

**St. Paul Lutheran Church**  
**Council Meeting Minutes**  
 Tuesday, November 17, 2020

Attendees: Donna Felch, Margaret Hand, John Rische, Michelle Bohm, Jeff Berg, Mark Sbrocco, Stefanie Trakel, Jane Marotz & Pr Kyle Backhaus

Excused: Brad TenPas & Tom Splittgerber

Guest: Christina Zeuner

Topic	Discussion	Action	Responsible Party
Call to Order		President Margaret Hand called the meeting to order at 6:33 pm.	
Opening Prayer		Margaret opened with prayer.	
Early Childhood Center Ministry Update	<p>Christina Zeuner shared enrollment numbers for the school and childcare programs, all are very strong. Childcare has a waiting list. Significant changes were made to try to mitigate the spread of COVID. So far so good, we've had just one case, which caused a group of children and staff to be quarantined, but no one contracted the illness. Parents have been very respectful of the new policies and do keep their children home at any sign of illness.</p> <p>The Christmas Program this year will be virtual. Staffing is very solid right now, the teachers are working hard and greatly appreciate the support of the Council and Congregation.</p> <p>Another \$16,000 grant has been received from the State to maintain staff and quality care during the pandemic. \$8,480 was received in September for the same purpose.</p> <p>Tuition for the 2021-22 school year was discussed. It was determined that there will be no increased for this next year.</p>	The Council thanked Christina for the fantastic job she has done in a very difficult situation to maintain a great program for our children. A warm thank you for the staff was expressed as well.	
October Secretary Report		A motion was made by Margaret Hand via email on 10/22/20 to approve the October Secretary's Report. Donna Felch seconded the motion. Motion carried unanimously.	

<p>October Treasurer's Report</p>	<p>The PPP Loan in the amount of \$238,000 has been converted to a grant by the federal government. Discussion was held on where to deposit the funds. These funds will likely be used as the pandemic continues and staff need to be off of work due to various pandemic-related issues.</p>	<p>A motion was made by Mark Sbrocco to put the \$157,080 St. Paul and \$47,600 ECC grants into the Ministry Development Account, as St. Paul covered the ECC shortfall at the end of the 2020 fiscal year; along with putting the \$33,320 TGP grant into their general dedicated account. Michelle Bohm the motion. Motion carried unanimously.</p> <p>A review of the Dedicated Accounts will be done at the December Council Meeting.</p> <p>A motion was made by Margaret Hand to approve the October Treasurer's Report. Jane Marotz seconded the motion. Motion carried unanimously.</p>	<p>Stefanie Trakel</p>
<p>Church Office Hours</p>	<p>Stefanie Trakel proposed closing the Church Office on Fridays until further notice, effective in December. As the pandemic continues, Fridays are becoming increasingly slow and not a good use of staff time. This will be reevaluated once workloads increase.</p>	<p>The Church Council agreed on this change.</p>	<p>Stefanie Trakel</p>
<p>Policy #42 Update – Funeral Compensation</p>	<p>Deb Hand has been hired as the Funeral Coordinator for our church. She will be paid by the family of those that pass, by way of the funeral home. This policy was updated to include this new position.</p>	<p>A motion was made by Michelle Bohm to approve the updated Funeral Compensation Policy as presented. Jeff Berg seconded the motion. Motion carried unanimously.</p>	
<p>Call Committee Update</p>	<p>We are still waiting on a new Call List from the District Office.</p> <p>The Seminary Candidate paperwork has been submitted. Now we wait to hear from the seminary regarding interview dates in January/February. Pr Kyle and likely 2 Elders, will conduct the interviews.</p>		
<p>Elder Team Update</p>	<p>Small group surveys have been conducted and the responses were encouraging. Many groups are still meeting both in person and online. Most groups are willing to take new members and would like the church's help to do this. The Elders have created a plan to advertise for more members and help place people into groups that are a good fit. The Elders will also work with the Pastors to assist in resourcing the small groups.</p>		

	<p>The list of regular attendees pre-pandemic versus now is very long. The Elders are starting to reach out to these individuals to let them know they are loved and reinforce the importance of staying connected and helping them do that, even if they aren't comfortable physically attending church right now.</p> <p>The role of Elders is to encourage faith and look at the spiritual well-being of the church. The Church Council's role is the business of the church. There are still grey areas.</p>	Margaret and Mark will meet to review the grey areas to try to better delineate who does what.	Margaret Hand & Mark Sbrocco
Senior Pastor Report	<p>Pastor Kyle reported that he's worked on the following this past month:</p> <ul style="list-style-type: none"> <li>• Preaching schedule through June</li> <li>• January Stewardship</li> <li>• Lenten Series selection</li> <li>• Member Visits</li> <li>• Officiated a funeral</li> <li>• PLI Leadership Training</li> <li>• Wedding discussions, there are a lot of weddings scheduled for next fall</li> <li>• Family Counseling</li> <li>• Holiday Worship Schedule Planning</li> </ul>		
Walk In Items	<p>Some members have started a "Friend of a Shut In" ministry at our church. This is a great idea that maybe should be expanded to others in the church.</p> <p>The emergent HVAC repair has been completed. The final cost was \$16,841.17. A donation of \$3,500 was made towards the project, so the final cost to the Capital Improvement Fund was \$13,341.17.</p>	Mark Sbrocco will discuss the "Friend of a Shut In" Ministry with the Elders to determine best ways to expand.	Mark Sbrocco
Adjournment	The Church Council Meeting will be Tuesday, December 15 at 6:30 pm.	A motion was made by John Rische to adjourn the meeting at 7:58 pm. Seconded by Michelle Bohm. Motion carried unanimously.	
Closing Prayer		Pr Kyle closed in prayer.	