

# 2019-2020 Household Application for Free and Reduced Price School Meals

Complete one application per household. Please use a pen (not a pencil).

**STEP 1** List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach another sheet of paper)

**Definition of Household Member.** Anyone who is living with you and shares income and expenses, even if not related.  
 Children in Foster care and children who meet the definition of Homeless, Migrant or Runaway are eligible for free meals. Read How to Apply for Free and Reduced Price School Meals for more information.

Child's First Name	MI	Child's Last Name	Grade	Student? Yes <input type="checkbox"/> No <input type="checkbox"/>	Foster Child <input type="checkbox"/>	Homeless, Migrant, Runaway <input type="checkbox"/>

Check all that apply

**STEP 2** Do any Household Members (including you) currently participate in one or more of the following assistance programs: SNAP, TANF, or EDCIP?

If NO > Go to STEP 3. If YES > Write a case number here then go to STEP 4 (Do not complete STEP 3) **Case Number:** \_\_\_\_\_

Write only one case number in this space.

**STEP 3** Report income for ALL Household Members (Skip this step if you answered Yes to STEP 2)

**A. Child Income**  
 Sometimes children in the household earn or receive income. Please include the TOTAL income received by all Household Members listed in STEP 1 here.

Child income: \$ \_\_\_\_\_

How often?  
 Weekly  Bi-Weekly  2x Month  Monthly

**B. All Adult Household Members (including yourself)**  
 List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do not receive income (before taxes) for each source in whole dollars (no cents) only, if they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report.

Name of Adult Household Members (First and Last)	Earnings from Work			Public Assistance/ Child Support/Alimony			Pensions/Retirement/ Other Income			How often?		
	Weekly	Bi-Weekly	2x Month	Monthly	Weekly	Bi-Weekly	2x Month	Monthly	Weekly	Bi-Weekly	2x Month	Monthly
	\$				\$				\$			
	\$				\$				\$			
	\$				\$				\$			
	\$				\$				\$			
	\$				\$				\$			

Total Household Members (Children and Adults) \_\_\_\_\_

Last Four Digits of Social Security Number (SSN) of Primary Wage Earner or Other Adult Household Member:

Check if no SSN

**STEP 4** Contact information and adult signature.

I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws.

Street Address (if available) \_\_\_\_\_ Apt # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone and Email (optional) \_\_\_\_\_

Signature of adult \_\_\_\_\_ Today's date \_\_\_\_\_

**INSTRUCTIONS** Sources of Income

**Sources of Income for Children**

Sources of Child Income	Examples(s)
- Earnings from work - Social Security - Disability Payments - Survivor's Benefits	- A child has a regular full or part-time job where they earn a salary or wages - A child is blind or disabled and receives Social Security benefits - A Parent is disabled, retired, or deceased, and their child receives Social Security benefits - A friend or extended family member regularly gives a child spending money
- Income from person outside the household	
- Income from any other source	- A child receives regular income from a private pension fund, annuity, or trust

**Sources of Income for Adults**

Earnings from Work	Public Assistance / Alimony / Child Support	Pensions / Retirement / All Other Income
- Salary, wages, cash bonuses - Net income from self-employment (farm or business) If you are in the U.S. Military: - Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances) - Allowances for off-base housing, food and clothing	- Unemployment benefits - Worker's compensation - Supplemental Security Income (SSI) - Cash assistance from State or local government - Alimony payments - Child support payments - Veteran's benefits - Strike benefits	- Social Security (including railroad retirement and black lung benefits) - Private pensions or disability benefits - Regular income from trusts or estates - Annuities - Investment income - Earned interest - Rental income - Regular cash payments from outside household

**OPTIONAL Children's Racial and Ethnic Identities**

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals.

Ethnicity (check one):  Hispanic or Latino  Not Hispanic or Latino  
 Race (check one or more):  American Indian or Alaskan Native  Asian  Black or African American  Native Hawaiian or Other Pacific Islander  White

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at [http://www.asc.usda.gov/complaint\\_filing\\_cust.html](http://www.asc.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

mail: U.S. Department of Agriculture  
 Office of the Assistant Secretary for Civil Rights  
 1400 Independence Avenue, SW  
 Washington, D.C. 20250-9410  
 fax: (202) 690-7442; or  
 email: [program.intake@usda.gov](mailto:program.intake@usda.gov).  
 This institution is an equal opportunity provider.

**Do not fill out For School Use Only**

Annual Income Conversion: Weekly x 52, Every 2 Weeks x 26, Twice a Month x 24 Monthly x 12

Eligibility:		
Free	Reduced	Denied
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Categorical Eligibility

How often?			
Weekly	2x Weekly	2x Month	Monthly
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Total Income

Determining Official's Signature

Confirming Official's Signature

Date

Verifying Official's Signature

Date

		INCOME ELIGIBILITY GUIDELINES									
		Effective from					to				
		July 1, 2019					June 30, 2020				
HOUSEHOLD SIZE	FEDERAL POVERTY GUIDELINES ANNUAL	REDUCED PRICE MEALS - 185 %					FREE MEALS - 130 %				
		ANNUAL	MONTHLY	TWICE PER MONTH	EVERY TWO WEEKS	WEEKLY	ANNUAL	MONTHLY	TWICE PER MONTH	EVERY TWO WEEKS	WEEKLY
<b>48 CONTIGUOUS STATES, DISTRICT OF COLUMBIA, GUAM, AND TERRITORIES</b>											
1	12,490	23,107	1,926	963	889	445	16,237	1,354	677	625	313
2	16,940	31,284	2,607	1,304	1,204	602	21,983	1,832	916	846	423
3	21,330	39,461	3,289	1,645	1,518	759	27,729	2,311	1,156	1,067	534
4	25,750	47,638	3,970	1,985	1,833	917	33,475	2,790	1,395	1,288	644
5	30,170	55,815	4,652	2,326	2,147	1,074	39,221	3,269	1,635	1,509	755
6	34,590	63,992	5,333	2,667	2,462	1,231	44,967	3,748	1,874	1,730	865
7	39,010	72,169	6,015	3,008	2,776	1,388	50,713	4,227	2,114	1,951	978
8	43,430	80,346	6,696	3,348	3,091	1,546	56,459	4,705	2,353	2,172	1,086
For each add'l family member, add	4,420	8,177	682	341	315	158	5,746	479	240	221	111
<b>ALASKA</b>											
1	15,600	28,880	2,405	1,203	1,110	555	20,280	1,690	845	780	390
2	21,130	39,091	3,258	1,629	1,504	752	27,469	2,290	1,145	1,057	529
3	26,660	49,321	4,111	2,056	1,897	949	34,658	2,899	1,445	1,333	667
4	32,190	59,552	4,963	2,482	2,291	1,146	41,847	3,488	1,744	1,610	805
5	37,720	69,782	5,816	2,908	2,684	1,342	49,036	4,087	2,044	1,896	943
6	43,250	80,013	6,668	3,334	3,078	1,539	56,225	4,686	2,343	2,163	1,082
7	48,780	90,243	7,521	3,761	3,471	1,736	63,414	5,285	2,643	2,439	1,220
8	54,310	100,474	8,373	4,187	3,865	1,933	70,603	5,884	2,942	2,716	1,358
For each add'l family member, add	5,530	10,231	853	427	394	197	7,189	600	300	277	139
<b>HAWAII</b>											
1	14,380	26,603	2,217	1,109	1,024	512	18,694	1,558	779	719	360
2	19,460	36,001	3,001	1,501	1,385	693	25,298	2,109	1,055	973	487
3	24,540	45,399	3,784	1,892	1,747	874	31,902	2,659	1,330	1,227	614
4	29,620	54,797	4,567	2,284	2,108	1,054	38,506	3,209	1,605	1,491	741
5	34,700	64,195	5,350	2,675	2,470	1,235	45,110	3,760	1,860	1,735	868
6	39,780	73,593	6,133	3,067	2,831	1,416	51,714	4,310	2,155	1,989	995
7	44,860	82,991	6,916	3,458	3,192	1,596	58,318	4,860	2,430	2,243	1,122
8	49,940	92,389	7,700	3,850	3,554	1,777	64,922	5,411	2,706	2,497	1,249
For each add'l family member, add	5,060	9,398	784	392	362	181	6,604	551	276	254	127