

St. Patrick Parish

Finance Council Meeting Minutes

October 14, 2019 4:30 pm

Present: Fr. Michael, Jerry Julius, Tony Gaschler, Laura Darnick

Absent: Geri Janusheske Excused: Dave Plamann

The meeting began at 4:30pm with a prayer led by Fr. Michael.

Questions for Fr. Michael – Jerry asked if the e-mail addresses were in place for St. Patrick Church. The e-mail for the office is done, they just need to set up the e-mails for priest and discipleship.

New office chairs and a guest chair are needed for Fr. Michael and Cassandra as theirs aren't in good condition. Jerry will order and will possibly donate the chairs.

Budget – \$7,500.00 is budgeted for buildings/ground maintenance – although most large projects have been completed, it was decided to keep that amount in place for any unforeseen need. Donations – it was decided to make \$5,000.00 available for donations. Capital Outlay – There are no major projects that are needed at this time, so Jerry suggested not to set aside money designated for Capital Outlay while keeping money available if St. Denis should need a loan (due to their fundraiser being flooded out).

Staffing Needs – Paula is planning to retire in the near future so we will be looking to fill her position. It will be approximately 30-35 hours per week, possibly even 40 hours per week with a salary of \$32,000.00-\$34,000.00 per year (with benefits). Paula offered to continue with the accounting portion and mentor the new person while they are training for the position.

Fr. Michael will place a job posting in the Compass and area parish bulletins and invite the trustees and committee chairpersons of both parishes to be included in the interview process.

Parishioner Assistance – Tony brought up at the last meeting there is someone that could use a stairlift in their home. He will check further into this with the family and have them find out what the total cost would be. We are willing to donate to help with some of the expense.

Next meeting date – this will be set at a later date.

Closing prayer was led by Fr. Michael

Respectfully submitted by Laura Darnick