

St. Leonard Home and School Committee Minutes

Tuesday, September 11, 2018

7:30pm All Saints Room

Attendance

Joan Prentki, Kelly Miller, Marejo Ramsey, Helen Horner, Lisa Ellis, Kate Slawny, Sheila Petasek, Danielle Beer, Connie Lovelace, Dayna Miller, Megan Ohm, Kari Janasik, Jenny Walechka, Jennifer Mouradian, Tina Heding

Opening Prayer

Guests Open Forum - none

Principal's Report (Lisa Ellis)

- Drama club is asking for \$54.95 for a new play and corresponding materials for a Christmas performance. Home & School approved this request. The same request will likely come again in Spring so a line item will be added.
- The Soles for Catholic Education Walk is October 20. New for 2018, schools can select what their funds go towards. In addition, each school has the opportunity to promote two events in their marketing calendar piece. Home & School has selected the Cookie Walk and the Spring Auction. Home & School will discuss if the Soles walk can replace the walk-a-thon in the 2019-2020 school year. Decision must be made by January 2019.
- Three priorities have been designated for 2018/2019: Determining a vision for surplus funds and a purpose for fundraising; Investigating the potential of adding 3K to the school which would directly impact enrollment; Developing a strong and all-inclusive marketing piece.
- With a new focus on Spirit Wear and the addition of Spirit Wear to early release days, Home & School was asked to consider funding Spirit Wear for teachers and staff. Home & School approved this request and it will be added to the current order.

President's Report (Sheila Petasek)

- Welcome New Committee Members!
 - Helen Horner, Secretary
 - Danielle Beer, Birthday Coordinator
 - Karen Heuberger, Scholarship
- Starting October 2018 if a student brings in their receipt the day after the Cousins fundraiser, they can have an out of uniform day.
- Marejo Ramsey volunteered to be the Event Coordinator for Hospitality Sunday on March 3rd
- Update on Past Events
 - Members from Home & School reached out to new families in August
 - St. Leonard's representation in the Muskego parade was a success
 - Spirit Wear generated \$2500 in sales. Home & School will research using a new spirit wear provider for the future
 - Home & School donated \$7500 to the church for Tuition Assistance in August
- Update on Upcoming Events
 - The Book Fair, Open House and Fall Parent Meetings will merge into one event this year. Visit the Book Fair from 5:00 – 6:00 p.m., Parent Meeting at 6:00 p.m. followed by Open House and Book Fair until 7:30. Students will be in their classrooms while parents are in church for the Parent Meeting. The teacher wish tree will be featured at the event.
 - The Original Works fundraiser will return with participation taking place in class.

Vice President's Report (Dayna Miller)

- Chili and Beer Fest planning in underway.
 - Event is November 3 and will be held in the gym
 - More set up and tear down will be required, service opportunities for middle school students
 - Parents will be asked to contribute to raffle baskets
 - We are in search of donations for wine and beer. Please contact Home & School if you have a lead

Treasurer's Report (Marejo Ramsey)

- Reviewed budget and line items
- Home & School has \$60,000 in holdings
- Possible uses include safety initiatives in the building, storage, air conditioning, and playground improvements. This will be revisited at another meeting.
- Reimbursement requests for H&S expenses can be submitted to Marejo Ramsey via school mail (TJ – gr 8 or Luke – gr 4). Please submit the ORIGINAL receipt, plus ONE copy, along with a description and purpose of the expense.

Secretary's Report – no report

Committee Reports

Birthday Coordinator (Danielle Beer)

- Supplies set through January for the teachers.

Bulletin Board (Karen Heuberger & Connie Lovelace) – no report

Historian (Jennifer Ritzow) – not present

Hospitality (Meghan Ohm) – no report

Membership (Jenny Walechka) – no report

Playground Equipment (Tom Duelle)

- Request was made to purchase portable soccer goals. Pending the cost, this will be approved. Home & School has \$500 for this line item.
- Discussed the possibility of replacing woodchips with other options
- All equipment was safety checked prior to the school year.

Other Business

- As part of staff appreciation, a request was made to make sure teachers are fed during late evening events. Home & School agreed to cover the cost of meals for teachers during the three conference nights.
- The idea of hosting a spring rummage sale as a fundraiser and to promote awareness of St. Leonard and our location was proposed.

Next Meeting

October 9, 2018 @ 7:30pm - All Saints Room

Meeting Adjourned 9:04 p.m.

Submitted by

Helen Horner, Home & School Secretary