



Title: Open Flame
Policy #: 28
EXPIRES: When Replaced
ISSUED BY: Church Council
SIGNED:

1 History

VERSION	DATE APPROVED	UPDATED BY	PURPOSE FOR CREATION/UPDATE
1.0	12/16/08		TO PREVENT FIRES IN OUR FACILITY

2 Scope

This policy is part of St. Paul Lutheran Church's organizational policies. This policy applies to all Congregation members, volunteers, staff and community members.

3 Policy

Open flame candles are not permitted in the Worship Center except for the following:

- Liturgical candles in the Altar area
- Unity Candles for weddings
- Christmas Eve Candlelight service candles held by the pastors & choir

Open flame candles are not permitted in the Fellowship Hall or any other rooms in the building except for the following:

- Candles seated in votive cups and/or with glass enclosures over the flame
- Sterno fuel for warming food

4 Procedure

Those allowed to hold candles as indicated in the policy must be reminded of the following:

- Keep the candle flame a safe distance from other people's hair.
- Don't tip candles that are lit.
- Unlit candles must be tipped toward lighted candles in order to light them.

5 Forms

None