

**St. Theresa Parish  
Pastoral Council  
Meeting Notes**

DATE/TIME	LOCATION
June 3, 2020	Virtual Meeting/computer or phone
ATTENDANCE ( indicate excused members if any)	
<ul style="list-style-type: none"> <li>● present: Fr. Loyola, Erin K., Kathy S, Peter G., Claudette K., Tammy A., Jerry H, Ben H., Gail J., Craig M, Darlene S., Newel T.</li> <li>● excused</li> </ul>	
TOPIC	DISCUSSION
Opening Prayer	Fr. Loyola began with a prayer at 6:35 p.m.
Minutes from May 6, 2020	Approved via email
<b>Review Opening of Church-Steering Committee</b>	<p><b>Kathy S</b> gave an update of the preparations for the May 31, 2020 Pentecost Mass. She reported that comments were favorable by those involved. About 36 people were in attendance which reflected what the website survey responses suggested. Kathy explained that many people were involved with the “come back” and the Teams worked together well to provide instructions, procedures, training and execution of tasks.</p> <p>Starting the weekend of 6/6-6/7/2020, St. Theresa’s will have 2 weekend Masses: 4:30 p.m. on Saturday and 10:00 a.m. on Sunday. John Haddon and Jim Neist are working on transmitting the Masses over an FM station so overflow parishioners would not have to be turned away, but could listen to the Mass from their cars and then have an opportunity to receive the Eucharist after the Church has cleared.</p> <p>Procedure is being defined as to how this would be completed. Steering committee will be meeting via ZOOM on Thursday 6/4 to work on these details.</p> <p><b>Erin K</b> explained about the Website survey which asked parishioners IF they would be coming back to Mass and if so, which Mass they would attend. Kathy prepared a chart showing that as of 5/27 there was about a 10% response online, but the 60 or so surveys that were mailed had not yet been returned.</p> <p><b>Fr. Loyola</b> commented that there may be some new directive in July when Phase 2 will be presented. Discussion of the types of things that may have to be considered. Example: increased number of people, but will we still have to social distance</p> <p><b>Newel T</b> explained the cleaning procedures put in place and the volunteer cleaning crews that will be trained before the scheduled weekend Masses. Many discussions arose about the vestments and the cleaning of them. <b>Gail J</b> will be checking with her resource who cleans theater costumes, to see what type of sanitizing can be done to materials. <b>Tammy A</b> will be in contact with Darlene regarding altar linens. <b>Erin K</b> shared that she contacted other parishes to see how their “come back” was. There were many similarities and successes.</p>
<b>Work on the Steeple</b>	<p><b>Pete G</b> reported that the steeple work is nearing completion. If the weather continues as it has been, work should be done in just over a week. He explained all the areas of the work that were finished and what still needs to be done</p> <p><b>Erin K</b> asked <b>Pete</b> to comment on the Together We Build campaign. He shared that he is still having discussions with the Archdiocese and they are beginning to reschedule the meetings that were cancelled due to the shut down. He said it’s looking pretty good for St. Theresa’s project.</p>
<b>PC Members and Trustee Openings</b>	<b>Erin K</b> asked <b>Claudette K</b> if she had given any thought to continuing as Trustee Secretary for the next 2 years. <b>Claudette</b> confirmed that she will stay on as Trustee Secretary.

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	Discussion followed regarding how many PC members are needed for the next year. It was determined that 2 members would be needed, but if we got 3 it would still be within the Archdiocesan Guidelines. PC members were asked to reach out to parishioners to see if there is interest and explain the duties and requirements of a PC member. At the July meeting, we are asked to bring the names of those we contacted. <b>Erin K</b> will reach out to the Youth Reps to find out their status for the next year, or if they have recommendations of teens they know.
<b>Disciple Maker Index (DMI) update</b>	<b>Darlene</b> contacted the Catholic Leadership Institute to find out what the progress was on the DMI. She was told that there should be some webinars in summer of how to work with the results of the surveys. Because of the Virus shut down, and the programming problems they were having, we should be getting more information in a few months.
<b>Feedback from Parishioners</b>	<b>Erin K</b> wanted to know how we could get feedback regarding the Come Back and all the new procedures. <b>Kathy S</b> suggested that the Steering Committee continue to have some role in assessing some of the responses and concerns. The Committee could compile standard responses and share them with PC members so if asked, the answers will be consistent.
<b>Review of Committees/minutes</b>	<b>Erin K</b> reminded those who belong to committees that minutes should be sent (if there are any meetings) so they can be distributed to PC members before the next meeting. <b>Ben H</b> reported that Human Concerns will be having a meeting soon.
<b>Promoting Pastoral Council Openings</b>	The role of the Vice-Chairperson and the Council Norms were discussed. It was agreed that we should get some messaging out to the parishioners regarding the openings. (In addition to contacting people on our own), there will be announcements put in the bulletin and on the website. It was also suggested that we reach out to “former” PC members who may have been off for more than a year and might consider returning.
<b>THANK YOU, ERIN!</b>	Tonight was Erin Kupkovitz’s last meeting on the Pastoral Council. She has served her allotted terms. The PC, being on a virtual platform, gave Erin a round of applause and thanked her for her commitment and leadership.
<b>GO FORWARD MEETING SCHEDULE</b>	<b>Action items for next meeting</b>
<a href="#">Committee to Re open church</a>	Continue to monitor the progress of the Church Come Back
<a href="#">Talk with potential PC candidates</a>	Each PC member is asked to prayerfully think about, and/or talk with possible new candidates
<a href="#">Zoom meetings for Committees</a>	Need to make sure committees are still able to connect, and Zoom account would be made available through Kathy Scherbarth.
<b>NEXT MEETING (Virtual)</b>	<b>JULY 8, 2020 6:30 p.m.</b>

Meeting concluded with a prayer by Erin Kupkovitz at 7:55 p.m.

Respectfully submitted  
Darlene Sterzinger

Insert mission statement here