

St. Andrew Parish Council Meeting | NOTES

Meeting Date: November 11, 2017, Called to order 07:00 PM

Meeting Location: Rectory Basement

Council Members Present: Lauren Bandler, Susan Flood, Jackie O'Neill, Jeanne Smiley, Tina Janssen, Patty Brahm

Trusties: Jim Stiles

Temporary Administrator: Fr. Bill Key

Administrator: Shelley Koch

Council Members Absent: Oscar Dominquez, Paul Schmelzer

Approval of Last Month's Minutes: Minutes approved by email acclimation

Voice of the People: Patty K. – Request for deaf Religious art addition for church. Patti to formulate 3 options and present to finance council.

Pastor's Report:

- Time, Treasure and Talent survey has been distributed. This is important for the support of the parish. Need Catholic Stewardship Appeal Coordinator.

Committee Reports:

Administrative Services and Finance – Tina Janssen

School Choice Update/Actions recommended by School Committee

- Randy updated the council that a Wisconsin School Choice information meeting took place on October 25th and was received well by those in attendance.
- School Committee has voted to approve school choice for St. Andrew's 2018-2019 school year.
- Training for administration and budgeting would occur in January and February.
- Open enrollment would begin in February.
- The proposal is supported by the finance council and will go before parish council next week for final consideration. If approved, a \$500 commitment fee will be paid to the state.

Catholic Central Assessment

- Teri reported 6 students enrolled at Catholic Central have identified St. Andrew as their registered parish. Only two of those families have been participating in the parish. No assessment has been issued yet, but this will be considered in the process.

Actions recommended by Buildings and Grounds

- None

Bequest Accounting

- Teri requested a draw of funds from the bequest account at CCF to be used for general parish and school expenses as projected in our 2017-2018 budget.
- A deposit was made to the bequest account from J. Clair Memorial Golf Outing.

Financials

- Teri Krueger distributed 10/31/17 financials noting income and expenses are on track in comparison to budget.

New Business

- Additional funds may needed to be paid for unemployment benefits regarding John Chovanec. Teri will find out more on how unemployment with the Archdiocese works and report at our next meeting.
- Teri and Shelley explained a new electronic debit program is being utilized for weekly contributions called We Share. It allows parishioners to setup and change their electronic contributions via the internet. An explanation regarding this program will be added to the bulletin and announced at future masses.

Meeting adjourned @ 8:15 pm

Next Meeting: Joint Christmas gathering of councils at St. Patrick – December 20 @ 6:00pm

Christian Formation – Patty Brahm

- Patty Brahm has graciously agreed to assume the role of chairperson.
- Joint meeting to be held at St. Pats.

Human Concerns – Jeanne Smiley

- Jeanne Smiley has graciously agreed to assume the role of chairperson.

Liturgical – Jackie O'Neill

- No reports due to birth of Jackie's new baby.

School Committee – Susan Flood

- Sarah Toepfer – Arch marketing director gave presentation of Mission Institute, a free service from the Arch to help us use targeted advertising.
- Staffing – Band instructor would like to retire at the end of December.
- The School Committee approved recommending to the Pastoral Council the implementation of the Wisconsin Parental Choice Program (WPCP) for the 2018-2019 school year.
- Next Meeting December 7, 2017 at 7:00 PM

Hispanic Leader's Committee – Oscar Dominguez

- No Report

Parish Life – (Open)

- Nothing to Report

Unfinished Business:

- School Family Handbook – definition of a parishioner. It was decided the following criteria shall be used:
 - Registration as a Parishioner
 - Regular attendance at Mass
 - Support of Parish (at least \$15/wk or other upon agreement with Pastor)
- Parish Council Terms – Vacancies (1)
 - Hope to identify candidate with Time, Talent and Treasure survey.
- Standards of Excellence or Amazing Parish
 - On-going joint meeting with St. Pats.
 - Item tabled.

New Business:

- School Choice Program
 - The Parish Council has voted to proceed with the Wisconsin Parental Choice Program (WPCP) for the 2018-2019 school year.
- New Pastor Installation Program
 - We will have a ceremony in the School Cafeteria. Please see Shelley Koch for ways to help and details.

Meeting Adjourned @ 8:30 PM

Submitted by: Lauren Bandler