

# Standard Operating Procedure for Catechists / Classroom Teachers

*Catechists Teachers should always direct or help an individual involved with a blood / body fluid incident, to care for him/herself with minimal contact to the staff person.*

*However, there are situations when you will need to intervene and provide assistance that requires contact.*

*Therefore, you should always implement a barrier between yourself and the individual in need of assistance, using clean materials or latex / vinyl gloves. In most instances, you should not be expected to clean up the blood / body fluid spill or the environment. Appropriate custodial staff should be called for cleanup.*

When a teacher or volunteer needs to intervene and implement "universal precautions" they do so from an informed, voluntary response under the "Good Samaritan Act" and using prudent public health protective procedure:

1. If an accident involving a blood spill occurs, the individual should be encouraged to tend to his/her own injury. For example, if a student has a bloody nose, hand him or her the tissue and instruct to pinch nose. If a student has a bleeding injury (cut, abrasion) hand him/her clean paper towels to hold over the injury. If this is not possible provide assistance using a barrier between yourself and the individual.

When providing assistance:

- a. wear disposable latex gloves and use disposable towels/tissues for each injury.
  - b. any blood stained materials should be placed in a sealable plastic bag.
  - c. remove gloves following proper procedures.
  - d. wash hands thoroughly with soap and water using Hand washing procedures.
2. Keep students away from area of blood / body fluid spill, cover with paper towels until area is cleaned and disinfected. Call catechetical leader or parish staff immediately for cleanup.