**DSCS Education Committee Meeting Minutes**

October 9, 2017 – 7:00 pm

Opening Prayer read by all at 7:06.

Mission Statement read at 7:07.

Members present: Mary Hamm, Eric Schmitz, Dave Robinson, Lynn Sauer, Theresa Wood, Vicki Malueg, Madonne Rauch, Jodi Keller and Jen Eischen.

Approval of September Minutes – motion made by Jodi Keller and 2nd by Mary Hamm.

Old Business

* Review Advisory Board Handbook Chapters 1-2 – working through the handbook and going over each task/chapter at a time and reminding ourselves of the “duties” of the Education Committee. Will review Chapter 3-6 next month.

New Business

* Review Our School Goals –
	+ Domain B - work with the governing body aka parish council in regards to training, formation – our own faith based retreat or team building retreat, communication, and attending trainings and meetings.
	+ Domain D was in regard to tuition - reviewed goals and plan on how to communicate tuition to all families, community and parish.
	+ We will continue to review these and document how we met the goals to submit to WCSA. Will use these to start a discussion about a long range plan for the school.
* Review Home and School Numbers
	+ Education Committee will review fundraising commitments for the following school year each year in April. Final decision will be made at the May meeting.

Policy Committee - Pick-Up/Drop Off Procedure in the parking lot. Everyone will review how to make pick up at the end of the day safer.

Technology – nothing to report

Recruitment and Retention update: Met with Sara from Arch. She gave information on how to utilize FB and communication.

**Principal Report**

**WCSA Goals Update**

* Tonight I will share with you the goals we have set for Domain B and Domain D

**Academics**

* Our new student information system - Option C will allow us to generate progress reports. We are planning on using this feature and progress reports will be going home October 16th or 17th if all goes well.
* Our RTI process is again underway and documentation of the supports in place for any struggling students or students who need to be challenged will be shared at conferences.

**Staff Professional Learning Community (PLC):**

* Our Learning Support team led a data carousel to analyze multiple sources of math data. As a staff will be discussing our conclusions and using that information to better seve the students.
* Our Learning Support Team will be attending a training at Cardinal Stritch University. The topic is: *Proven Strategies for Maximizing Achievement.* The team is excited to learn as much as we can and bring it back to share with the rest of the staff.
* October 13th we have no school. Most of our staff will be attending Sustaining the Mission in Fond du Lac. Those of us in level 3 will be doing a group book study as our faith formation for the year.

**Finances**

* Review the Home & School budget numbers tonight
* Review current school budget numbers next month

**Building & Grounds**

* One panel in the boy’s bathroom has been replaced
* We are looking for options to replace many of the toilet paper holders throughout the building.

**Personnel**

* We will be hiring a part-time marketing person starting in January.

**School Safety**

* Monthly Fire Drill- Wednesday October 4th- The Waubeka Fire Department was here and we had excellent exit times.
* We will plan 3 intruder drills and a tornado drill along with monthly fire drills.

**Long Range Plan**

* This will be a goal for the Education Committee this year- We need to establish a long-range plan for the school

**Enrollment for 2017-18**

* By February we will have 95 students enrolled. We have 19 new families.

Closing Prayer read by all at 8:35.

# *Fall Blessings to All and Thank You for Your Commitment to DSCS!*