

St. Paul Lutheran Church**Date:** _____**Employment Application**

TO BE PRINTED IN INK

**This application will be valid for 90 days.
AN EQUAL OPPORTUNITY EMPLOYER**

TO THE APPLICANT: *St. Paul is in full agreement with the intent of the Civil Rights Laws. It is our firm belief that the basis of employee selection for hiring should be according to ability, not age, race, color, national origin, ancestry, sex, handicap or any other factors not considered pertinent to performance.*

The exception to the Civil Rights Laws is when there is a contradiction to scripture (Acts 4:19-20; 5:29). Homosexuality (Genesis 19:1-13; Leviticus 18:22-30; Romans 1:26-27; 1 Corinthians 6:9) gender reclassification (Genesis 1:27-28a), sexual immorality (1 Thessalonians 4:1-8; 1 Corinthians 7:2-5) which includes adultery or those living together without marriage (Matthew 19:1-9; Hebrews 13:4) are not eligible for employment.

Because we are a church body, certain positions demand extensive understanding of and commitment to the doctrinal view of The Lutheran Church-Missouri Synod (LCMS). For such situations it is necessary for us to seek out individuals with specific religious training and synodical recognition. To the extent allowed by State Law, the congregation may give preference in hiring of persons who are members in good standing of a LCMS congregation or Christians.

FULL NAME (First, Middle, Last)		EMAIL ADDRESS
PRESENT ADDRESS (Street, City, State, Zip Code)		TELEPHONE (Area Code plus #)
PREVIOUS ADDRESS (Street, City, State, Zip Code)		FROM (Mo. Yr.) TO (Mo. Yr.)
NOTIFY IN EMERGENCY (Name, Address)		TELEPHONE (Area Code plus #)
Are you <u>UNDER</u> 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you <u>UNDER</u> 16 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Have you been convicted of a felony within the last 7 years? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain fully:		
Can you produce the documents necessary to verify that you are a citizen of the U.S.; or an alien authorized for employment in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No (i.e. U.S. Passport, Social Security Card, Drivers License with Photo, etc.) It is our policy to hire only authorized workers.		
POSITION DESIRED: <input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME	DATE AVAILABLE:	WAGE OR SALARY EXPECTED \$ _____ per
WHAT INTERESTED YOU IN APPLYING FOR THIS POSITION?		
Are there any other experiences, skills or qualifications in which you feel would especially fit you for work with this church?		
HAVE YOU EVER APPLIED FOR WORK AT THIS CHURCH? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when	HAVE YOU EVER BEEN EMPLOYED BY THIS CHURCH? <input type="checkbox"/> Yes <input type="checkbox"/> No	
HIGHEST GRADE COMPLETED:		
SCHOOL NAME / LOCATION:		COURSE / DEGREE
High School:		
College:		
Graduate School		
Technical:		
Other:		
EXTRACURRICULAR ACTIVITIES / HOBBIES:		

EMPLOYMENT HISTORY

PRESENT OR MOST RECENT EMPLOYER

NAME OF COMPANY	TYPE OF BUSINESS
ADDRESS (Street, City, State, Zip Code)	
EMPLOYMENT DATES (Month and Year) From: _____ To: _____	Supervisor's name / title / phone no.
Position Title	Brief Description of Job
Starting Salary \$ _____ per year \$ _____ per hour	Present or Final Salary \$ _____ per year \$ _____ per hour
Reason for Leaving:	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

FIRST PREVIOUS EMPLOYER

NAME OF COMPANY	TYPE OF BUSINESS
ADDRESS (Street, City, State, Zip Code)	
EMPLOYMENT DATES (Month and Year) From: _____ To: _____	Supervisor's name / title / phone no.
Position Title	Brief Description of Job
Starting Salary \$ _____ per year \$ _____ per hour	Present or Final Salary \$ _____ per year \$ _____ per hour
Reason for Leaving:	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

SECOND PREVIOUS EMPLOYER

NAME OF COMPANY	TYPE OF BUSINESS
ADDRESS (Street, City, State, Zip Code)	
EMPLOYMENT DATES (Month and Year) From: _____ To: _____	Supervisor's name / title / phone no.
Position Title	Brief Description of Job
Starting Salary \$ _____ per year \$ _____ per hour	Present or Final Salary \$ _____ per year \$ _____ per hour
Reason for Leaving:	May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

PERSONAL REFERENCES (Not Former Employers or Relatives)

NAME	OCCUPATION	ADDRESS	TELEPHONE NUMBER
			()
			()
			()

I certify that the answers given herein are true and complete to the best of my knowledge. I understand that false or misleading facts or omission of information will be grounds for dismissal of employment or rejection of the application. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I also understand that, if hired, my employment is to be "at will" and that either I or my employer may terminate my employment at any time, with or without cause.

DATE: _____ SIGNATURE: _____