

## St. Columba Volunteer Application

Thank you for your interest in volunteering at the Church of St. Columba within the Archdiocese of Saint Paul & Minneapolis. Please print and fill out this application. You may mail the form to the parish office or give it to the pastor or your supervisor at least two weeks to prior to when the volunteer duties are to begin.

Last Name:	First Name	Middle Name
Address:		City/State/ Zip
Home Phone	Cell Phone	Business Phone
Who should we contact in case of an emergency?	Name & Phone Number	
Volunteer Position:	What Interested you in this position?	
We appreciate your willingness to work with our minors and/or vulnerable adults. We know that as a volunteer you have the highest concern for those to whom you are ministering. In order to protect the most vulnerable among us, as well as our employees and volunteers, we ask that all volunteers in positions involving minor or vulnerable adults answer the following questions.		
1. How long have you been associated with St. Columba?		
2. If you have been associated with St. Columba for less than five years, list names and addresses of other churches you have attended.		
Are you age 18 or older? Yes No  Date of Birth	Do you have family members who participate in the program for which you are volunteering? Yes No If yes, who?	
The following questions are related to misconduct. Your answers will be cross-referenced with the results of your back ground check.		
Do you have a criminal history (except for minor traffic offenses)?  Yes No	If yes, please explain in detail.	
Have you ever been the subject of a criminal investigation involving an allegation of sexual abuse?  Yes No	If yes, please explain in detail.	
Has a civil or criminal complaint ever been filed against you alleging physical abuse or sexual abuse?  Yes No	If yes, please explain in detail.	

	<i>Volunteer Application Continued</i>
<p>Have you ever failed to report sexual abuse as required by law or policy? <i>Please note that all volunteers in the Archdiocese are considered mandated reporters.</i></p> <p style="text-align: center;">Yes    No</p>	If yes, please explain in detail.
<p>Has your employment ever been terminated or have you been disciplined for reasons relating to allegations of inappropriate conduct with minors, child abuse, or sexual misconduct of any kind?</p> <p style="text-align: center;">Yes    No</p>	If yes, please explain in detail.
<p><i>I agree to observe all of Archdiocesan and St. Columba guidelines and policies applicable to my volunteer service.</i></p> <p><i>The information provided on this form is correct to the best of my knowledge. I understand that not answering the above questions truthfully and completely is grounds for rejection of this application or dismissal from the volunteer position.</i></p> <p><i>I understand that in signing this document, I authorize verification of the information through communication with any person noted herein. With regard to the verification of information process, I release from liability St. Columba Church and the Archdiocese of St. Paul and Minneapolis, as well as any person or organization which provides such information, so long as all parties acted in good faith and without malicious intent.</i></p> <p><i>I understand that policies are in place to maintain a safe environment for all employees, participants, and volunteers, and I promise to faithfully follow all such policies.</i></p>	
Signature	Date

<b>For Office Use Only</b>	
Registered in Virtus: Virtus User Name:	Date
Signed Code of Conduct for Volunteers	Date
Attended Virtus Training	Date
Background Check and 123b Form Completed	Date
Mandatory Reporter Video Training	Date
Keeping the Promise Alive Re-Training	Due: