

# **Parish Pastoral Council Agenda**

## **Tuesday, Jan. 10, 2023**

### **7:00pm Rooms 101-103**



**Present:** Fr. Mike Anderson, Joshua Bohl, Cheri Brausen, George Burr, Rusty Ray, Brian Sauter, Paul Siler, Kelly Summerville, and LeAnn Zogg (Trustee)

**Excused:** Don Hohn, Ron Peterson, Keith Sjostrom, and Mollie Tobias

**Special Guest:** Chuck Karth (Facilities)

## **Opening Prayer :**

**Loving and Gracious God,**

**We gather in your presence as a community of believers. We place our trust in you as we discern your will for our community during this Christmas season. Make your ways known to us and guide us in your truth. Be present to us throughout our meeting this evening, so that we may continue to praise you in our words, decisions, and actions. In Christ's name, Amen.**

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**1. Welcome guests. Accept November minutes.**

**2. Read and discuss first five paragraphs of Lumen Gentium, Chapter 4**

- Read paragraphs 30-35 in Chapter 4, The Laity

**3. Meisha Johnson will talk about St. Joseph's upcoming mission in February and follow-up Archdiocesan mission in March**

- Meisha is not at the meeting so Cheri talked about the upcoming mission events in Feb. and March
- Three day parish mission at end of Feb. – Feb. 26-28. Patrick Conley from Relevant Radio will host the mission. Focus is what gifts/charisms are and why they are important. It will kick off the "Called and Gifted" workshop, which will be opened up to the entire Archdiocese at end of March. Called and Gifted workshop is brought to us by Cien Institute and sponsored by the Archdiocese.
  - The first Called and Gifted workshop is at St. Joe's on March 25 from 9am – 4pm
  - Interviews will happen on the following Saturday, April 1 to help discern what peoples' individual charisms are. A second Saturday may be needed for interviews, depending on how many people sign up.
  - There are six weekly small group sessions after the kickoff event on March 25. The six weekly small group sessions are used to further discover our charisms and how we can practice our charism that week. People will try to show a charism that week and report back to the group. Through trial of charisms people will discover their charisms.
  - Goal is for people to have a newly found zeal for God and the Church

- What is needed?
  - Volunteers for the Parish Mission and workshop – volunteers for check-in, bringing snacks and beverages, and assisting interviewers

#### **4. Fr. Mike updates: Synod Apostles, Staff updates, pastoral support/health**

- St. Joe's Synod Apostles were named. They will attend the first event on January 17 and go to weekly sessions in February.
- Still looking for Director of Evangelization and Director of Faith Formation
- Fr. Mike had an EMG on his leg. He is not sure what is causing issues with losing feeling in his legs. Once tests come back he will have more certainty.

#### **5. Commission updates: Liturgy, Finance, Communications, Facility, Community Life, Synod, Pastoral Care, Charity and Justice, Faith Formation**

##### Liturgy

- The video screens are repaired and working
- Plan on doing CPR and evacuation training for hospitality ministers
- Still looking for volunteers in several areas
- There is for concern Fr. Ken about the ability to keep saying Mass, but Fr. Ken will keep saying Mass until he decides to stop or something extreme happens where he can't say Mass anymore

##### Finance

- See attached handout

##### Communication

- Some parishioners have stepped up wanting to do announcements

##### Facilities

- There is a need for additional handicap parking. Chuck Karth presented ideas for handicap parking. See attached handout of parking lot for ideas on where additional handicap parking can be added.
- Parking lot should be re-tarred after 5 years to help prevent big cracks from forming
  - It would be wise to consider doing the re-tarring at the same time handicap spots are added
- Great Hall roof is under warranty – there is a leak that needs to be fixed
- We will discuss items we like to see replaced in the next 5 years at the next Parish Council meeting

##### Community Life

- Christmas events went well
- Community Life would like to help with video announcements

##### Synod

- See Lay Advisory Board handout
  - They want a Synod council to meet with the Archbishop regularly
- Guardian Angels Church in Oakdale is hosting a safety workshop on February 18 for parish staff

##### Pastoral Care

- Looking for more volunteers to bring Communion to homebound
- We are continuing to do prison ministry again

#### Charity and Justice

- See attached handout

#### Faith Formation

- See attached handout – Becky Burr presented the faith formation update

## **Closing Prayer:**

**God, our Father, we pray that through the Holy Spirit we might hear the call of Evangelization and live as missionary disciples of your Son, Jesus. Come Holy Spirit, fill the hearts of your faithful and renew our parish with the fire of your love. Enliven our parish. May we always be a place of joy and hope that welcomes the stranger and searches out the lost. And we ask all of this through Jesus Christ our LORD. Amen**

**(taken from Sts Joseph and Paul Church)**

Meeting adjourned at 8:48 pm

Next meeting is February 7, 2023

**We, the people of St. Joseph of the Lakes Catholic Church, as Christ's Body, strive to be the heart, hands and feet of Jesus Christ. ”**

**-- St. Joseph of the Lakes Vision Statement**



**St. Joseph of the Lakes  
Finance Council Report  
January 10, 2023**

**Fiscal 2023 YTD November:**

- Total collections are \$10k (2%) under budget
- Festival resulted in \$100k of income, slightly better than budget
- Total expenses are \$66k under budget, largely due to timing of expenses
- Net cash position is ~\$200k
- Capital improvement fund is at \$284k
  - o Capital Improvement fund is to be used for approved capital projects throughout the campus, such as A/C replacement, lighting, etc. It is typically not to be used for routine maintenance and repairs or special interest projects.
  - o Cost for new A/C in church is estimated to be ~\$190k which will reduce this fund balance.
- Christmas collections budgeted to be \$42k; actual is expected to be close to budget

**Other reminders:**

**Fiscal 2023 budget:**

- Total collections budgeted to be relatively flat with this year at \$1.3M – economic uncertainty is causing us to be cautious
- Parish festival budgeted at \$99k, about the same as this year
- Approximately \$40k is budgeted in Facility Maintenance and Improvement Fund to balance to a zero budget

**Fiscal 2022 Year End:**

- Ended the 2022 fiscal year with total Collections under budget by \$25k (<2% under budget)
- Parish festival (in August 2021) generated \$100k of income
- For the year, we put \$101k to the Facilities Maintenance & Improvement fund, a little more than we budgeted
- Capital Improvement fund was at \$274k at the end of June
- Net cash position was approximately \$105k



**Date= JANUARY 2023**

**FACILITY COMMISSION CHURCH PROJECT'S**

<b>ITEM</b>	<b>BASE PRICE</b>	<b>DATE COMPLETED</b>
<b>#1) WORSHIP SPACE AIR HANDLING UNIT A/C AND HEATING REPLACEMENT</b>	<b>\$192,000.00</b>	<b>*=*</b>
<b>#2) FILL CRACKS IN PARKING LOT BLACKTOP</b>		
<b>#3) ADDITIONAL HANDICAP PARKING</b>		
<b>#4) REPAIR ROOF OF GREAT HALL, AND ROOF OF BELL TOWER HISTORIC CHURCH</b>		
<b>#5) REPLACE EXTERIOR LIGHT FIXTURE'S ALONG SIDE WALK TO THE HISTORIC CHURCH</b>		
<b>#6) DOOR #3 REPLACEMENT</b>		
<b>#7) REPLACEMENT OF OLD KITCHEN DOOR</b>		
<b>#8) NEW EMERGENCY EXIT DOOR (IN CHOIR STORAGE AREA)</b>		
<b>#9) NEW STAIRWAY IN BACK OF ALTER (SAFETY)</b>		
<b>#10) WATER HEATERS REPLACEMENT (2)</b>	<b>\$5,189.00</b>	
<b>#11) EDUCATION WING DOOR #2 REPLACEMENT</b>	<b>\$10,558.00</b>	
<b>#12) ENCLOSER TO DOOR #4 REPLACEMENT</b>		
<b>#13) REMODLEING OF ST. JOES HALL AND BATHROOM UPGRADE</b>		

**UPCOMEING PROJECT'S**

**#1) SECURITY**

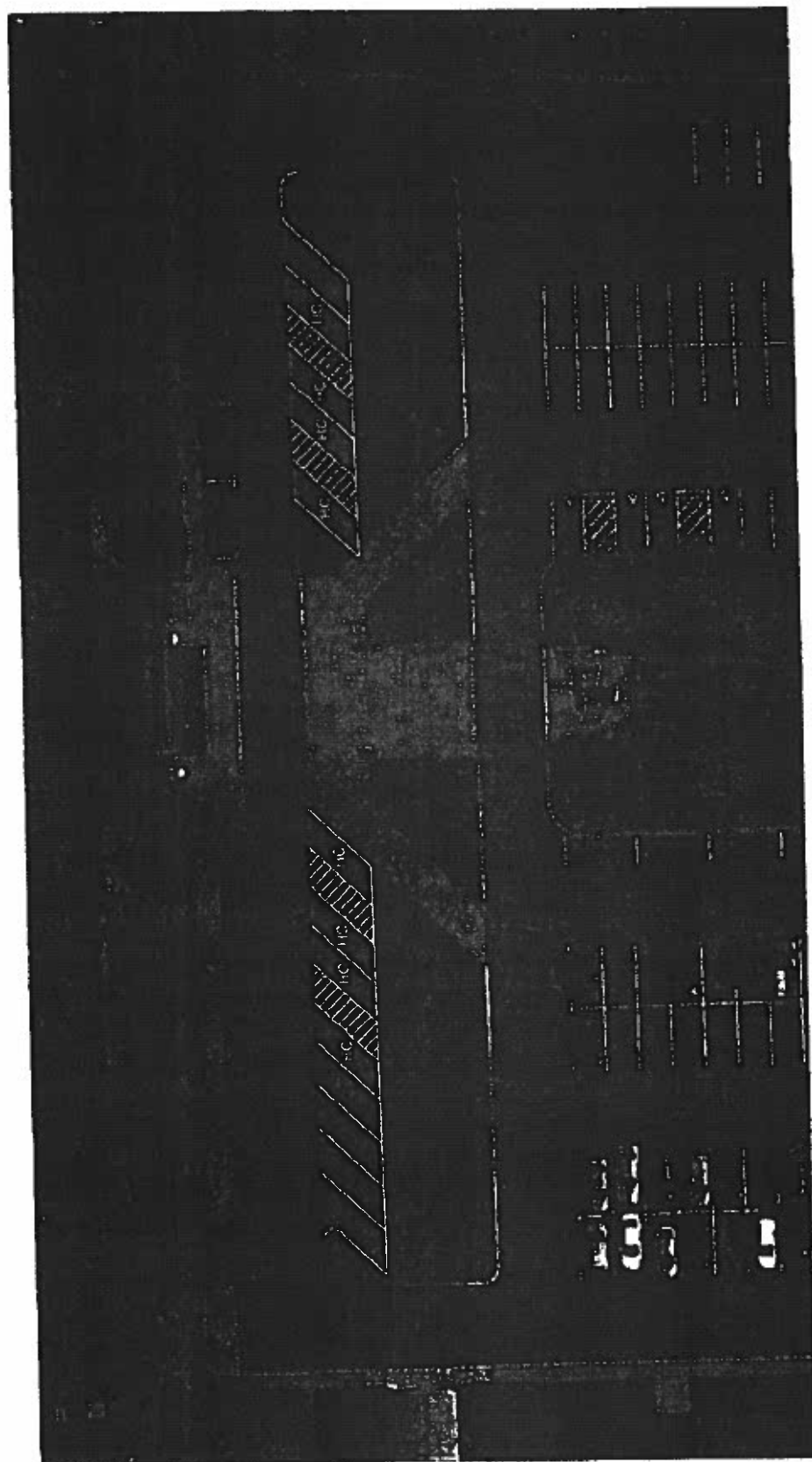
**#2) FIVE (5) YEAR PLAN**

**#4 PAINT DOOR FRAMES (8)**

**\*=\* APPROVED BY FINANCE COMMISSION**











ARCHDIOCESE

SAINT PAUL &  
MINNEAPOLIS

## Lay Advisory Board (LAB) Meeting

Wednesday, October 19, 2022 | 6:30-8:00pm

Zoom meeting

**In Attendance:** Archbishop Bernard Hebda, Father Michael Tix, Dale Lieb (1), Wesley Sandholm (3), Keenan Raverty (4), Susan Bestgen (6), Jim Rice (8), Ryan Skoug (9), Dean Flicker (11), Mary Gleich-Matthews (13), Mary Brady (14), Beth Coleman (15), Larry Martin (appointee), Cynthia Bailey Manns (appointee), and Parish and Clergy staff.

**Absent:** Scott Franzitta (3), Theresa Bennett (5), Joe Miller (7), Samuel Kiech (12), Deanery 2 open, Deanery 10 open

**Opening Prayer/Call to Order:** Father Michael Tix

Father Tix welcomed everyone and opened the meeting with a prayer.

### Archbishop's Opening Remarks

- Review Board
  - Looks at any kind of questions about fitness for ministry
  - Evolved out of accusations of abuse or improper conduct
  - Board that assists the Archbishop in evaluating the allegations that come in
  - Very effective board and every recommendation that the board has given the Archbishop over the 7 years he has accepted (rely on this board very much)
  - Two of the members of the board are timing out which are the chair and a deacon (finishing their service on the board)
  - Board members are not well known so easier to do their work (not pressured or influenced from others)
  - Need to replace them
    - Looking for someone in our deacon community
    - Someone who has had abuse in their past (personally, or loved one)
  - First time to have on a board from a different denomination a woman minister who has a background in Lutheran synod and worked in the Lutheran church addressing abuse allegations
  - Goal is always to have transparency and creditability on the board
  - Current members are a judge, priest, medical doctor, abuse victim, psychologist, religious sister, etc.
    - Looking for ideas from LAB members of who they would recommend for these 2 open spots on the Review Board
    - Three year commitment
    -
- Synod Update
  - Highly positive response
  - Move forward with the plan of implementation that will be kicked off with the pastoral letter on the Feast of Christ the King that will also include a video
  - Working on putting the pastoral letter together with Bishop Williams, a few Theologians, Father Bambenek and Deacon Joseph Michalak

- First draft of the pastoral letter completed by the end of October 2022 then for publication
- Included in the pastoral letter will include priorities that would directed to our parishes or the diocese
  - One thing that parish would have to do for each of the next three years
    - One area of focus for the parish and two areas of focus for the Archdiocese
    - Trying not to ask to much of our parishes (concern of being overworked)
    - Include in the 3 years of priorities all of the top 10 propositions that were voted on at the synod
    - Trying to be responsive to what was heard
- Hearing from many different sources the need to emphasize churches response to the poor (was not on the top 10 propositions) but deemed important to the Archdiocese so that will be included as well
- Work with pastors in helping them understand the key themes of the pastoral letter
  - Meeting with them shortly before the Feast of Christ the King
- Devoting two large semiannual meetings to synod implementation
  - First one will be clergy formation day – presentation talking about the synod and how it is in in a theological context to speak about the work of evangelization
    - Asking each parish to put together an evangelization team (12 members that would be working with the pastor)
    - Goal it to keep evangelization as a priority in parishes
    - Each parish would have a team of 12
    - Putting together a program for them and preparation for their work that would begin in February
    - Training that is about to piloted
    - Hearing from pastors that it is already difficult to find volunteers, staff, FC, PC to be the 12 members, but still worth the effort to implement the synod process
    - The model of the 12 has been effectively used already by Bishop Williams (model developed in Italy) at St. Stephens and Holy Rosary along with other parishes using this model
    - Priests in general have been very supportive of this but the concern is the amount of work they already have to do
    - Asking to participate in the school of discipleship
    -
- Blue Sky
  - Any update on the Latin Mass from the committee that was studying the diocesan position on the extraordinary form of the Mass and sacraments?
    - There hasn't been much that has gone one. Waiting to see what kind of responses that other places are getting that making petitions to Rome. Most of the requests that have gone into Rome for Latin Mass to continue in a parish setting the Holy Sea has given permission for another two years (Doesn't mean they can't renew it)
    - We have 6 communities in the Archdiocese that has Latin Masses is offered on Sundays. Good number of people that worship in that form of the liturgy
  - Update on Native American Boarding schools presentation that was given to the LAB members in previous meeting
    - Each of the diocese in our state have continued to gather archival materials
    - All of the dioceses in our state are willing to share the materials gathered and made it known and not much of a response yet
    - Local event that called attention to the boarding schools where people gathered was very well attended
  - How much of the parish priests are exposed to inviting young adults in, is the messages spoken out at the pastor/deanery meetings?

- Priests and deans are having the discussions about young adults so they are being informed
- Are we welcoming enough marriages into the church?
  - Statistics in the church across the United States that is the most concerning
  - If we don't have Catholic marriages we are not going to have Catholic baptisms, etc.
  - Seeing a decline
  - In some of the listening session in the synod heard very disturbing stories about their experiences of seeking to be married in the church and all the obstacles that were placed in their way
  - Need to do way better than that
  - Look at our policies and procedures and how can we be more accommodating
  - Number of young couples coming to the church for marriage is so low
  - The work of evangelization is so important in parishes to help with the young adults
- Do people realize what the church does to serving the human family and dignity across the world?
  - Need to do a better job with that in communication
  - Catholic hospitals, Catholic Charities, Catholic Relief Services
  - Have to tell our story
- What does it mean to be welcoming to marriage in the church?
  - Hearing a couple that is on the fence about getting married in the church and call the parish and first question is are do you belong to the church (many couples may not be registered at a parish but still attend Mass regularly)
    - Turn off for couples
  - Marriage preparation and being more accommodating to the couple
  - To many requirements that became very difficult for couples
  - Looking at that as a whole church
  - Requests may not be unreasonable but the response the couple receives are not willing to help the couple who wanted to do the right thing and get married in the church
  - Push couples away
- Lay Advisory Board Update and Experience
  - Excited from the beginning and meeting in person
  - Meant more when the LAB members shared than what was shared with the LAB members
  - Would like to do more of a hybrid model going forward
  - LAB meetings have gotten better over time and the content and the sharing of information and members participating has gotten better
  - Within deaneries it has been difficult to get together and meet, talk about things and develop a deeper connection to share feedback to the Archbishop and the Archdiocese
    - Archbishop is very committed to having an Archdiocesan Pastoral Council and is it realistic to have members of the council be representative of different parish councils?
    - Difficult to maintain when people term out of their parish councils and turnover (hard to get some consistency)
    - Maybe look at deanery reps and who would bring back the information to the parish councils
    - Need to have some of the group of the laity that are important in our Archdiocese (Knights of Columbus, Catholic Women, Knights of St. Peter Clavier, etc.) more group based
  - Find it difficult to get new members when their terms have ended and do not get replacements
  - Several parishes right now that are not represented in the deaneries
  - Not able to use parish staff as Lay Advisory Board members due to labor laws issues
  - Difficult to keep deanery meeting going and keeping people involved
    - There was a lot of information coming out of LAB but not a lot of back and forth discussion (receiving information from the Archdiocese, but not really a dialogue)

- Suggestion proposed is to have three questions to discuss at the deaneries and parish councils that come from LAB (task to do and collaborate and bring that back to the LAB)
- Turnover with the parish council requirement
- Pastor selects someone else from the parish and not on the council and then that person reports to the council and to the pastor (share the work load)
- Parish council could select someone else that is not on the council
- Feeling heard at the Archdiocesan level
- Allows us to see the diversity of the diocese (feel part of a larger community)
- Able to have a conversation or ask questions to Archbishop Hebda or anyone else at the leadership level at the Archdiocese
- To take things back to the parish and ask questions and this process allows that to happen
- Really like the Blue Sky – to bring things forward to this group and then bring back to the parish
- Appreciate being able to hear from all the different parishes and learning a lot about the Archdiocese
- Appreciate the transparency
- Archbishop loves to listen to what the LAB members have to say
- Archbishop hopes when this morphs into an Archdiocesan pastoral council to find some way to get the diversity and stability that LAB has brought and question about bringing in different groups for this new council (timeframe is maybe a year)
- Archdiocese pastoral council to be more gender balanced, diverse represented, one person from every two deaneries and include some of the groups
- How do we bring people into this discussion so they have a voice?
- Have younger adults should be part of this group as they are the future of the church
- Looking at the mission of this group and purpose and people are being asked for a reason and they are here to actively participate

**Closing Prayer/Adjournment:** Father Michael Tix

The meeting was adjourned followed by prayer and blessing from Archbishop Hebda.

**Mark Your Calendars for next LAB meetings:**

TBD after Archbishop Hebda releases his new pastoral letter at the end of November 2022.

Respectfully submitted by:

Carol Radosevich

## **December Report for Social Justice**

### **Notable Happenings:**

1. Giving Trees more needed than ever this year. Seeing an increased need in local families who wouldn't normally be asking. Increase in requests for basics like food and money for gas. We served 22 local families.
2. A small delegation traveled to Guatemala in December to distribute food and clothing and other aid. We had an important meeting with the sewers from the co-op and are looking forward to hiring more women. We found there were some things they really needed like a light and one couldn't see well so we took her to an optometrist and bought her glasses. We are in need of about \$1000 to put towards some new sewing machines to hire new women. They are expanding their products and they feel good about their work. The head of FMSC marketplace is visiting there Thursday, Jan. 12.
3. The Believe Van is barely crawling along and so important to giving the kids experiences outside the dump and for delivering food. A new/used van will cost approx. \$18 grand. We are assembling a team to work on planning for this.
4. A small delegation also traveled to the White Earth to deliver gifts and some food to the Catholic church and the Assembly of God. Both churches were extremely pleased and we were able to spend some time in prayer and conversation with each church. Both extended their deep gratitude.
5. Seeing an increase in requests for basic needs. Hope to nudge people to bring their food donations to church. They are much needed for our community now.

### **Upcoming Events:**

**Feb. 5-6 Fair Trade Breakfast and sale**

**Feb. 19 – Winter Bingo Blast fundraiser 12-2pm**

**Mar. 4 –Free Movie Night - following the 5pm mass in St. Joseph's Hall – featuring 'Harriet'. Free popcorn and admission. Movie theater candy and beverages available for purchase.**







**Faith Formation Parish Council Update - January 3, 2023**

- A. Finalized the proposed calendar with Brian Sauter
- B. Program Update
  - a. Continue to receive very positive feedback about all programs, Pre-K/K through Confirmation
- C. Events
  - a. Past
    - i. Card Making Event - 45 people made 128 cards for homebound and nursing home parishioners
    - ii. Teaching Mass - 29 of 35 candidates attended, with 88 total attending
    - iii. Giving Tree donations in coordination with Social Justice
    - iv. Advent Prayers as part of December sessions
  - b. Upcoming
    - i. January 8 - Epiphany Pageant
    - ii. January 22 - Confirmation Yr. 1 Retreat
    - iii. January 29 - Confirmation Sponsor event
    - iv. February 4 - First Reconciliation Retreat for 2nd grade
    - v. Completing Archdiocese safety training requirements
    - vi. Partnering with the Knights of Columbus for Rosary session for 5th graders
    - vii. Vacation Bible School Planning to start soon
- D. FF Commission
  - a. Next meeting is January 26
- E. The Director of Faith Formation Program position remains open.
  - a. The Commission and current staff are beginning to discuss opportunities to better coordinate with other ministries going into next year if we retain the current staff.
- F. 2022 Leaders
  - a. Amy Ward - Pre-K, K, Time Travelers (during Mass), Baptism prep
  - b. Grades 1-8 - Sara Knoll
  - c. Confirmation - Samantha Pagel
  - d. RCIA - Meisha Johnson

