

PARISH COUNCIL MINUTES

MEETING 1.16.18 7:00PM

Call to order and Prayer

Council Members: Lauren Bandler, Oscar Dominquez, Susan Flood, Tina Jenssen, Paul Schmelzer, Jackie O'Neil, Patty Braham
Jeanne Smiley, Kathleen Kilkenny

Trustees: Jim Stiles.

Pastor: Fr. Oriol

Administrator: Shelley Koch

Approval of minutes

Minutes approved by acclamation

Voice of the People

Julie Heindselman, Monica Damrow

Asked the Council to:

- Open up the Gym to the community.
- The council approved the use by outside groups, providing:
- Concerns raised:
 - Outside Group must include parishioners
 - Outside Group must have the necessary insurance
 - Key Access is restricted per Parish policy

Patty Kostechka

Asked for clarification of deaf art addition to church.

- Fr. Oriol Approved.
- Patty and Fr. Oriol will discuss the details.

Pastor's report

- New People/New Faces
- Good response to Parish Pastoral Change.
- Last session of multiple parish initiative
- Catholic Leadership training
- Pace of change: Baby Steps / Keep it simple

Committee Reports (Brief summary of written reports):

- Administrative Service and Finance (Tina)
 - School Choice Update/Actions recommended by School Committee
 - Enrollment for this will take place over the next few months
 - Catholic Central Assessment
 - Teri reported 4 students enrolled at Catholic Central have identified St. Andrew as their registered parish with an assessment given to St. Andrews
 - Actions recommended by Buildings and Grounds
 - Food Pantry renovations expected to be complete in mid-February
 - Glass paned doors in gym will be considered for replacement as a student was injured running into them
 - School boiler work to be completed over the next week
 - Rectory was cleaned, including carpets, and Fr. Jose will be living part-time in the rectory
 - Bequest Accounting
 - Tina reported the only change in bequest accounts over the past two months has been interest in the local bank account and increase in investment value at Catholic Community Foundation
 - Financials
 - Teri Krueger distributed 12/31/17 financials noting income and expenses are on track in comparison to budget
 - New Business
 - Fr. Oriol reported the Archdiocese will be increasing the parish assessment percentage over the next 5 years. The current assessment rate is 4%. For 2018 – 4.5%, 2019 & 2020 – 5%, 2021 – 5.5%, 2022 – 6%
- Christian Formation (Patti S)
- Human Concerns
 - Jeanne Smiley volunteered to lead this committee
- Liturgical Worship (Jackie)
 - Topics/Issues/Projects Discussed:
 - Mass Schedule Clarification
 - Announcements During Mass

Heavenly Father,
Our Guide on the journey,
as we walk the path of leadership in
this community, we ask for the
guidance of your Holy Spirit to lead
this parish according to your will.

May we know your presence with us
always, and strive to do everything
for the glory of your name, and for
the good of your people.

May we have the strength to keep
going when the path becomes
difficult and challenging.
We make our prayer in the name of
Jesus Christ our Lord. AMEN

- Father Oriol Installation Mass
- Ministry Group Conversation
- Decisions Made:
 - Confessions will be Tuesdays at 6pm at St. Andrew's and Fridays at 6pm at St. Patrick's. A communion service will be added to the schedule for St. Andrew's Saturdays at 8am.
 - Going forward Fr. would like announcements before mass to be done by the choir, along with a welcome (these will be few and more business related). Additional, more prayer related announcements will be made at the end of mass by Fr. This should be done consistently at both parishes.
 - Installation mass Sunday January 14th at 9am at St. Andrew's.
 - According to Fr. (from the Arch), each parish should be made up of 5 committees and there can be subcommittees within them:
 - Worship
 - St. Andrew doesn't need a liturgical committee but should add an Arts and Environment subcommittee. Other Subcommittees that would be part of the "Worship" committee should be: Musicians, Hispanic Community, and Sacristans/Lectors/Ushers/Eucharistic Ministers. One or two individuals from each subcommittee would attend the Worship committee meeting and report back.
 - One person should theoretically be in charge of scheduling all parts of mass so that individuals don't end up double booked or at different masses than other family members also serving.
 - Beth Sukala gave me an example of St. Pat's schedule to use as reference.
 - Going forward, Fr. would like to ensure that individuals from the above-mentioned subcommittees are invited to and try to attend the Prayer and Worship meetings (Patty Kostechka, Al Seeman, Kathy Leitzke, Jeanne Bleser).
 - Formation
 - Human Concern
 - Stewardship
 - School
 - Follow-Up Work – Person(s) Responsible:
None for the committee
 - Next Meeting: (Date/Major Agenda Items): Liturgical committee was informed at this meeting that they are no longer required to meet separately but that perhaps other committees will be formed, for example the Art and Environment subcommittee. The next meeting was scheduled for 1/16/18 and later rescheduled for 1/9/18, which I could not attend.
- School committee (Susan)
 - St. Andrew's School will be having an Open House on Sunday, January 28th from 8:30 -11:30.
 - All of the necessary paperwork is in for WPCP. There will be a training for our delegates in early March
 - The Spartan Spectacular basketball tournament is running from January 15th - 29th.
 - The Annual Fund has collected over \$15,000 and Friends of St. Andrew's has collected \$1900 so far.
 - There needs to be a change to the school handbook. Per Archdiocesan policy "A parish/school shall not set an expected minimal level of financial contribution to the church in order to be considered an 'active' or 'supportive' parishioner. These required contributions would not be considered as deductible according to the tax code. Wis. Stat s.71.05(6)(b)(49)"
- Hispanic leaders committee (Oscar)
 - No meeting. This group needs a coordinator.
- Parish Life
 - Kathleen Kilkenny volunteered to lead this group.

Unfinished Business (20 min):

- School Family Handbook – definition of a parishioner
 - Fr. Oriol defines a parishioner as supportive and contributive.
- Parish Council Terms- Welcome Kathleen. Committee assignment.
- Standards of Excellence or Amazing Parish
 - All Parish Council members were give a copy of the book. We will be using this through 2018.

New Business (15 min):

- Monthly News Letter
 - We are considering making this an on-line version or incorporating it into the weekly bulletin or both.
- Gym Use Policy
 - See Voice of the people
- Pastoral Council Meeting Schedule 2018
 - Discussed

Closing Prayer