

# St. Theresa Parish

## Finance Council Minutes of May 20, 2020

**Present:** Via Virtual Meeting was Claudette Krestan, Kathy Scherbarth, Rob Krawczyk, Darlene Sterzinger (PLT), Father Loyola and Newel Thomas (PLT)

**Excused:** Mimi Feye, Craig Markham & Pete Gottgetreu

**Opening Prayer:** 6:30 PM by Father Loyola

**Approval of last meeting minutes** – minutes were approved via email. Discussion about whether to continue posting the finance minutes or not as we are not required to post minutes but it was decided to continue posting the minutes on the web site.

**Presentation of Parish Finances:** The March and April P/L and Balance Sheets were reviewed and approved.

**New Building Update/New Building Costs:** The campaign is receiving unpledged amounts which is great as well as other pledges. A pledge summary will be going out soon.

**Form C:** Still working on spread sheet with numbers. Form D will be reviewed with the Arch instead of Form C on June 10, 2020.

**Land Sale:** a few people inquired about the land and the adjoining parcel, asked about zoning, Diane will keep us informed. Rob is impressed with her work so far.

**Catholic Community Fund:** As this fund is tied to the market and the market is going back up it was decided to not pull out the money at this time. We will keep monitoring this fund.

**Budget:** Budgets are being reviewed, Kathy S. will also review numbers. Rob will meet with Cris for B&G, Rob met with Laurie and Pam (CFM). Again the deadline to file is now June for non-balance budget and July for a balanced budget. Kathy S. asked for the 2021 fundraising was there any guidance from the Arch with the Covid19 as to the impact with the budget. Will those numbers be included with the budget?

**Steeple:** Krause Construction continues to work on steeple.

**Parish Status:** May 31<sup>st</sup> will be the first mass at St. Theresa and at St. James. Live masses will continue on Saturdays at 4:30 PM. A mass schedule will be coming out which would include a Saturday mass at Theresa and Sunday mass at St. Theresa. Cleaning guidelines received from the Arch and sub committees are working on getting everything set up for the opening on May 31. Rob will reach out to Charity about cleaning duties. Parishioners are continuing to mail or drop off contribution envelopes and Pete has been emailing us that information (thank you Pete!)

**Fundraisers:** We talked about possibly having drive up fish fries over the summer to try to raise money (Rob K. will contact Jim Neist), not sure about Turkey Dinner with 6 foot rule at this time possibly carry-out only. As Kettle Moraine Days is cancelled this year that would mean no potato booth this year. Claudette mentioned that August 29, 2020 there is going to be "Picnic with the Police" from 11:00 AM to ?. The Fire Department will also be there along with other vendors. Chief Duran mentioned to Claudette that because of Kettle Moraine Days being cancelled that if any one who had food that weekend and would like to participate the weekend in August that they could. The police hand out free hotdogs and beverages. Claudette is get further information from the Chief on this.

**CFM:** We discussed the raising of CFM fees. A motion by Rob K. to change the fees from \$95.00 to \$105.00 for the next year and Kathy S. second the motion. Kathy S. asked if there was any feedback from the families as to how the families like or dislike about the CFM program and that any feedback be presented to Pastoral Council for follow up.

**Square:** We briefly discussed square up (payment with credit cards) that could be used for fish fry/fundraisers for the parish. Rob will review this further and provide us with what he finds out at the June meeting.

**Bookkeeper:** We are searching for a new bookkeeper as Shirl will be leaving St. Theresa. A question popped up if the new person would take over Shirl's job with the Together We Build campaign. There is also a glitch in the Walsh software and Rob K. will meet with Shirl to see if he can work out the problem. Kathy S. will also tune in. The new bookkeeper to help Pete with getting numbers out with weekly envelopes received.

**Equipment:** Newel T. talked about a disinfecting sprayer for the church. The cost is about \$699.00 from the manufacturer. Newel volunteered to see if he could get people to contribute toward the purchase and purchase the sprayer. What is the impact of the person using the sprayer do they need to wear a suit and the answer was no. (This would be a directed/restricted donation).

**Tabled to next month's meeting:** Scrip Program and any other new business.

**Adjournment:** Rob motioned to adjourn and Claudette second and closing prayer by Father Loyola.

**Schedule for next meeting:** Wednesday, June 17, 2020 @ 6:30 PM (virtual or face to face meeting to be determined)