**DSCS Advisory Commission Meeting Agenda**

March 9th, 2020 – 7:00 pm

Opening Prayer read by all at 7:05

Read School Mission Statement at 7:05

Members Present: Lynn Sauer, Vicki Malueg, Elene Paulus, Mary Hamm, Lisa Fellenz, Andy Paulus, Kent Schueller, Tim Dubey, Madonne Rauch, Jodi Keller, Rich Schwab and Don Walter

Approval of February Minutes – motion made by Mary Hamm and 2nd by Lisa Fellenz.

Committee Reports:

* Principal Report

**WCSA Goals Update**

* **5.6 - (Current goal)** *We have an established Education Committee, a supportive Parish Council, and a well-organized Learning Support Team. Improvements can be made in training, formation, and self-evaluation of committee members*.
* **7.7 / 7.9 / 8.5 - (Current goal)**
  + Visiting team noticed a lack of school-wide, classroom, and individual assessments
  + Limited evidence of individual classroom teachers using data to drive instruction
  + Acknowledged we have inconsistent faculty collaboration with above and below grade level teachers
  + Staff needs to continue professional development and documentation of effective instruction, cultural sensitivity and gospel values
  + Adding the AIMS testing to grades 5k-8th grade will help us to collect effective data.
* **7.5 / 9.2 - (Current goal**) Visiting team noted a need for more character education and teacher professional development to address individual student needs
* **10.7 - (Current goal)** *We found we were lacking in giving information out to parents on how to save for their child’s Catholic education.*
* **13.2 - (Current goal)** *We do not have a formal enrollment management plan.*

**Academics**

* AIMSweb Testing results went home last Monday. As a staff we are still familiarizing ourselves with the process for interpreting the results. We are planning on meeting with two teachers from Northern Ozaukee who have experience with this process.
* Iowa Basic Testing for grades 3, 5 & 7 is in the process right now.
* Carla Schommer submitted a grant through the Bruce Krier Foundation. The grant is for Indoor/Outdoor Learning. It contains plants, hydroponics, outdoor classroom space, etc. We hope to hear by May.
* Our walk through with the representatives from the Bruce Krier Foundation went well. They were impressed with our use of technology and the STEM information that we shared with them.

**Staff Professional Learning Community (PLC):**

* The teachers continue to work on becoming STEM certified.
* Our 3k-5k will focus on developing and maintaining a play-based classroom environment.
* Our teachers will continue to work on SBG for Math and creating tools to help identify important standards in each grade level. We will move on to Science shortly.
* Faith Formation for our staff continues with a book study titled: *Fruited*

**Building & Grounds**

* The STEM sign was hung outside Amy Dubey’s room. It is a requirement of the Bruce Krier Grant.
* The Hill family has donated money to help us install an outdoor little library for our students. Jenn Walter’s brother-in-law will build it for us. We will keep laminated books in it and our students can have an outdoor reading area. The money donated will also allow us to buy small stools for the kids to use inside and outside.

**Personnel**

* Cheri Guy will be working as a teacher aide on Wednesdays. She will be covering a portion of the hours that were left vacant when Alison Schmitz left.

**School Safety**

* The entire staff has been working on the EOP (Emergency Operations Plan) We will continue to do this at our staff meetings until it is complete.
* Our last fire drill was February 24th, 2020. We had good exit times.
* Most of the stop the bleed kits, updated first aid kits and new flashlights for all of our classrooms and offices have arrived. They are being properly labeled and will be distributed shortly.

**Marketing**

* The Hoopsmania tickets are due back by March 17th. The money raised will help with the marketing of the school.
* Welcome Packets: Still looking for a realtor to help with the addresses for sold properties. Per R&R meeting, they did get a contact with some addresses.
* Birthday Cards: March- 9 Cards
* Baptism Folders: 0
* Playdate Table Tents at Fish Fry
* Playdate Handouts for Carry Out Orders for the next fish fry.
* Now Enrolling Table Tents at Fish Fry
* Newspaper Ads and electronic signs

**Mission & Catholic Identity**

* Our yearly theme is: ***Soar with the Spirit****.* This month we are focused on showing forgiveness.
* We have been reading our “Soar Sightings” to highlight the ways our DSCS students are SOARing (*Strive to Shine, Own Your* *Words and Actions, Always be Prepared & Respect God’s Creation)*
* Our second graders participated in Bread Day in preparation for first Communion.
* We went to Our Lady of the Lakes for Ash Wednesday Mass. Our students did the readings for Mass.
* Father Gideon held individual class Adoration on Friday, February 28th.
* During Lent we are collecting for The Cathedral Center in Milwaukee. Julie Preisler spoke with our students about the mission of the Cathedral Center. We are also collecting aluminum cans for Sister Jo.
* Our Valentine Cookie Sale was a huge success. We sold 549 cookies. We raised $549.00 because the cookies, frosting and sprinkles are donated by my mom and dad.
* On February 25th we held our first ever Palm Burning Prayer Service. Deb Hamm helped to lead the service. The ashes of the palms we burned were used for Ash Wednesday.
* The Fat Tuesday Donut Sale was successful. Thank you to all who ordered! All the money raised will go to help Sister Jo in Texas.
* Divine Savior Students raised $2,267.54 for the American Heart Association Kids Heart Challenge in January.  Our goal was $2,000.00 which we made and raised just over a $100.00 more than last year. We had 90 students participate and 35 families contribute to the American Heart Association.
* We met as an entire school to create Mari Gras masks and to have a short celebration on Fat Tuesday.
* Adria Noll displayed art from DSCS students at Donut Sunday in February.

**Athletics**

* Boys Volleyball started last week.

**Enrollment for 2019-2020:** 95 -We welcomed a new 3k student last week

* R&R – invitations for Beer & Wine went out today. Some were handed out at church. We are looking for some musical entertainment if anyone knows somebody. Bella Musk from Adell is an option and reasonable.
* Technology – Still working on AIMS. Comparison and results and going through training videos. New network rack has been ordered. Should be delivered between March 13 & 20.
* Fish Fry – The first fish fry had sales of $9647 and sold 646 and the 2nd week had 835 and made $12,634. Our profit so far is at $5471for the first 2. Overall, everything is going great!
* Dinner Auction – Jodi will email everyone who said that they’d help to get the first meeting scheduled.
* Scrip update for February – Total sales $13,615; Profit $581; Total purchase $16,555. Current value = $16,820; Checkbook balance $11,284.05 as of today. Enrollment Code for [www.myscripwallet.com](http://www.myscripwallet.com) is 656EC48952LL.
* PtA – nothing new; will be discussed below in the Fundraiser discussion.
* OLL Finance – Rich mentioned price of the gate. They are discussing at the budgeting meeting if they would consider a % towards it. Lynn is waiting on a 2nd quote.
* Parish Council Rep. – Donut Sunday was not as busy in February. Ministry Fair is this Sunday. Lenten Series begins on the 17th. Deacon Malueg is the first, Father Gideon is the 2nd week and Father Bob is the 3rd. Mass at 6. Soup at 6:30. Presentation at 7:00. Website committee is going well and still planning on going live on Easter.

Old Business:

* Fundraisers for 2020/21 school year – Finalize options and date to hold special meeting for parent input
  + Date for parents input meeting is Monday, March 30th from 7:00 – 8:30
  + Fundraisers that have brought in the most money:
    - Auction – no way to eliminate, maybe just freshen it up ($25,000 goal without cash raffle 2019 raffle: $2850; Profit $4965)
    - Scrip – not eliminating, promoting online web ($8,000)
    - Fish Fry – $15,000 @ 4 – each family works 4 shifts
    - Option 1: Keep everything the same; Auction with raffle, Scrip, Pizza, Flower and Fish Fry (4) – this includes a big raffle with the Auction.
    - Option 2: Mandatory fundraiser with your tuition $200 selling 10 tickets for $20 per family. We would also have the Auction without the raffle, Scrip and 4 Fish Frys, generating $58,000 (Each family works 4 shifts) – This option takes out the Raffle for the Auction, the pizza sale and the flower sale.
    - Option 3a: Auction (no raffle), Scrip, Pizza, Flower, and Fish Fry (5) - Each family works 6 shifts. OR keep the raffle and skip the Pizza.
    - Option 3b: Auction (with raffle), Scrip, ~~Pizza~~, Flower, and Fish Fry (5) - Each

Technology Fee of $100 is added per student this replaces the bi-annual technology fundraiser

* + - Review with staff service projects, activities, things that go on throughout the year. Possibly have a list at the beginning of the year of everything that is coming up within the year.

Closing Prayer read by all at 8:50.

Motion to adjurn by Lisa Fellenz and 2nd by Elene Paulus

***Thank you for your continued dedication and support of the mission of Divine Savior Catholic School!***