

# Saint Mary's Immaculate Conception Parish Catholic Education Incentive Information Sheet

Updated 4/19/18

## **General Catholic Education Incentive Eligibility and Information**

- Any family who is a member of Saint Mary's Immaculate Conception Parish in West Bend may benefit from our financial incentive program encouraging their own children to attend an area Catholic School of their choice.
- The incentive applies only to the tuition and registration fees for the area school that a family chooses; any additional fees are excluded.
- To qualify, the family (or one parent) must have officially joined the parish, with their name and the names of their children (of whom they must have some degree of legal custody) on file in the parish office on, or after, the beginning date of the academic year of the school in question.
- The parents of the child must present the parish office with some proof of their enrollment in a Catholic School.
- The Catholic School is to be accredited by, and located within, the Archdiocese of Milwaukee.
- The incentive applies to children in grades K3-8 enrolled in a Catholic School.

## **Saint Mary's School Family Special Eligibility Information**

- Any family enrolled in Saint Mary's Parish School on January 1<sup>st</sup>, 2016, may also receive the same incentive for the duration of their youngest child's education (through grade 8) even if they are not a member of Immaculate Conception Parish.
- If any of the same Saint Mary's Parish School families (enrolled on January 1, 2016), parish members and non-members, finished the 2015-16 School year with an unpaid tuition balance, they will endanger their ability to receive the general parish Catholic Education incentive in future years.

## **Additional Financial Aid for Catholic Grade School Tuition for Families in Need**

- Saint Mary's Immaculate Conception Parish will no longer be granting need-based assistance, and we will not be collecting tuition payments directly from parents at the conclusion of the 2015-16 School Year, other than any owed past-due tuition for Saint Mary's School.
- If any family needs further financial assistance with their tuition, they are to apply for the aid monies available at their school of choice where they enroll.

## **Annual Regulation of the Incentives and Additional Catholic Education Support from Saint Mary's Immaculate Conception Parish**

- The amounts and availability of the financial assistance in the Catholic Education Incentive may be adjusted annually by the Saint Mary's Immaculate Conception Finance Council based on the overall financial health of the parish or of available special revenues (fundraisers, etc.), with the goal of maintaining minimal fluctuations in the amounts.
- Saint Mary's Immaculate Conception Parish will also be providing a direct parish-to-parish subsidy, on a per-child basis, to the parishes that have our families enrolled in their school.
- The pastor of the parish, or the Director of Administrative Services, reserves the right to modify these conditions of eligibility for the incentive on a case by case basis.

### **How the Incentives Are Disbursed**

- Individual Families are to explore neighboring Catholic Schools on their own and enroll through whatever means those schools have established. They are to pay the initial registration fee in its entirety if applicable.
- Once proof of enrollment (copy of tuition statement) of a Saint Mary's Immaculate Conception Parish family (or the above exceptions) in an area Catholic school is given to the SMIC parish office, the parish will request an invoice from the receiving school for the annual Incentive percentage (determined for that year) of the total tuition bill (and registration fee) for that family.
- Saint Mary's Immaculate Conception Parish will pay the receiving school directly (no later than September 30<sup>th</sup> of the same school year) for the total amount billed to the parish.
- The family is responsible for paying the remainder of the costs to the receiving school directly on any schedule that the school and family agree to.
- If a child discontinues his or her time in the receiving school prior to the regular end of the academic year, and the receiving school offers any refund on tuition amounts paid, Immaculate Conception Parish is to receive a portion of that refund on a percentage and pro-rated basis.

### **Incentive Amounts for the 2018-2019 School Year: (updated annually)**

- The Saint Mary's Immaculate Conception Catholic Education Incentive will be for 22.5% of the total tuition bill per parish family.