

ST. JOSEPH CATHOLIC CHURCH

Finance Council Meeting Minutes

October 28, 2020

Members Present: Fr. Ryan Harpole, Dcn. Larry Conrad, Bayne Million, Kathryn Kemp, Steve Thornton, Chris Vowels, and John Winstead

Members Absent: None

Call to Order

Bayne Million, Chairman, called the meeting to order at 6:00 p.m. with Fr. Ryan Harpole offering the opening prayer.

Review and Approval of Minutes

The first item on the agenda was the review of the minutes from the September 30, 2020 meeting. With no further discussion on the minutes, Kathryn Kemp made a motion to approve the minutes with a second by John Winstead. The Council unanimously approved the minutes.

Review of September Financial Statements

The Council next reviewed the September 2020 financial reports. Regular collections were down 23% from September 2019; however, it was noted that there were only four weekends this year compared to five weekends last year. Expenses were reasonably consistent with the prior year. Overall, the net loss for September was \$9,512 compared to net income of \$453 last year. There was a brief discussion of the \$68,000 COVID-related PPP loan and when that might be forgiven. Following a motion from Chris Vowels and a second by Kathryn, The Council approved the financial statements.

Diocese of Owensboro Disciples Response Fund

The Parish held the annual Disciples Response Fund Appeal on the weekend of October 17 and 18. This year's Appeal was scaled back from previous years with no four to five-week lead-in. No further action is required.

Rental Properties Update

Bayne gave an update on the remaining rental property. The lease on one unit is set to expire in November, another unit will expire in December, and the third unit is currently on a month-to-month lease. The Council agreed to continue renting out the units until May or June 2021, at which time the building will be razed and the lot graveled. Bayne will contact and let the property management company know of the Council's decision.

RENEW Update

Bayne and Fr. Ryan updated the Finance Council on several aspects of the RENEW Project.

- Restoration Update – The roof is complete and the exterior brickwork will be complete in about three weeks. New doors are supposed to be delivered and installed on Friday, October 30. Fr. Ryan and Dcn. Larry are not happy with the polyurethane topcoat that was applied to the parish hall floor. The Council discussed how to best address this issue with the contractor. Steve Thornton recommended sending a letter to the contractor

memorializing the poor quality of work and why payment is being withheld for now. Scaffolding will be installed at the end of November, and Conrad Schmidt will then begin painting the interior of the Church on January 4, 2021.

- Parishioner Outreach – The RENEW update letters discussed at the last meeting will be sent out to parishioners the week of November 2nd. The Parish Council took exception to letter C, which asked those donors who had fulfilled their pledge amounts to consider donating more. Bayne shortened the letter to just include an update of the restoration process and thanking them for their donations. The Council discussed having Finance Council members speaking at the Masses; however, that was rejected in favor of just communicating through the letters. In addition, the open house event was put on hold until possibly spring when much of the interior painting will be complete.
- Grant Applications – Bayne updated the Council on one local foundation that is in the process of winding down, so that will not be an option for any grants. However, Kathleen Baumgarten and Generis are continuing to seek out other avenues for grant funds.
- Parish Mission Statement – The Parish Council approved the new mission statement for use with the grant applications. In addition, the mission statement has been posted on the parish website.

Other Business

Fr. Ryan said the Christmas party for the Parish Council, Finance Council, and the staff will be held on December 28, 2020, at 6:00 pm in the Parish Hall. Father may prepare his famous elk sliders for the party.

November Meeting Date

The Finance Council will hold its next meeting on December 1, 2020, at 6:00 p.m. in the rectory.

Adjourn

With there being no further discussion, Fr. Ryan adjourned the meeting with a closing prayer at 6:49 p.m.

Respectfully submitted,

Chris Vowels
Secretary