

Parish Pastoral Council Agenda
Tuesday May 2, 2023
7:00pm Rooms 101-103



Present: Fr. Mike Anderson, Joshua Bohl, Cheri Brausen, George Burr, Don Hohn, Rusty Ray, Paul Siler, Kelly Summerville, and LeAnn Zogg (Trustee)

Excused: Ron Peterson, Brian Sauter, Paul Siler, Keith Sjostrom, and Mollie Tobias

1. Opening Prayer:

Good and loving God, our source of love and light - Thank you for bringing us together today in a spirit of generosity. May we honor one another by keeping an open mind. May we voice our truth and listen with an open heart. May we discern your will to unite in fruitful outcome. We ask for your wisdom and grace, to use our talents for the betterment of others. With gratitude, we offer this prayer in your name. Amen

- Debra Mooney, PhD

2. Welcome Don Trudeau

- Archbishop Bernard Hebda will preside at Mass on Saturday, June 17 to celebrate the Ordination anniversaries of Fr. Mike, Fr. Ken, and Deacon Tom
- There will be a reception with d'oeuvres that will follow

3. Accept April minutes.

- There was a concern about the trees being removed if additional handicap spaces are added. Josh will amend the minutes and send them out to the group.

4. Read Section 3, part B & Part C of Post-Synodal Pastoral Letter,
Let me know if you need copies.

5. Father Mike's Updates:

-Evangelization, new Apostles, Staff

- Fr. Mike will meet with Apostles on Saturday, May 6. After meeting, Apostles will have a plan for evangelization at St. Joe's. Goal is to add 72 additional apostles and build small groups.
- Still looking for Director of Faith Formation

6. Old Business:

-Capital Improvements, parking lot, other. Celebration of Fr Mike, Fr Ken & Deacon Tom Years of service. Sub -Committee update.

- Facilities Commission will gather information and take bid to Finance Council for approval.
- Sub-Committee is also known as the Building Committee- members include Ted Brausen, George Burr, and Amy Moore.

7. New Business:

New Officers.

- Chair will be Rusty Ray
- Vice Chair will be Molly Tobias
- Secretary will be Josh Bohl

8. Commission updates:

Pastoral Care, Charity and Justice, Faith Formation, Liturgy, Finance, Communications, Facility, Community Life and Synod.

Pastoral Care

- Anointing Mass is on May 13
- Looking for more homebound ministers

Justice and Charity

- No update

Faith Formation

- See attached handout
- Retreat focused on prayer, and afterwards kids said they felt they knew how to pray better
- Confirmation kids helped out with the Men's Group activities and received positive feedback
- Sara Knoll will be back next year but Samantha Pagel will not be back next year

Liturgy

- Re-writing guidelines for gathering space usage

Finance

- See attached handout

Communications

- Will have a new parish directory this year- the last directory was 2013.
 - Pictures will be taken in late August – mid-September

Facilities

- See attached handout
- Regarding the additional handicap parking project, the fire hydrant has to stay
- Kelly Summerville's last meeting at Facilities Representative will be next month. Ted Brausen will take his role.

Community Life

- See attached handout
- Men's Group scholarship applications can be found online

Synod

- No update with Lay Advisory Board

9. Next PPC Meeting is June 6 (First Tuesday). 10. Closing Prayer:

God, our Father, we pray that through the Holy Spirit we might hear the call of Evangelization and live as missionary disciples of your Son, Jesus. Come Holy Spirit, fill the hearts of your faithful and renew our parish with the fire of your love. Enliven our parish. May we always be a place of joy and hope that welcomes the stranger and searches out the lost. And we ask all of this through Jesus Christ our LORD. Amen

(taken from Sts Joseph and Paul Church)

We, the people of St. Joseph of the Lakes Catholic Church, as Christ's Body, strive to be the heart, hands and feet of Jesus Christ. "

-- St. Joseph of the Lakes Vision Statement

**St. Joseph of the Lakes
Finance Council Report
May 2, 2023**

Fiscal 2023 YTD March:

- Total collections are \$56k (5%) under budget
 - o Collections seem to have dropped off since December; at that time, collections were \$26k and 4% under budget
- Festival resulted in \$100k of income, slightly better than budget
- Total income is \$40k under budget
- Total expenses are \$105k under budget, in part due to timing of expenses
 - o However, some of the favorable variance is due to being under budget on Salaries due to staff positions open, so not timing related
- Net profit is currently \$65k
- Net cash position is ~\$185k
- Capital improvement fund is at \$294k
 - o Capital Improvement fund is to be used for approved capital projects throughout the campus, such as A/C replacement, lighting, etc. It is typically not to be used for routine maintenance and repairs or special interest projects.
 - o Cost for new A/C in church is estimated to be ~\$190k which will reduce this fund balance.
- Balance for the parking lot loan is at \$299k

Fiscal 2024 budget is underway and will be reviewed and recommended for approval at the May Finance Council meeting

Other reminders:

Fiscal 2023 budget:

- Total collections budgeted to be relatively flat with this year at \$1.3M – economic uncertainty is causing us to be cautious
- Parish festival budgeted at \$99k, about the same as this year
- Approximately \$40k is budgeted in Facility Maintenance and Improvement Fund to balance to a zero budget

Faith Formation Parish Council Update - May 2, 2023

A. Program Update

a. Confirmation

- i. Yr. 2 Retreat at Camp Wapo Saturday, April 29
 1. 25 of 33 candidates attended, with 6 catechists to support
 2. The retreat covered five sessions:
 - a. Your purpose, the depth of God's love, Reconciliation and Sin, Saying Yes to follow Jesus, and Catholic and Proud
 3. Concluded with a prayer service and interviews with catechists
 4. Feedback was that one of the main learnings was prayer and that the Adoration session was most impactful.
- ii. Yr 2 Confession Prayer Service with individual confession May 7
- iii. Rite of Sending and Receiving for Year 2, Sunday May 21
- iv. 33 candidates will be confirmed on June 5
- v. Samantha's time at St. Joe's ends in June, but she will continue to be on the FF Commission

b. Elementary and Middle School

- i. Egg Hunt on April 8 was a success with more than 100 kids attending
- ii. Vacation Bible School - Stellar Shine Jesus' Light - June 19-23

c. Pre-K/K/Baptism

- i. Amy Ward has started preparation for Adventure Kids when it resumes in the fall
- ii. Children's Liturgy of the Word has a few remaining dates: 4/30, 5/7, 5/14

B. Staffing

a. Director and Confirmation Coordinator position remains open.

- i. Job has been posted on multiple websites. One candidate has applied and we are following up for next steps.
- ii. Confirmation Plan B - The Faith Formation Commission established a Confirmation sub-committee to prepare for a volunteer run program based on structure and curriculum Samantha put in place. Current catechists would play a significant role in the program and we'd need more support from confirmation families.

C. FF Commission

- a. Continued discussion on Family Formation options and Confirmation Plan B
- b. Andi Million presented a new program from Ascension Press to use for the Baptism prep and the Commission is in favor of using the program, pending Father Mike's approval.

Date= MAY 2023

FACILITY COMMISSION CHURCH PROJECT'S

ITEM	BASE PRICE	DATE COMPLETED
#1) WORSHIP SPACE AIR HANDLING UNIT	\$192,000.00	*=*
A/C AND HEATING REPLACEMENT		
#2) FILL CRACKS IN PARKING LOT BLACKTOP		
#3) ADDITIONAL HANDICAP PARKING		
A---Clear trees and stumps (7)	\$3,500.00	
B---Blacktop and grading of full center area	\$42,850.00	
#4) REPAIR ROOF OF GREAT HALL,		
 AND ROOF OF BELL TOWER HISTORIC CHURCH		
#5) REPLACE EXTERIOR LIGHT FIXTURE'S ALONG		
 SIDE WALK TO THE HISTORIC CHURCH		
#6) DOOR #3 REPLACEMENT		
#7) REPLACEMENT OF OLD KITCHEN DOOR		
#8) NEW EMERGENCY EXIT DOOR		
 (IN CHOIR STORAGE AREA)		
#9) NEW STAIRWAY IN BACK OF ALTER (SAFETY)		
#10) WATER HEATERS REPLACEMENT (2)	\$5,189.00	
#11) EDUCATION WING DOOR #2 REPLACEMENT	\$10,558.00	
#12) ENCLOSER TO DOOR #4 REPLACEMENT		
#13) REMODLEING OF ST. JOES HALL		
 AND BATHROOM UPGRADE		

UPCOMEING PROJECT'S

#1) SECURITY

#2) FIVE (5) YEAR PLAN

#4 PAINT DOOR FRAMES (8)

***=* APPROVED BY FINANCE COMMISSION**

Community Life Update - May 2023

Summary: As summer approaches, there are several events to celebrate warmer weather and the end of school. ArchBishop Hebda will visit on June 17th to celebrate Fr Ken's 60 yrs, Fr Mike's 40 yrs, and Deacon Tom's 25+ yrs in ministry. Reception to follow Mass.

Events:

May	Fashion Show - Sat, 6th CCW Spring Planter - Tue, 9th Mother's Day - Sun, 14th Festival Ticket Stuffing - Thu, 18th Festival Kick Off - Sat/Sun, 20th/21st MG Scholarship Breakfast - Sun, 21st
Jun	Ordination Celebration - Sat, 17th Father's Day - Sun, 18th
Jul	KC Picnic - Sun, 9th
Aug	Festival - Sat/Sun, 12th/13th

Updates:

CCW	Would like to help with video announcements and have a table to meet/greet folks after Mass
MG	Four \$1000 scholarships to be awarded May 21st
KoC	No update this month
Festival	Ticket stuffing and Kick-Off this month
Scouts	No update this month

Volunteer notes:

Coordinator - there is a need for a central point of contact

Announcements - combination of videos, bulletin and direct ask
- highlight different group each month

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- Debra Mooney, PhD

2. Welcome Don

- Fr. Ken's 60th anniversary of his ordination was in Feb. Fr. Mike's 40th anniversary of his ordination will be this year. Don is planning a celebration after Mass on Father's Day.

3. Accept March minutes.

4. Read Section 3, part A & Part B through paragraph 31 of Post-Synodal Pastoral Letter, Let me know if you need copies.

- Read through paragraph 27.

5. Father Mike's Updates:

-Evangelization, new Apostles, Staff

- There will be a meeting at St. Joe's on May 6 with the Synod Evangelization team

6. Old Business:

-Capital Improvements, parking lot, other. Sub-Committee update.

- Ideas include hiring an architect, possibly using solar, renovate existing office spaces
- Sub-committee members include Ted Brausen, George Burr, and Amy Moore
- Sub-committee will get bids for an architect for the next PPC meeting
- There is a concern among the parish council with removing trees to expand handicap parking

7. New Business:

-Celebration of Fr Mike, Fr Ken & Deacon Tom Years of service. New Officers.

- We need a new chair and vice chair for next year. Josh will be secretary again next year.

8. Commission updates:

Pastoral Care, Charity and Justice, Faith Formation, Liturgy, Finance, Communications, Facility, Community Life and Synod.

Faith Formation

- See Attached handout

Pastoral Care

- Homebound ministry is full
- A lot of people stepped up for assisted living

Justice and Charity

- See attached handout

Liturgy

- Looking for help in different areas at Masses
- Looking at adding signs in gathering space

Finance

- See attached handout

Communications

- Will stream Mass of the Lord's Supper on Holy Thursday, Easter Vigil, and Easter Morning Mass

Facilities

- Want to install new air conditioner at end of April or early May
- See attached handout
- For additional handicap parking, Facilities Commission wants to remove trees and stumps and blacktop and grade full center area (options A and B) – they requested approval from Finance Committee

9. Next PPC Meeting is May 2(First Tuesday).

Meeting adjourned at 8:30 pm.

10. Closing Prayer:

God, our Father, we pray that through the Holy Spirit we might hear the call of Evangelization and live as missionary disciples of your Son, Jesus. Come Holy Spirit, fill the hearts of your faithful and renew our parish with the fire of your love. Enliven our parish. May we always be a place of joy and hope that welcomes the stranger and searches out the lost. And we ask all of this through Jesus Christ our LORD. Amen

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