

# St. Theresa Parish

## Finance Council Minutes of November 20, 2019

Present: Pete Gottgetreu, Claudette Krestan, Craig Markham, Newel Thomas (PLT), Kathy Scherbarth, Rob Krawczyk, Mimi Feye and Father Loyola

Absent: Darlene Sterzinger (PLT)

Opening Prayer: 6:30 PM

Approval of last meeting minutes – Craig M. approved and Kathy S. second the motion, all in favor. Claudette will send out the minutes for review and approval. Everyone please review and approve when you receive the minutes so they can be posted right away.

Presentation of Parish Finances: were reviewed, discussed and approved. We discussed the documents Pete and Shirl been working on for Buildings and Grounds. Pete, Shirl and Darlene will work on spread sheets that will be given to B&G to clearly show what their expenditures are and what amounts were used for projects etc. Discussion about Blue Envelopes what they are used for at the meeting. The Hope Fund envelopes are now the Together We Build envelopes and a new account has been set up for this.

Building & Grounds: Cris Hughes the new B&G Chair came to the finance meeting and had some questions for finance. We welcomed Cris and answered her questions and Darlene, Pete and Shirl will be working on spread sheets to give to her for Building and Grounds showing expenditures etc. The other questions were plans for storage items when garage/rectory comes down and the Feasibility Committee has already discussed that issue. The other is where the safe will go when garage/rectory comes down and that was also discussed by Feasibility Committee. B&G also wanted an update for the 2020 rescheduling of work to be done with Krause and Rob K. (Chair) of finance will be attending the next B&G meeting to talk about this matter. It was brought up by Claudette that the B&G meeting and Reconciliation Service are on the same day December 11, 2019 at 7:00 PM. Cris will send out an email to change the date to December 18, 2019 at 7:00 pm at the School because of this conflict. Finance will not meet in December. Also explained to Cris Hughes that the blue envelopes are used for "big" projects not day to day expenditures. Kathy S. drew a diagram which was presented to the Committee on how funds are used with envelopes.

New Building Update:

The Capital Campaign kickoff weekend meeting was November 17, 2019.

Land Proxy: no activity at this time. Small discussion that the land will be sold and used to reduce any debt with building project.

New Building Costs: Pete will talk to Jim Frisch to find out the 13% increase for the new building. By April, 2020 we should know if we can proceed with new building.

Cemetery: Pete had information and will present to Committee.

Building & Grounds Form Authorization Limits: This was reviewed and discussed, changes being made will start using January 1, 2020.

Confessional: A committee consists of Jim Farrell, Cris Hughes, Pete and Jim Frisch.

Electric Candle: Kathy briefly discussed and this was tabled to the January, 2020 meeting, and the Committee felt this tied in with the confessional discussion. Also have contact with Catholic Mutual for any cost savings by using electric candles.

Computers: A-Team was contacted and looked at the office computers and fixed anything that needed to be done. Pricing reasonable.

Belize: Kathy suggested creating a scholarship fund to place funds in. This was tabled to January, 2020 meeting.

Turkey Dinner Gift Cards: There was a few gift items left from Turkey Dinner. Kathy S. motioned to donate to Family Promise, Mimi second, all in favor.

Church Air Conditioning: Briefly discussed and Rob K. will attend the B&G meeting December 18, 2019 for further discussion.

Assigning Department Responsibilities (Budget): This will be done at a later time.

Dan Shutte Concert: November 22-24 with concert Friday at Church, Retreat Saturday at Church. Ticket sales down.

Adjournment: Meeting ended at 9:15 PM with closing prayer.

Schedule for next meeting: Wednesday, January 15, 2020 @ 6:30 PM at the Rectory