

St Joseph of the Lakes Catholic Church
Parish Council Meeting Minutes
Tuesday, November 7, 2023 at 7:00 p.m.

The meeting was called to order, 7:00pm, by Council Chair, Rusty Ray.

Members Present: Rusty Ray, Cheri Brausen, Fr. Mike Anderson, Paul Siler, George Burr, Mollie Tobias, Clarissa Howe, LeAnn Zogg (trustee)

Members Excused: Keith Sjostrom, Joshua Bohl, Don Hohn

1) Opening Prayer

2) The October minutes were reviewed and approved.

3) Fr. Mike Anderson Updates:

- a. Community Life and Facilities have positions open for Council Representation.
 - i. Discussion covered: responsibilities of these positions, how to approach finding parishioners with interest in overall parish life, communication between ministries working together, give possible names to Fr. Mike.
 - ii. Calendar of events: Organizations need to check in with staff: Anne S. or Andi M. to schedule activities, date, location, and time.
- b. Apostle Update:
 - i. Synod apostles are disappointed with lack of turnout for the weekly sessions (about 15 people have attended the last few sessions, down from about 25 the first week). There has not been a lot of guidance from the Archdiocese on examples of small groups they are looking for, but maybe that is by design in order to not limit ideas people come up with. Small groups were supposed to start in Lent of 2024. They can still start at that time, but the Archdiocese is allowing groups to start in the fall of 2024 if parishes need more time in forming small groups. The deadline for the pastors to submit a small group plan to the Archdiocese was pushed back from December 31, 2023 to June 1, 2024.
 - ii. How do we keep apostles engaged and grow in numbers?
 - 1. Discussion about possible things we can do within St. Joseph Parish. Let interest groups form for study. Potential contact archdiocesan synod representative and discuss our concerns. Low numbers involved at our Parish currently. Be creative in how small groups are promoted/pitched to the parish. Use video announcements to make the small groups look fun to join.

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- iii. The final 7-week video series on small groups will end on Tuesday, Nov. 14. Once the 7-week series is complete, parishes will hold a 3 hour training session on how to be an effective small group leader for those who feel called to be small group leaders. St. Joe's will hold its training on the morning of Saturday, Dec. 2.

c. Festival Update:

- i. Search continues. Further updates at the next council meeting.

4) New Business: Where are we as a parish community?

- a. Council members discussed our parish community.

5) Old Business:

- a. Policy finalized and activating procedure for display policies were discussed, reviewed, and approved by Council members.
- b. Directions, forms, and ability to submit requests with electronic copy of the display are available on the web site and in person with assistance from Anne S – staff.
- c. Liturgy, Communication, and Faith Formation have specific procedural requirements for each area.
- d. All persons/ groups will follow the new policy.

6) Commission Updates:

a. Liturgy:

- i. Policy approved.
- ii. Poinsettia flowers have been ordered.
- iii. The choir is preparing for the Feb. 2024 variety show.
- iv. Eucharistic ministers are needed at the 5 pm Saturday mass.
- v. Coffee will offered in the gathering space following 10 am Sunday mass.
- vi. Adult and youth servers are needed. Training will be provided in November.
- vii. The video software has been updated.
- viii. Hearing assist technology has been updated and promoted.
- ix. Trees are being ordered for the Christmas season.
- x. Discussion regarding the use and ordering of Gluten free hosts: proper handling, cross contamination, training, Father Mike, and Don Trudeau will discuss options.

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b. Finance:

- i. Report available.
- ii. Under budget
- iii. Festival 2023 – Approx. \$96 thousand, some expenses yet.

c. Communications:

- i. The policy is ready for implementation.
- ii. Video – color solutions are being looked at.
- iii. Social Justice video – well received video by Denise (staff) and Rusty Ray about Guatemala and current situation.

d. Faith Formation:

- i. Our policy for posting materials is in place and materials can be submitted via Google form. The best way to make that happen is through Sarah Ray.
- ii. All of the classes are up and running thanks to the time and effort of the staff. We had a very fun Halloween party that also included partnership with Social Justice to bring in non-perishable items for the food shelf. We also had our first family formation event on All Saints and we had many families attend that Mass together.
- iii. I cannot say enough about how lucky we are to have Sarah, Sara, and Amy on our Faith Formation staff.

7) Next Parish Council Meeting: Tuesday, January 2, 2024.

Respectfully submitted,
LeAnn Zogg (Trustee) for Joshua Bohl (Secretary)

**St. Joseph of the Lakes
Finance Council Report
November 7, 2023**

Fiscal 2024 YTD September:

- Total collections were \$257k, \$22k under budget; this is similar to where we were last year at this time.
- Festival resulted in \$96k of income, slightly lower than budget, with some remaining expenses yet to come in.
- Total income was \$26k under budget.
- Total expenses were \$42k under budget; adjusted for timing of expenses that have not yet hit, expenses are about \$22k under budget.
- Net cash position is ~\$150k
- Capital improvement fund is at \$145k
 - Capital Improvement fund is to be used for approved capital projects throughout the campus, such as A/C replacement, lighting, etc. It is typically not to be used for routine maintenance and repairs or special interest projects.
- Loan balance for parking lot is at \$279k

Fiscal 2024 budget:

- Collections are budgeted to be flat with the Fiscal 2023 budget (we are currently 5% below budget in FY23)
- Festival is budgeted to bring in \$98k
- Budgeted salaries reflects an additional part-time clergy and ~3% merit increases
- Net profit is budgeted at \$0, with \$11k budgeted to the Facilities Maintenance & Improvement Fund to create a net zero budget

