

**KR County Line Catholic Parishes
Pastoral Advisory Committee Minutes
Tuesday, July 8, 2025
Location: St. John the Baptist**

Present: Fr Hugo, Mike Leshok, Susan Ludwig, Mary Kay Walsh, Jean Petersen, Linda DeBrabander, Dianne Funk, Mark Niccolai, Gina Halter, Tom Czerniak, Lynn Johnsen, Jane Serdynski, Ellen Galvan, Cathy Jacobs, Glen Bordak, Jackie Fonk

Excused: Donna Jaworski

Not attending: Larry Pieleski, Vera Maalouf

Meeting called to order at: 7:00 pm

1. **Opening Prayer:** Fr Hugo

2. **Approval of prior minutes:**

Correction noted to June, 2025 minutes- the date of Picnic in Paris at St. John the Baptist will be 7/26/25. Motion made by Glen Bordak to approve the June, 2025 minutes; seconded by Lynn Johnsen and motion carried.

3. **Parish Administrator Report:** Fr Hugo

-Fr Hugo had a wonderful trip to Rome. During his stay there he visited a church(es) which allowed visit to the tomb of St Robert Bellarmine, relics of St. John the Baptist and St. Francis Xavier, and the Altar of St. Mary.

-Candidates are being considered and interviewed for three KR Catholic Parishes positions; see further details in Administration Report. Fr Hugo appreciates the work of the hiring committee in this matter

-Vacation Bible School will be cancelled for this summer due to current staffing transitions. The hope/ plan is that VBS will resume next year.

-Fr Hugo expressed that Pastoral Advisory Committee meetings are very important to him as he relies on the members to assist and guide him. He hopes the members can be united to support each other and all the parishes.

-There are no plans expressed by our Archdiocese to close any of our parishes.

4. **Director of Administration Report:** Mike Leshok

-Staffing Update: As of 6/30/25, prior employment ended for those staff who are not applying for three new positions which include Custodian, Pastoral Associate, and Director of Faith Formation. Applicants for these three positions are in the interviewing process now. Start dates are TBD. New job descriptions are in place- they have been reviewed and approved by the Archdiocese. There are no staffing changes for staff already in the positions of: Administration Assistant, Director of Liturgy and Music, and Director of Administration.

-Update on Lift at St John the Baptist: some repairs are still needed (primarily with the outside door). Just prior to identification of new door concerns, the lift had passed an inspection.

5. Election of Chair, Vice Chair, and Secretary:

-Chair: Gina Halter was nominated however she declined. Jackie Fonk was nominated and she accepted and all members were in favor. KR Catholic Parishes has a one year dispensation from the Archdiocese to allow a Trustee to serve in an Ex-Officio position on this Council.

-Vice Chair: Gina Halter was nominated and she accepted and all members were in favor.

-Secretary: Susan Ludwig was nominated and she accepted and all members were in favor.

6. Old Business:

-Cathy Jacobs reported that KR Catholics was not able to participate in the Union Grove 4th of July parade this year due to unexpected cancellations of parish participators. The hope is to revisit the idea for 2026

7. New Business:

-A suggestion came forward for the Council to consider strategies for improved Parish-wide communication with members of the Parishes. The plan will be to add the topic to the next/future Council meeting agenda

8. Committee Reports:

A. Finance

a. SMD

-There were two applicants and awards were given for their Catholic education scholarship; both winners attend Burlington Catholic Grade School

-The Pork Chop Dinner will be 8/10/2025

-No current financial concerns; the roof project is completed

-SMD is getting bids for their parking lot repair, bids will go to the Archdiocese for review, goal is completion by winter 2025.

b. SJB

-SJB Parish Meetings are in process and goal is to have a financial report to the KR Catholics council at council meeting next month

c. SFX

-New roof on Church is almost completed

-Interior repairs to Church will need to be addressed (after roof completed)

-Roofs of the SFX Parish Center and School are being assessed for repair. A large donation was received which will help cover the costs

d. SRB

-SRB Festival numbers are not in yet

- Envelope contribution amounts are coming up
- Love One Another money will be used for HVAC and Building and Grounds needs; bids for the work are in progress

B. Christian Formation

Hiring for New position in in progress now; new programming to come.

C. Human Concerns:

- See HC Meeting minutes forwarded to council members
- Will add Quad Quilters to Committee reports for a Quarterly report
- Cathy Jacobs reported today that the Quad Quilters group would like to see attendance increase during the speakers events that they host

D. Knights of Columbus

- We have a very active KofC council that is doing many activities each year
- Our KofC Council recently was awarded the Columbian award
- The KofC is making monetary donations at this time

E. Adult Formation: no new report

F. St. Sharbel Mission

- The St. Sharbel Bishop was visiting and held a meeting July 7th.
- [The St. Sharbel Festival is cancelled this year.

9. **Next Pastoral Advisory Committee meeting:** 8/12/25 7:00 pm, Location- SMD

-Motion made by Jean Petersen to adjourn the meetings; seconded by Lynn Johnsen. The motion carried

10. **Closing Prayer:** Father Hugo

Respectfully submitted by: Susan Ludwig