

**St. Theresa Parish
Pastoral Council
Meeting Notes**

DATE/TIME	LOCATION
May 6, 2020	Virtual Meeting/computer or phone
ATTENDANCE (indicate excused members if any)	
<ul style="list-style-type: none"> ● present: Fr. Loyola, Erin K., Peter G., Claudette K., Tammy A., Ben H., Gail J., Craig M., Cole M., Kathy S., Darlene S., Newel T. ● excused 	
TOPIC	DISCUSSION
Opening Prayer	Fr. Loyola began with a prayer at 6:35 p.m.
Directives for opening the Church	<p>This meeting was to discuss HOW and WHO will be needed to begin holding Mass at St. Theresa parish after being cleared from the Covid 19 Virus. PLEASE NOTE: These will be the ideas, followed by a PLAN. All suggestions may not be submitted due to repetition or similarities.</p> <p>Erin explained the directives as given by the Archdiocese of Milwaukee for the opening of churches on May 31, 2020. Discussion of whether Fr. Bob or Fr. Dennis would be able to celebrate at St. Theresa due to their age and health conditions. We will wait to hear if they are able. Fr. Loyola stated that one priest can only do 2 masses at one location. Masses can only be held on Sunday but will continue to have the Saturday virtual Mass on FaceBook from St. J.</p> <p>Erin suggested that a possible “alternate” Sunday Mass be considered. One week Fr. could be at St. Theresa for 2 Sunday masses, and the following week when he is at St. J we could have a “communion service” with a deacon or extraordinary minister leading us. Ben and Kathy discussed the need to be aware of Governor Evers’ directives for the State and how it may affect our scheduling.</p> <p>The capacity was discussed with the restrictions from the Arch. Eagle Fire Dept. was contacted; viewed and measured the nave and stated we could have 72 people (counting the priest, server, lector and possible Eucharist Minister & Cantor). This was followed by questions/concerns of the distribution of communion.</p> <p>Comments then led to what was needed to be done and who will do the tasks. Suggested that areas be defined and PC members will oversee the area. A Committee was set up to organize the following needs: “Altar Management”-servers, ministers, sacristan duties etc. “Crowd Control”-ushers to be instructed on what is the criteria “Hygiene in Church”-what types of sanitizers, masks, cleaning procedures, etc “Communications”-how do we get info to the parishioners; signs in and out of church, etc.</p> <p>This committee will consist of Erin, Kathy, Claudette, Gail, Pete and Darlene. They will be meeting after tonight’s meeting to define the needs and set people needed.</p>
Review of Time and Talent Process	<p>Kathy gave an update. With the current situation, the Stewardship Committee has decided to keep things as they are. When we are able to gather again, parishioners will be contacted to see if they would like to change their ministry commitments. Kathy continued with the idea that we may have to wait until next year before things actually change.</p>

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Work on the Steeple	Pete reported that the steeple work is moving right along, but weather has been somewhat of an issue working in the wind on the high areas. However, if things continue as they are, the work should be done in 4-5 weeks. Concern was expressed about the opening of the church 5/31 and the large truck that is parked in the East parking lot. If the work is not yet complete, the East Door to the church will be blocked off.
PC Members and Nominations/Discernment	Erin suggested that we pray about this. Since we are not able to reach out to parish members, we will have to be patient and all work a little longer, if our time is up. We may have to have a Fall Discernment when we get nominations.
Disciple Maker Index (DMI) update	Darlene reported that we are at a stand still at this point. All has been delayed as far as results of the surveys. There is a special survey that will be sent to the “team” members who helped with the parish survey. When that is released to the team, and computed, we will move forward with the analysis of the responses.
Capital Campaign report	Pete stated that everything is moving along. Pledges have been coming in since March and a statement will be sent out soon.
Bookkeeper Position	Shirl La Barre will be leaving the position of Bookkeeper. She stated awhile ago that this would be happening, but did not think it would be this soon. Job listing and announcements are being posted immediately.
GO FORWARD MEETING SCHEDULE	Action items for next meeting
Committee to Re open church	Meetings and phone calls will be taking place and requests for assistance needed.
Additional PC meetings	It may be necessary to have weekly virtual meetings to make sure all tasks are being organized and completed before the May 31st reopening. (due to the fluid nature of the mandates, things may change from day to day)
Zoom meetings for Committees	Need to make sure committees are still able to connect, and Zoom account would be made available through Kathy Scherbarth.
NEXT MEETING (Virtual)	To be Determined

Meeting concluded with a prayer by Father Loyola at 7:47 p.m.

Respectfully submitted
Darlene Sterzinger