

# **Parish Pastoral Council Agenda**

## **Tuesday March 1**

**7:00pm Rooms 105-106**



**Present:** Fr. Mike Anderson, Joshua Bohl, George Burr, Don Hohn, Robert McMullan, Rusty Ray, Keith Sjostrom, and Kelly Summerville

**Excused:** Cheri Brausen, Amy Moore, Ron Peterson, Brian Sauter, Paul Siler, and LeAnn Zogg (Trustee)

### **1. Opening Prayer**

Lord God of Holiness, You have called us to be the servants of our brothers and sisters in our parish. We meet here as their representatives, and so we ask for the Grace of Your Guidance. Help us to truly represent them and not simply ourselves. May the true needs of our parish and the common good of all be our concern. Above all, may Your Will in these matters become our Will. Help us who serve in leadership, remember that all of our concerns are aimed at the spiritual transformation of our parish community. May the material aspects we discuss not blind us to the primary work of our parish, which is the holiness of all its members. May the Holy Spirit who inspired the Pentecost meeting of the apostles, visit us and grant us the light of Divine Wisdom. We ask this through our Lord, Jesus Christ, who lives and reigns with You and the Holy Spirit, Forever and ever.

Amen

( taken from: <https://stmaryandedward.org/opening-closing-prayers> )

### **2. Approval of Feb. minutes**

- Minutes are approved – no changes

### **3. Soup supper. PPC cooks/serves Tues 4/5/22**

To make sure we are getting a variety of soups please respond (REPLY ALL) to this email if you are bringing a pot of soup and what kind you're making. I'm making Chicken Tortilla soup.

### **4. PPC member rotation. We need to look at terms / membership**

- See attached Pastoral Council Terms 2021-2022 handout

### **5. Commission updates: Community Life, Synod, Pastoral Care, Charity and Justice, Faith Formation, Liturgy, Finance, Communications, Facility.**

#### **Community Life:**

- See attached schedule

#### **Synod:**

- Deanery meeting at end of March.
- The Feb. 26 meeting at St. Joe's is discussed in the Synod agenda item below.

### **Pastoral Care:**

- The Centennial Ministerial Group met with the Care Ministry Coordinator for Lyngblomsten (the new Senior and Care center going up at the corner of Hodgson/County Rd J) once again on 2/24/2022. They are planning to begin some Neighborhood Community programming for seniors and also Caregivers sometime after April 2022 and into the fall.
- Several upcoming things to note:
  - Anointing Mass on Saturday, Mar 5<sup>th</sup>
  - Lenten Day of Reflection, Prayer, and Service on March 17<sup>th</sup> (includes option to serve at Feed My Starving Children)
  - Barb Uschold Anderson (Pastoral Care Director) is presenting at the Faith Chat with our young people, parents, & parish on March 20<sup>th</sup>. The topic is: Finding Hope through Grief & Loss.

### **Social Justice:**

- See attached handout

### **Faith Formation:**

- A lot of good volunteers stepped up to fill in missing spots this past week
- Scott Frieler has been doing a great job putting on faith formation talks and faith formation sessions
- See the attached Faith Formation Ministry map that shows all of events by grade level
- Completed the safe environment training for all ages

### **Liturgy:**

- Working closer to getting a safer solution to access area behind the crucifix
  - Getting a free estimate for a solution this week – quotes go through Facilities Commission and then to Finance for approval
- Getting a bid for installation of an emergency exit door in the back of the building near the choir room – bids go through Facilities Commission and then to Finance for approval
- Not planning to do drive-up Communion – Archdiocese wants people to come to Mass on Sunday for Sunday obligation
- Will start live-streaming the 8:30 AM Sunday Mass this upcoming Sunday, March 6
- We started live-streaming the 5:00 PM Saturday Mass a few weeks ago

### **Finance:**

- See attached handout detailing financial info

### **Communications:**

- Will start live-streaming the 8:30 AM Sunday Mass this upcoming Sunday, March 6
  - Can't show scripture during live-stream due to copyrights, so there was a suggestion to put the scripture passage so people can follow along with their own Bibles at home. People in the pews can follow along with the hymnal books.
- Rusty presented communications request form for people to use to promote upcoming events in the bulletin, YouTube, website, and/or other forms of communication
  - Council members should share the form (Google link) with their councils – it can be submitted on a paper form or through Google link. The Communications request is attached to the minutes.

**Facilities:**

- See attached handout – numbers 1, 2, and 3 are number 11
  - Numbers 1, 2, and 3 have not been done yet – waiting for approval from the Finance Council

**6. Recap of Feb 26 Parish Synod Leadership Team Consultation. Josh, George, Fr. Mike**

- Members attended were the Millions, the Meyers, the Burrs, the Trudeaus, Sheila Bianconi, Laura Anderson, Joshua Bohl, Meisha Johnson, and Fr. Mike.
- Followed Archdiocese outline for the meeting – started with prayer and discussed 3 focus areas
  - Within 3 focus areas we discussed a topic picked by Fr. Mike
  - Topic 1A was welcoming parishes
  - Topic 1B was encountering Jesus in life-long formation
  - Topic 1C was helping form youths and young adults for a church that is always young
- A lot of what we discussed at the Synod meeting relates to what we discussed as part of our parish visioning process we started a couple of years ago.
  - There were specific action items assigned to either the staff or lay people and if the action items involved other parishes. Some action items included continuing to put married couples as mentors with newly married couples, using the topic 1C handout as a guide for things to consider when filling Kelly Thurmes' position, and bringing back the interest survey and following through with getting back to people who indicate they are willing to volunteer or join a specific social group.

**7. Closing Prayer:**

Lord of Day and Night, Of beginnings and endings, As we prepare to conclude this meeting,  
We once again lift up our hearts to You, the Divine Source of All Life.  
We thank you for the gifts that have been present within this act of service to the community.  
For the gifts of fellowship and understanding, of mutual respect and shared vision, we are grateful.  
For the gifts of perseverance and insight into the common concerns we share,  
For these and all other graces, we are thankful.  
As You have blessed our coming together, now bless our departure and journeys homeward.  
May Your blessing be upon us, In the name of the Father, Son and Holy Spirit.  
Amen.

**Meeting adjourned at 8:10 pm.**

**Next meeting is scheduled for April 5, 2022 at 7:00 pm. PPC is responsible for hosting the soup supper that night.**

**We, the people of St. Joseph of the Lakes Catholic Church, as Christ's Body, strive to be the heart, hands and feet of Jesus Christ. "**

**-- St. Joseph of the Lakes Vision Statement**

## Pastoral Council Terms 2021-2022

Commissions Serve 2 year Terms; Can Serve 3 Terms

<u>Commission</u>	<u>Representative</u>	<u>Year/Term</u>
Faith Formation	Keith Sjostrom	Year 1 of Term 2
Social Justice	Ron Peterson	Year 1 of Term 3
Liturgy/Worship	Don Hohn	Year 1 of Term 2
Pastoral Care	Cheri Brausen	Year 1 of Term 2
Community Life	Brian Sauter	Year 1 of Term 1
Facilities	Kelly Summerville	Year 1 of Term 3
Communications/ Development	Rusty Ray	Year 1 Term 1

At Large Members Serve 3 year Terms; Can Serve 2 Terms

<u>Commission Member</u>	<u>Year / Term</u>	
At- Large	George Burr	Year 1 Term 2
	Joshua Bohl	Year 1 Term 2
	Bob McMullan	Year 3 Term 2

Ex-Officio Members (No Term Limits):

Pastor	Fr. Michael Anderson
Parish Trustee	LeAnn Zogg
Parish Administrator	Amy Moore
Finance Council Chair	Paul Siler

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2021-2022 OFFICERS:

Chair: George Burr  
Vice Chair:  
Secretary: Joshua Bohl

## **Feb. Social Justice Report**

- a. Guatemala -PBFA is beginning Thursday with our initial meeting to learn from previous partners in the field.
- b. , Sewing Co-op will be looking to hire and train 1 or 2 more women
- c. , Mission trip-we have 10=11 people for July 15-22
- d. , food shipment will be in place in May – documentation and port reservations, etc. in March
- e. Stepping Stone – Gala March 25 – we are working on auction baskets and promotion currently
- f. Fundraising – Butterbraid, Fair Trade, and Fashion Show for April
- g. We have been active in Faith Formation Social Justice connections and hope to put a retreat in place March 16.
- h. Our commission is also taking a look at our mission statement and goals

**St. Joseph of the Lake  
Finance Council Report  
March 2022**

**Fiscal 2022:**

- After the first 7 months, total collections are slightly **better** than budget (<1%) and \$50k better than last year (+7%) – due in part to a couple large one-time donations
  - o Reminder: Collections were budgeted to be \$100k higher than fiscal 2021 for the full year
- Christmas collections were on budget
- Our Capital Improvement fund is currently at \$246k
- Cash reserves of ~ \$250k
- Festival income of \$100k was \$22k better than budget
- Total Operating expenses are currently under budget, largely due to timing of certain expenses

**Other notes:**

- Debt was refinanced to take advantage of lower rates. Refinanced 5.61% rate to 3.03%. Thanks to Paul L. for taking care of this. We are currently paying slightly more each month than our required monthly payment.

**Fiscal 2021 reminders:**

- We ended the fiscal year with collections being \$20k under budget (<2%)
- PPP loan was forgiven, generating \$156k of “income”
- This allowed us to put a total of \$228k into the Capital Improvement Fund, \$133k more than budget
- Ended the year with \$230k in the Capital Improvement Fund, compared to \$58k a year ago

## FACILITY COMMISSION CHURCH PROJECTS

~~FEBRUARY 1, 2022~~

*Memo*

ITEM	BASE PRICE	DATE COMPLETED
✕ 1. Room 20 – 840 s/f for the sum of:	\$4,200.00	
✕ 2. Hall – 1724 s/f for the sum of:	\$8,600.00	
✕ 3. Install 180 s/f of 2x2 vinyl rock ceiling in coffee room, for the sum of:	\$900.00	
4. Education Wing and St Joe's Hall Door Replacement 3 Doors	\$10,558.00 (Each)	
5. Additional Handicap Parking		
6. Water Heater Replacement (2)	\$5,189.00	
7. Worship Space A/C Unit Replacement	\$60,000.00	
8. Encloser To Door #4 Replacement		
9. New Stairway In Back Of Altar (Safety)		
10. Child Care Room Upgrades		
11. Replace Ceiling and Light Fixtures in Education Wing Hallway, Coffee Room & Faith Formation Room		
12. Replace Exterior Light Fixtures Along Sidewalk To the Historic Church		

### UPCOMING PROJECTS:

1. Interior Lighting Upgrade Education Wing
2. Security
3. 5 Year Plan
4. St. Joe's Bathroom Upgrade "Tile"
5. Paint Door Frames (8)

\*--Approved by the Finance Commission

# Community Life Update - March 2022

## Summary:

There continue to be many upcoming Community Life events as we prepare for the Easter season and look ahead to the warmer days of spring.

## Events:

<b>Mar</b>	Soup Suppers - Tue 8th/15th/22nd/29th
	Fish Dinners - Fri, 11th/18th/25th
	Scouts Breakfast - Sun, 6th
	Swing Dance - Sat, 12th
<b>Apr</b>	Columbus Lions BFast- Sat, 19th
	Fish Dinner - Fri, 1st
	Soup Supper - Tue, 5th
	Easter - Sun, 17th
<b>May</b>	Fair Trade - Sat/Sun - 23rd-24th
	Fashion Show - Thu-Sat, 5th-7th
	Raffle Ticket Stuff - Thu, 19th
	Columbus Lions BFast - Sat, 21st
	Men's Group Bfast - Sun, 22nd

## Updates:

**CCW**

**MG** Fish Fry dinners

**KoC** Fish Fry dinners

**Festival** Meetings begin in March

**Scouts**



## Communications Request/ Approval Form

This Communications request form is for St. Joseph of the Lakes and our community promotions - if there are any questions please contact us at [annes@saintjosephsparish.org](mailto:annes@saintjosephsparish.org) or [cc@saintjosephsparish.org](mailto:cc@saintjosephsparish.org)

joshua.t.bohl@gmail.com [Switch account](#)



The name and photo associated with your Google account will be recorded when you upload files and submit this form. Your email is not part of your response.

\* Required

Requested by (Contact Name) \*

Your answer

Email address \*

Your answer

Phone Number

Your answer



Event/Request Name \*

Your answer

Name of Group/Department

Your answer

Describe the Event/Request - Please include answers to who, what, when, why, where and price if applicable \*

Your answer

Communication Channels requested - check all that apply \*

- ☐ Website - We need 2 week notice
- ☐ Facebook - We need 2 week notice
- ☐ YouTube Video Production - 4 week notice
- ☐ Bulletin - 2 week notice
- ☐ App Notification - 1 week notice
- ☐ Flyer or Poster - 2 week notice

Do you have photo's from this event previously \*

- ☐ Yes
- ☐ No



If you have photo's upload them here - Maximum of 5

 Add file

Include any additional details here

Your answer

Submit

Clear form

Never submit passwords through Google Forms.

This form was created inside of Saint Josephs Parish. [Report Abuse](#)

Google Forms



# **St. Joe's Faith Formation Ministry**

An outline of St. Joe's Faith Formation ministry opportunities for each age level provided by the Faith Formation Ministry Team.

## **Childcare and Family Playtime**

- Sunday morning childcare for kids one to three years old during 10am Mass (Lydia) 1.1
- Child Playtime each Wednesday morning (Lydia) 1.2
- Free Childcare on Wednesdays for young child of Faith Formation volunteers (Lydia) 1.3

## **Preschool and Kindergarten**

- Adventure Kids, Small Group Faith Formation for preschool children through Kindergarten on Sundays during 10am Mass \*New Curriculum for Kindergarten Kids 2020-2021(Amy) 2.1
- Easter Egg Hunt (Amy and Kelly) 2.2
- Vacation Bible Camp one week in June (Kelly) 5.1
- Social Justice Activities 5.2

## **Elementary School 1<sup>st</sup> grade through 6<sup>th</sup> grade**

- Trail Blazers, Small Group Faith Formation for 1<sup>st</sup> grade through 6<sup>th</sup> grade on Wednesdays (Kelly) 3.1
- Joe's Diner on Wednesdays during Faith Formation (volunteers) 5.3
- Time Travelers Youth Liturgy of the Word on Sundays during 10am Mass (Amy) 3.2
- Vacation Bible Camp one week in June (Kelly) 5.1
- Social Justice Activities (Denise) 5.2
- Sacrament Preparation for 2<sup>nd</sup> graders; First Reconciliation and First Eucharist incorporated into Wednesday Faith Formation sessions plus two child/parent meetings and two child/parent Saturday Retreats (Kelly) 3.3
- RCIA for children 3<sup>rd</sup> grade and older seeking the Sacraments of Initiation (Judy) 5.4
- Easter Egg Hunt (Amy and Kelly) 2.2
- Epiphany Pageant (Kelly and Amy) 3.4
- 6<sup>th</sup> grade Stations of the Cross Presentation (Kelly) 3.5
- 6<sup>th</sup> grade Social Justice Retreat (Denise) 3.6

## **Middle School 7<sup>th</sup> and 8<sup>th</sup> grade**

- Seekers, Small Group In Person Faith Formation for 7<sup>th</sup> and 8<sup>th</sup> grade on Wednesdays (Scott) 4.1
- Monthly Online Learning Assignments (Scott) 4.2
- Joe's Diner on Wednesdays during Faith Formation sessions (volunteers) 5.3
- Field Trip to FMSC – (Denise) 4.3
- Thanksgiving Card Project (Scott) 4.4
- "Overtime" Nights after FF – (Scott) 4.6
- Summer Festival Camp @ Gustavus 4.7
- Bimonthly YM Activities (MEA Night, Christmas Party, Black Light Night – (Scott) 5.6
- Guatemala Mission Trip (Denise) 5.5
- VBS Volunteers (Scott) 5.6

### **High School 9<sup>th</sup> and 10<sup>th</sup> grade**

- Year 1 & 2 DTS which can begin in 9<sup>th</sup> grade (Scott) 6.1
  - Year 1 DTS one Day Retreat- (Scott) 6.2
  - Year 1 DTS Online Program "Called to Mercy" (Scott) 6.3
  - Joe's Diner on Wednesdays during Faith Formation (Volunteers) 5.3
  - FMSC Field Trip (Denise) 6.4
  - Guatemala Mission Trip one week in July (Denise) 5.5
  - Bimonthly YM Activities (MEA Night, Christmas Party, Black Light Night – (Scott) 5.6
  - Faith Chats for Year 2 DTS Candidates – (Scott) 6.5
  - Castaway Highschool Retreat (Scott) 6.6
  - Peer Ministry Team for the Middle School Group (10<sup>th</sup> – 12) (Scott) 6.7
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- Guatemala Mission Trip one week in July (Denise) 5.5
  - Youth in Theology & Ministry Summer Institute (Scott) 6.8
  - Year 2 DTS Confirmation Retreat (Scott) 6.9
  - Participation in Liturgical Roles (Scott & Andrea) 6.10
  - VBS Volunteers 5.6

### **Young Professionals**

- Faith Chats – ( Scott) 6.5
- Adult Bible Studies (Meisha) 7.1
- Guatemala Mission Trip one week in July (Denise) 5.5

### **Adult & Family Faith Formation**

- RCIA - (Meisha) 7.2
- RCIC&F (Rite of Christian initiation for children and families) gr. 3-12 on Sundays (Scott & Meisha) 7.3
- Adult small faith communities: (Meisha) 7.4
- Faith Chats – (Scott) 6.5
- Adult Formation opportunities: Fall and Spring series, Cana Dinner, Mission (offered every other year 2022), retreats, workshops for parents (dates TBA) all adults welcome. (Meisha & Barb) 7.5
- Guatemala Mission Trip one week in July (Denise) 5.5
- Virtus compliance (Meisha & Scott) 7.6
- Cana Dinner (Meisha) 7.7
- Joe's Diner for families on Wednesdays during Faith Formation (volunteers) 5.3

### **Communication/Parish Activities**

- Parish Communication (Bulletin, Newsletters, Emails) 8.1
- Social Media- (Instagram, Facebook ect) 8.2
- Birthday Cards Grades 7-12- (Scott) 8.3
- Summer Festival – Parish Festival 8.4