. Group also agreed to continue Witness talks and will give names to Becky.
  - Prior pastor agreement was that Stewardship owned the month of June for fundraising. Any requests for fundraising should go to Finance Council as gatekeeper. We continue to feel fundraising should be kept to a number of asks less than our Stewardship asks.
  - Tom will ask if Kathy would be willing to lead telephone follow-up process.
  - The Volunteer Appreciation Open House date was set for Thursday, Sept. 17 in Sister Bay from 6:00 – 8:00 as before. No change in attendance from 2018 to 2019 at 76 people.
  - Becky reported that there no longer is a diocesan-wide stewardship Sunday, so we will no longer do anything around this.
- The 2020 meeting dates were set pending approval from absent members:  
Thursdays in Sister Bay: 4/16-10:00 AM, 5/21-10:00 AM, 8/13-10:30 AM, 12/10-10:30 AM
- Bernie led the closing prayer.

Next Meeting date: **Thursday, April 16, 2020 in Sister Bay at 10:00 AM.**

Future Meeting dates in Sister Bay: 5/21-10:00 AM, 8/13-10:30 AM, 12/10-10:30 AM