

Worship Commission Agenda – October 16, 2025

10:30 am, Parish Office

Members present: Mary Gomoll, Father Tom, Shirley Raasch, Sharon Fitzgerald, Mike and Lynn Collom, Angela Packard, Larry LePorte, Deacon Tony Abts, Marilyn Holland, Connie Brandt, Mickie Mostardi, and Diane Kahlscheuer.

- **Opening Prayer** by Sharon Fitzgerald
- **Approval of minutes from September 9, 2025** - *Connie moved to accept the September minutes; Marilyn seconded the motion. Minutes approved.*

OLD BUSINESS

- **20th Anniversary Mass Review**

1. Please share your thoughts about the anniversary Mass.

2. What was special?

Shirley shared that the mass at Baileys Harbor was very emotional including the procession, blessing of the altar, the music and the choir. Kathy Wolff told Mary she thought the choir and music were exceptional. It was also nice to see past members attending the mass and luncheon. Mary shared she was very impressed with the Bishop and how he handled some changes in the readings. Angela shared the kids were excited to serve for the Bishop.

3. What did you like?

Everyone agreed the Bishop's homily was special and that he impressed many people for his personal attention when meeting and greeting them.

4. What would you like to replicate in our weekend Masses going forward?

Deacon Tony stated we need to continue to support the music ministry at a high level by giving them opportunities to expand and license to be creative with new music.

He believes that music is one of the values that brings people coming to church. These important values include; Hospitality, Homily, and Hymns.

Angela stated when she brings a guest with her to mass, she thinks about what the music will be so it will give her guest a positive experience.

Lynn stated they are always looking for new members for the choir.

- **November, the Month of Remembrance of our beloved dead**

~ Angela and Mary will create a poster listing the names of those buried through Stella Maris from November 2024 through October 2025. Darker background with white letters. Mary will pick the posters up from Innovative Printing and Marilyn will help her put them together.

Angela stated there are 34 members so far to be listed on the poster

~ Mickie, Kriss, Helen, Diane, and Mary will check to see if we have enough clear glass votive holders for our open churches. Use 10-hour votive candles.

~ The posters and candles will be in place for the weekend of November 1/2 and the names of the deceased will be read at all Masses that weekend. Posters and candles will remain up through the third weekend in November and should be removed before Christ the King Weekend.

- **All Saints Day Mass** – Saturday, Nov. 1 (Not a holy day of obligation) – Mass at 8:00 in BH
Lynn stated there will be music
Lynn also shared that Mr. Les Kiehnau will lead a cemetery walk followed by the rosary at the Jacksonport site beginning at 4:30 Nov. 1st
- **All Souls Day** – Sunday, Nov. 2 – All weekend Masses will use the All Souls Day readings rather than the 31st Sunday in Ordinary Time readings. **Father and Deacon chose to use the following readings from the Lectors Workbook.**
The readings will be:

<i>Wisdom 3: 1-9</i>	<i>Romans 8: 14-23</i>
<i>Psalm 23</i>	<i>Luke 7: 11-17</i>

Larry will get this information to the readers and sacristans so they can mark the books
- **Thanksgiving Day Mass** – Thursday, November 27 – Mass at SB at 8:00 AM
Lynn stated there will be music
- **Solemnity of the Immaculate Conception of the Blessed Virgin Mary** – Monday, December 8 -
8 am Fish Creek, 6 pm Baileys Harbor, TBD Washington Island
Deacon Tony will go to Washington Island

LITURGICAL MINISTRIES UPDATES

- **Sacristans** - Briefly review the diocesan recommended manner of handling the corporal and purificators after Mass.
Mickie is concerned that everyone isn't following the correct procedure while handling the damp linens after mass is completed.
The correct procedure for the sacristan and launderer:
 - 1. Fold up the linens and place them in a bin with a cover.*
 - 2. The person laundering the linens should take the covered bin home.*
 - 3. The linens should be hand-rinsed in the bin.*
 - 4. The water from the bin should then be poured out into a planter or outside into the ground. The water is not to be poured down the drain unless that sink goes directly into the ground.*
 - 5. The linens are then laundered and pressed as usual.*
 - 6. Return clean linens to church in the bin.*

It was suggested that 2 bins be purchased for each site so that all are the same and everyone can follow the correct instructions.

Lynn has the procedure written and will send it to Deacon Tony to review. Deacon will send it to Larry who will send the correct procedures to all the sacristans and

those who wash the linens.

Mickie also asked who should be in charge of arranging for the gift bearers; the sacristans or the ushers? It is the job of the ushers to arrange for the gift bearers, but the sacristan may have to remind them of this task.

- **New Ministers**

1. How many new ministers did we get this year? *Larry will let us know next meeting*

2. How do new ministers receive guidelines for their ministries?

The final, Diocesan-approved, guidelines for Extraordinary Ministers of Holy Communion was distributed by Deacon Tony and will be made available online through an email in MSP. Larry will send out a special email to all extraordinary Ministers.

3. How do we welcome and get to know our new ministers?

The sacristan welcomes them when they checkin, explains the procedures and introduces them to the other ministers.

4. How do we connect those new people to our existing ministers?

The ushers or sacristan will direct them to existing ministers who can answer questions.

We were also reminded that new and existing ministers should wear appropriate clothing to Mass when performing a ministry. No shorts or short skirts, no jerseys, etc. The reminder should go out through MSP.

- **Eucharistic Ministers** – When there is a deacon present, a Eucharistic minister might find themselves out of a job. Is there any way to avoid this or notify them before they come up to distribute?

See the new approved guidelines for Extraordinary Ministers of Holy Communion

- **Usher Safety Training**? - Will there be a refresher meeting for existing and new ushers? There have been a few situations this summer that needed extra observance.

The safety committee is looking into setting a meeting date, possibly in the spring.

There should also be another AED training for the ushers and anyone in the parish.

Father Tom mentioned the Altar candles at Sister Bay are placed further away from the back wall for fire safety. Father Tom also reminded those churches which have veils to use them at all Masses, including daily Mass.

- **MSP**

1. Could ministers not be scheduled by MSP for more than 1 or 2 ministries in a Mass?
MSP occasionally schedules a person for more than one position only if there is no one else available to fill the positions for that mass.

2. Is there a tweak that can be done to the program so that more than 1-2 ministries won't be permitted? This is especially important for sacristans.
Larry adjusted MSP so that sacristans will not be assigned additional positions

3. Should we encourage our ministers to find a sub on their own and then let MSP know?
People can find a sub, but it is very important that the sub accept the position through MSP.

- **Need to have a parish-wide ministry meeting again for updating and training, probably in late May or early June.**

The last parish-wide ministry meeting was held in 2023. This meeting is an excellent time to bring new and experienced ministers together. It would also be an opportunity to invite people to attend who are considering volunteering for a ministry.

NEW BUSINESS

- **New Pastoral Council Worship Representative** is Mike Collom. Mike stated he appreciated the trust and support toward the music program. This year there was music at every scheduled mass. Mike shared that Lynn and Barb have really stepped up as accompanists, for which we are very grateful. There were 22 parishioners who participated in the choir for the 20th Anniversary celebration. The next step will be recruiting some cantors, offer cantor training, and planning music for the seasons.

- **Feast of the Dedication of the Lateran Basilica in Rome** – Sunday, Nov. 9 – All readings on Nov. 8/9 will come from this feast rather than the 32nd Sunday.
Mary will let Larry know the location of the readings

- **Update on Ecumenical Thanksgiving Service with Immanuel Lutheran** on Wednesday evening, November 26 at 6PM. It's our turn to host the service at Baileys Harbor. We are responsible for: Host church, worship guide, music, provide fellowship afterwards

Father Tom and Deacon Tony will lead the service along with Pastor Gary. There are usually 45-60 people from the two churches attending the service. Fellowship will follow to include treats and coffee. Deacon Tony will talk to Pastor Gary and Mike & Lynn will plan the music for the service. He will also ask about possibly inviting other churches to attend the service, especially Fish Creek Community Church. It would be a nice time to invite the Fish Creek Community Church members to hear their organ played and thank them for their gift.

- **Participation in the Ecumenical Thanksgiving Service on Washington Island???**

Since this service is always held the evening before Thanksgiving (November 26th) at 7pm it requires an overnight stay because of the ferry schedule and doesn't work well for us.

- **Advent** - Begins the weekend of November 29-30 (weekend after Thanksgiving)

1. **Environment** includes an Advent wreath of natural greens with 4 large candles (3 purple, 1 pink) and hurricane glass around them, the inclusion of purple either in the altar cloth or as a banner or on the wreath table music. Simplify decorations
Mary will work with each site environment volunteer

2. **Advent reflection booklets** have been ordered from Liturgical Press.
Mary and Connie will divide the books and deliver to each site before by Nov.21st

3. **Advent/Christmas flyer** - Should we consider making up a simple one-page flyer with Advent and Christmas prayer opportunities?
The flyer would be inserted in the Nov 22/23 Bulletin or Nov 29/30 Bulletin. It should contain dates, times and locations for Advent and Christmas season, Holy Day Masses, reconciliations times, Advent small groups, and Vespers.

4. Who would do this?

Larry and Mary will gather the information to put on a flyer

- Vespers? If so, time & day? Who would lead?
Deacon Tony, day, time and place TBD

- Is there anything else going on musically during Advent – Lessons & Carols? Or a Taize service? Or a Marian concert?
Lynn stated there hasn't been any discussion on additional music except something possibly for the December Loaves and Fishes dinner.

- Advent Reconciliation times / days?

<i>Mon. Dec. 15 at Fish Creek</i>	<i>5-6pm</i>
<i>Tues. Dec 16 at Jacksonport</i>	<i>5-6pm</i>
<i>Wed. Dec 17 at Egg Harbor</i>	<i>after the 8am Mass</i>
<i>Thur. Dec 18 at Sister Bay</i>	<i>5-6pm</i>
<i>Fri. Dec 19 at Baileys Harbor</i>	<i>after the 8am Mass</i>

- Christmas and Solemnity of Mary Mass Schedule

should also be on the flyer

Christmas Eve (Wed 12/24) - 10:30 am WI, 4pm FC, 4pm SB, 10pm EH

Christmas Day (Thur, 12/25 - 8am BH, 10am JP

- **Our Lady of Guadalupe** – Friday, December 12th – Mass at 8:00 am at BH – Will there be a celebration on the following Sunday at Sister Bay after the 10 am Mass?

There wasn't a celebration last year because of lack of help. Deacon Tony will research who to contact and check if someone is wanting or planning a celebration this year.

Deacon Tony found out that Sts. Peter & Paul in Institute has a large celebration for Our Lady of Guadalupe and that many of our parishioners go to that one. There is no reason for us to duplicate what they are doing.

Next Worship Commission Meeting – Tuesday, November 11 at 10:30? - YES

Prayer Leader - Mary Gomoll

Closing Prayer