

Stewardship Committee Meeting Minutes for 12/17/2018

In attendance: Bernie Freeman, Mark Kuntsman, Becky Nash, Tom Polacek, Kevin Revolinski, Doug Van Vorous

- Meeting opened with prayer led by Becky.
- Group discussed 2018 plan results and ways to improve/modify for 2019. Items that were discussed or need action:
 - As a member of the Pastoral Council, Tom will ensure alignment of the stewardship plan to the parish mission/vision and plan as it develops. Stewardship plan will be finalized with committee via e-mail by March 2019.
 - Becky will have new parishioner signup process include endowment and history brochures. In the future, may include the updated endowment ask package.
 - Bernie will continue to restock history visitor brochures and yellow donation envelopes in pews. It was decided to continue to have visitor appeals in announcements at the three major holiday weekends: Memorial Day, July 4, and Labor Day. The endowment may also be mentioned at this time as another way for visitors to contribute.
 - Tom will ask the Parish Council to take ownership of the creation of the annual report in 2019.
 - It was decided that Stewardship Kick-off weekend will be on June 22/23 – one week later than 2018 to avoid Mission Speakers on June 15/16, 2019. Father will still speak about stewardship for the homilies at all Masses on June 15/16 with the understanding that he can change this date to talk on kick-off June 22/23. Witness speakers will speak at all Masses after the creed on kick-off June 22/23 (whether Father speaks or not).
 - It was decided to add a Stewardship financial needs talk at all the Masses on June 8/9 weekend to increase the congregation's understanding of the parish finances and needs prior to the stewardship drive.
 - The stewardship drive mailing will be mailed Friday, June 21, 2019. In the future, the new website may be utilized for stewardship drive and endowment input and links.
 - Index cards for follow-up call outs will be ready starting Friday, July 12, 2019.
 - All call outs should be completed in two weeks—by Friday, July 26, 2019.
 - Volunteer Appreciation Open House was set for Thursday, 9/19/2019 in Sister Bay. Tom will begin planning process, but will not be available for the open house, so Bernie and Mark will lead.
 - A bulletin article and announcement thanking people and giving them an update on stewardship drive results will occur on Diocesan Stewardship Weekend in November. Becky will handle.
- An endowment update and future plans were discussed. Expected 2019 actions:
 - Create and publish weekly bulletin articles or reminders about the endowment.
 - Create a year-end report of endowment progress to current contributors and possibly include names of contributors to date.

- Tom and Bernie will refresh ask package by May 1, 2019 to be ready for resuming ask activity as seasonals return. Package may include names of contributors to date. The brochure may be updated and potentially be modified to have a tear-off envelope addressed to the foundation.
- Tom will reach out to endowment advisory committee to thank them and ask them to continue assistance.
- Decided on 2019 Stewardship Committee meetings. Five meetings were scheduled: 5/9, 6/20, 8/15, 10/3, 12/9.
- Doug led closing prayer.

Next Meeting date: **Thursday, May 9, 2019 in Sister Bay at 3:00 PM.**

Future 2019 meeting dates Thursdays 6/20, 8/15, 10/3 & Monday 12/9