

St. Leonard Home and School Committee Minutes

Tuesday, October 11, 2022

7:30 - All Saints Room

St. Leonard Mission Statement: We are growing as Catholics in the image of Jesus Christ through Worship, Formation, and Community

Attendance: Robert Weber, Laura Bisher, Kevin Baker, Marejo Ramsey, Jeff Sliwinski, Rachel Lockwood, Jenny Burau, Mia Kurudza, Danielle Beer, Sue Walski, Brian Weidner

Opening Prayer

Guests Open Forum: None

Goals: The following are proposed goals for this year. Vote for finalized goals will be held at a future meeting. A minimum of two goals are required for each committee

- Fundraise for fence around recess area to increase safety before and after school
- Increase family volunteer involvement for events (80% involvement)
- Update by laws

Principal Report – Laura Bisher

- Trunk or Treat will be held on Friday, 28 Oct. An old schedule had this on the wrong day, please make sure your calendars are up to date
- Accreditation interviews/reception setup and ready to be implemented. Accreditation team has names and numbers for parents to conduct interviews before or during the two day process
- Playground and recess area is located close to the Muskego bike path. A member of the Building and Grounds committee has offered to complete the project at material cost. Plan is to secure areas to the south and east to discourage traffic from bike path and vehicles. Gates would be positioned along bike path and driveway to allow traffic during non-school hours
- The birthday recognitions have been going very well. Thanks to Jenny Burau, the event coordinator, for making this a great and very smoothly run experience
- Two teachers each month are being recognized as Teacher of the Month. These teachers are nominated by their peers, are recognized in the entrance to the school, and have specially designated parking spots close to the school

President Report – Robert Weber

- Open Positions that need to be filled:
 - Treasurer - desperately need someone to step up as treasurer by December. Applicant does not need any prior experience and will be trained over the following months by current treasurer
 - Bulletin Board Position will be absorbed into Birthday Coordinator and school staff

- Playground Coordinator no longer required as all required functions are handled by staff, now that playground is in place

Vice President Report – Kevin Baker

Treasurer Report – Marejo Ramsey

- Reviewed current and projected balances
- Reiterated need for new treasurer to start training in December

Secretary's Report – Jeff Sliwinski

Teacher's Report – Rachel Lockwood

- Parent night went well. Middle school teachers liked presenting as a team. Parents at meeting with middle school students agreed
- Continuing to have bussing issues for school field trips
- Firefighters visiting school Thursday

Action Items:

- Update Bylaws
 - Create Google Docs for review comments
 - Set day for review
- Need volunteers for open positions, primarily treasurer needs to start training this year
- Vote on HSC goals for this year
- Create parent social to meet other parents, especially new parents to St Leonards School

Old Business:

- We always need more volunteers. Potential volunteers can follow this link to fill out an interest form or reach out to a member of HSC at any time: [Interest form link](#)
- Book Fair
 - Successful event, although it raised a little less than previous years
 - Used previous years' rewards that were about to expire for K5 rug and quarterly "goodie-bag" for Leonard's Loot options
- Safe Environment Education (SEE training)
 - Required for all school/event volunteers with volunteers under 18 years old
 - Sign Up Genius invites should include Lisa Jachiemec to check for SEE training
 - Training is offered many times throughout the year
 - Push for untrained school parents to get training so they can volunteer in school events including field trips
- Due to staffing shortfalls, Dairyland can only provide bussing for field trips between 9:30 AM and 1:30 PM which would not be sufficient for most school field trips. Looking at other options. At this time, scheduling is the issue, not the cost
- Food Truck ideas pushed to spring/end of school year event-needs Parish Finance Committee approval
- Milkmen fundraising/fun-raising event pushed to next fall-needs Parish Finance Committee approval
- HSC will take lead role for parade in fall 2023, open volunteer position added below

- Catholic Schools Walk (formerly Soles for Education Walk) needs a big push if it will be successful. Consider for future years

New Business

- Jenny Burau attended Parish “how-to” planning training
 - Calendar for school/parish space is on first-come, first-served basis
 - There is a very useful “How-To” guide for anyone running an event with money
 - New fundraising ideas need to go through Parish Finance Committee (food truck and Milkmen game need approval if we are going to do them)
 - <https://www.stleonards.org/parish-policies--room-reservation-and-other-forms>
- Teacher wish lists will be put up around rooms for conferences
 - HSC considering making Christmas purchase
 - Parents would get first option
 - HSC would ask teachers what biggest “ask” would be
 - Teachers can ask Mrs. Van Acker to order through Amazon Smiles for T300 funds so they do not have to use their own money up front
- Locked storage needed for playground balls near the gym. Voted and approved by committee

Upcoming (Currently running) Events:

- Spirit Wear Sale (Sue Walski) - 29 Sep - 17 Oct
 - 20 sales so far, let’s keep them coming!
 - <https://neweragraphics0921.company.site/>
- Chili Cook Off (Brian and Heidi Weidner) - 12 Nov
 - Winning chili contestant placard for school entrance and trophy starting this year
 - Eight chili contestants already volunteered, need 12 more. Get your spot before they are all filled!
 - Imposter chef (from can) will enter this year...can you figure out which one?
 - [Select this for Chili Chef information and sign up](#)
 - Other volunteers needed, [sign up here](#)
 - Cost for those attending (eating and voting on chili) will be \$20 each. Hot dogs free for kids
 - See facebook event: <https://fb.me/e/6BZpda0EB>

Committee and Coordinators Open Forum

Birthday Coordinator – Jenny Burau

Hospitality – Diane Selke

Parade Coordinator - **Position Available**

Publicity – Marketing Committee

Refreshments – Robert Weber

Room Parents – Alison Kleibor

Scholarship – Karen Heuberger

Spirit Wear – Sue Walski

Staff Appreciation – Danielle Beer, Gloria Schumacher

Teacher Wish List –Jenny Bureau

Volunteers – Alison Kleibor

Next Meeting

Nov 8, 2022, 7:30 PM @ All Saints Room

Distro:

HSC Members

Michelle Kreuser

Brianne Van Acker