

# St. Joseph Catholic Church, Finance Council

November 19, 2018  
5:30PM  
DeVries House (Library)  
Church Street  
Bowling Green, KY 42101

## MINUTES

### PRESENT:

Fr Ryan Harpole, Fr Gary Clark, Deacon Conrad, Bayne Million, Suzie Cundiff, Steve Thornton, Claudia Valladares, John Winstead

### ABSENT:

#### 1. CALL TO ORDER/OPEN REMARKS:

5:30pm. Opening prayer by Fr Ryan

#### 2. APPROVAL OF THE MINUTES FROM (10-15-2018)

All were in favor of approval of the minutes.

#### 3. ADDITONS TO THE AGENDA

No additions to agenda.

#### 4. APPROVAL OF THE AGENDA

##### Financial statement:

We reviewed October's finances. Jane had a spreadsheet and a handout/snapshot for all members. **(copies attached)**

##### Items discussed were:

Regular offerings up YTD 1.64% from last yr. Restoration/building fund offerings were up 126.25% compared to last year at this time. Under G&A expenses the question was asked, again, about the Gas (Atmos) bill. Suzie Cundiff asked, if possible, for the office to provide an itemized explanation of these bills since this has been an ongoing issue.

Fr Ryan applied for and received a Grant (\$3,617.92). Money from this will be used for faith formation classes and supplies.

##### Recap the Revers Raffle: Fr Ryan

All the tickets were sold. (200 tickets)

Youth received \$6,500.00 from the event.

Remainder of profit (approx. \$10,000.00) will go to the Parish.

Fr Ryan will be taking the emcee-Steve Wilson-out to lunch and presenting him with a plaque.

##### Electronic giving:

Bayne proposed the idea of placing cards in the pews with an explanation of the options and steps for electronic giving. Fr Ryan will have Kathleen discuss this idea with the electronic giving company.

**Purchase updates on 429 and 423 Church Ave properties.**

**429 Church Ave (grey)**

Closing is scheduled for 11-20-2018

1<sup>st</sup> and now 2<sup>nd</sup> units are rented. 3<sup>rd</sup> unit is awaiting background check for possible rental contract.

**423 Church Ave (purple/brown)**

Closing is scheduled for 11-26-2018. Once closing is, final we will need to renew the lease with the current tenants. Spanish interpreter will need to be present.

\*Mike Reynolds, attorney at law, will be handling the closings.

\*\*Church is required by law to open two new bank accounts for deposits from the rental income from these properties.

**How and when to formally announce acquisitions to Parish.**

We believe that transparency is important, and we will provide this and all financial updates to the Parish along with the fundraising information.

**Form and publish Building Committee names.**

Jerry Starkey

Mark UpdeGraff

MaryBeth Conrad

Alfonso Casana P.E.

Bayne will contact the suggested committee members to confirm their service.

**Scott, Murphy and Daniel timetable for bidding process.**

The remainder of the bids should be complete in 1-2 weeks. Keith with EOA is working with Joe Meyer regarding the masonry bids.

**Parish Hall renovation: Fr Ryan**

To date approximately 35-40K has been collected for the renovation. Fr Ryan plans to meet with the Knights of Columbus regarding a donation towards this project. Also, Fr Ryan will meet with members of the MEALS program regarding charging them rent for the space. Money from this would go towards the renovation project. Items discussed for renovation:

Floors

Paint

Ceiling tile

Lighting

Appliances

Update bathrooms

Continue flooring to back hall entrance to the Church

**Generis: Steve McSwain and members**

They will meet the office staff on Thursday 11-29-2018 at 10:00am.

## **5. NEW/OLD BUSINESS**

Fr Ryan will be meeting with Knights of Columbus and MEALS program members regarding Parish Hall donation and rent.

Kathleen will contact electronic giving company.

Adam with SKY Properties meeting with Jane on Tuesday Nov. 20, 2018 to set up two bank accounts for the rentals.

Bayne will contact Building Committee possibles to confirm their service.

## **6. ADJOURNMENT**

Meeting adjourned at 6:21pm with a closing prayer by Fr Ryan.

## **7. NEXT MEETING DATE(S):**

December 17, 2018 at 6:00pm at the Stone House.

**\*This will be a Christmas party hosted by Fr. Ryan and Fr Gary**