



**Parish Pastoral Council Agenda**  
**Tuesday, Sep 6, 2022**  
**7:00pm Rooms 101-103**

**Present:** Fr. Mike Anderson, Joshua Bohl, Cheri Brausen, George Burr, Don Hohn, Ron Peterson, Rusty Ray, Keith Sjostrom, Kelly Summerville, Mollie Tobias, and LeAnn Zogg (Trustee)

**Excused:** Brian Sauter and Paul Siler

## **1. Opening Prayer:**

**Good and loving God, our source of love and light - Thank you for bringing us together today in a spirit of generosity. May we honor one another by keeping an open mind. May we voice our truth and listen with an open heart. May we discern your will to unite in fruitful outcome. We ask for your wisdom and grace, to use our talents for the betterment of others. With gratitude, we offer this prayer in your name. Amen**

*- Debra Mooney, PhD*

## **2. Old Business:**

**-Approve June minutes.**

**-PPC members volunteer for video announcements.**

- Goal to having PPC members do announcements is to let parishioners know who is on the PPC by making the council more visible to the parishioners

**-Should we add Mission Commission rep to PPC, hold for now.**

**-Added to bulletin "Parish members welcomed to PPC meeting."**

- Parish Council phone numbers will be taken off the website for security reasons. An idea was mentioned to have Parish Council members have their own St. Joe's email to respond to parishioners who wish to contact them.

## **3. New Business:**

**-Introduction of PPC members and their Commissions.**

**-Review of each member's terms for an FYI.**

- See Parish Council Terms attached handout.

## **4. Father Mike's Information**

**-Evangelization.**

- As part of the Synod, parishes are asked to form an Evangelization Commission, consisting of 12 members. Details will be more clear once Archbishop Hebda issues his Pastoral Letter on the Feast of Christ the King this November. The letter will be a direction for parishes in the Archdiocese to follow for the next 5 to 10 years.
- Parish is at the service of Evangelization
- St. Joe's wants to hire a staff person for Evangelization, with Meisha Johnson's role moving to Pastoral Care

**-Vatican II Constitutions.**

- Pope Francis wants all Catholics to read the following 4 Vatican Constitutions:
  - 1. The liturgy (Sacrosanctum Concilium)

- 2. The Church as the People of God (Lumen Gentium) = Lumen Gentium means “light of the world” – this document is a dogmatic constitution, which means it is a statement of our faith on how we operate
  - The “Church” is more than the Roman Catholic Church – it is all people under God
- 3. Scripture (Dei Verbum)
- 4. The role of the Church in the modern world (Gaudium et Spes)

## 5. Synod:

### **-Update from Josh regarding the Synod.**

- The next step in the Synod is that Archbishop Hebda will issue his Pastoral letter, which will shed light on what the Archdiocese wants to focus on based on all the feedback received the last 3 years. The letter will be released on the Feast of Christ the King in November 2022.
- Synod Deanery Update – Archbishop Hebda wants better communication from Parish Councils to the Archdiocese
  - Evangelization is a focus – marriage in the Church, LGBTQ
  - Meet kids where they are at – ball fields, coffee shops, etc.
  - Catholic Church is one of the largest philanthropic organizations in the world
  - George brought the following question to the last Deanery meeting for Archbishop Hebda:
    - When we posted our DRE role earlier this year, we found that there were approximately 20 other open DRE roles in the Twin Cities/MN. There are fewer and fewer people going into religious education because of the cost of education as compared to the salaries for the roles once they get out of school (student loan debt). Does the archdiocese have any thoughts on how to address this shortage of leaders for FF? Perhaps offering some sort of training, through the colleges, for people that want to change careers? Or working with the colleges to offer a lower cost program to promote growing the candidate pool? Not sure what other options may be out there.

**- Anything that our PPC should be thinking about for this year?**

## 6. Commission updates:

**Pastoral Care, Charity and Justice, Faith Formation, Liturgy, Finance, Communications, Facility, Community Life, Synod. Updates on job postings.**

### Pastoral Care

- Meisha Johnson is now working in Pastoral Care and working on revamping prison ministry

### Charity and Social Justice

- First meeting is this upcoming Sunday, 9/11/2022

### Faith Formation

- See attached Faith Formation Handout dated 9/6/2022

### Liturgy

- Renamed the library to the Mission Room
- Working on greeter program with Keith Sjostrom
- Heavy recruitments for hospitality ministers and Eucharistic Ministers
  - Scheduling improvement idea: people would like to sign up for when they are available, not just when they are not available
- Will start praying the Divine Mercy Chaplet after 8:30 AM Mass on Thursdays

#### Finance

- See the attached Finance Council Report dated 9/6/2022

#### Facility

- New A/C and furnace will cost about \$194k. It will be put outside on the ground since the roof won't be able to hold it
- See the attached September 2022 Project List

#### Communications

- 4 new security cameras were installed
- Safety videos were made for active shooter scenario and severe weather – these videos will be shown this upcoming week at Mass and plan to show them a couple of times during the year
- Need volunteers to run the video board, specifically to help stream the 8:30 Masses

#### Community Life

- See attached Community Life Update dated September 2022

### **7. Discernment of new PPC officers: Chair-Don Hohn, Vice Chair-Keth Sjostrom assisted by George Burr, Secretary-Joshua Bohl**

### **8. Next PPC meeting is Oct. 11(second Tuesday).**

- All other meetings will be on the first Tuesday of the month. No meeting in December, and the last meeting for the fiscal year is in June 2023.

### **9. Closing prayer:**

**As we close this meeting, Lord, we want to give honor to You. Thank You, God, for the time we had today to discuss issues and make decisions. May You bless each person who took the time to gather here today and let Your hand of protection be on them throughout the rest of the week. Let the work done here tonight come to fruition, and let it all be for Your glory. Amen** (taken from PRAYwithme)

**Meeting adjourned at 8:40 pm.**



## **Pastoral Council Terms 2022-2023**

Commissions Serve 2 year Terms; Can Serve 3 Terms

<u>Commission</u>	<u>Representative</u>	<u>Year/Term</u>
Faith Formation	Keith Sjostrom	Year 2 of Term 2
Social Justice	Ron Peterson	Year 2 of Term 3
Liturgy/Worship	Don Hohn	Year 2 of Term 2
Pastoral Care	Cheri Brausen	Year 2 of Term 2
Community Life	Brian Sauter	Year 2 of Term 1
Facilities	Kelly Summerville	Year 2 of Term 3
Communications/ Development	Rusty Ray	Year 2 Term 1

At Large Members Serve 3 year Terms; Can Serve 2 Terms

<u>Commission Member</u>	<u>Year / Term</u>	
At- Large	George Burr	Year 2 Term 2
	Joshua Bohl	Year 2 Term 2
	Mollie Tobias	Year 1 Term 1

Ex-Officio Members (No Term Limits):

Pastor	Fr. Michael Anderson
Parish Trustee	LeAnn Zogg
Finance Council Chair	Paul Siler

---

2022-2023 OFFICERS;  
Chair: Don Hohn  
Vice Chair: Keith Sjostrom  
Secretary: Joshua Bohl



## **Faith Formation Parish Council Update - September 6, 2022**

- A. 2022 Leaders
  - a. Amy Ward - Pre-K, K, Time Travelers (during Mass), Baptism prep
  - b. Grades 1-8 - Sara Knoll
  - c. Confirmation - Samantha Pagel
  - d. RCIA - Steve Million and Meisha Johnson
- B. Faith Formation schedule
  - a. Sunday - Starting 9/25
    - i. 10 AM Pre-K, K, Time Travelers
  - b. Wednesday- starting 9/21
    - i. Grades 1-8 - 5:30-6:30
    - ii. Joe's Diner - 6:30-7
    - iii. God Squad led by Kevin Bakken
  - c. Sunday - Starting 9/18
    - i. Confirmation Year 1 and 2 - 6-7:30
  - d. Also doing catechist training leading up to first sessions
- C. 2022 Numbers as of 9/5/22
  - a. Pre-K - 17
  - b. Kindergarten - 18
  - c. Grades 1-5 - 86
  - d. Grades 6-8 - 61
  - e. Year 1 Confirmation - 41
  - f. Year 2 Confirmation - 29
- D. Volunteers
  - a. Still looking for some pre-K, K volunteers and will need more volunteers if numbers increase for the other age groups
- E. Curriculum
  - a. Grades 1-8 - St. Mary's press
  - b. Confirmation - Ascension Press - Chosen
- F. Communication
  - a. Actively emailing families that have previously been in the program but have not yet registered
  - b. Posting on Facebook
  - c. Announcements at Mass
  - d. Updates in the bulletin
- G. FF Commission
  - a. Membership up to 6 non-staff and 3 staff
  - b. Good partnership with Social Justice and Charity
  - c. Takeaway for next FF meeting is to develop ideas to further discussion on how to support youth after confirmation
- H. Director of Religious Education has been posted on National Community of Catechetical Leaders





**Date= SEPTEMBER 2022**

**FACILITY COMMISSION CHURCH PROJECT'S**

<b>ITEM</b>	<b>BASE PRICE</b>	<b>DATE COMPLETED</b>
<b>#1) REPLACE CEILING IN EDUCATION WING HALLWAY AND LIGHTING 1,724 S/F</b>	<b>\$12,775.00</b>	<b>6/16/22</b>
<b>#2) REPLACE CEILING IN COFFEE ROOM, 180 S/F</b>	<b>\$900.00</b>	<b>6/16/22</b>
<b>#3) NEW DOOR LOCK'S IN ST. JOSEPH'S HALL</b>	<b>\$360.00</b>	<b>7/21/22</b>
<b>#4) WORSHIP SPACE AIR HANDLING UNIT A/C AND HEATING REPLACEMENT</b>	<b>\$192,000.00</b>	<b>*=*</b>
<b>#5) ADDITIONAL HANDICAP PARKING</b>		
<b>#6) FILL CRACKS IN PARKING LOT BLACKTOP</b>		
<b>#7) DOOR #3 REPLACEMENT</b>		
<b>#8) REPLACEMENT OF MAIN KITCHEN DOOR</b>		
<b>#9) NEW EMERGENCY EXIT DOOR (IN CHOIR STORAGE AREA)</b>		
<b>#10) OLD KITCHEN DOOR REPLACEMENT</b>		
<b>#11) REPLACE EXTERIOR LIGHT FIXTURE'S ALONG SIDE WALK TO THE HISTORIC CHURCH</b>		
<b>#12) NEW STAIRWAY IN BACK OF ALTER (SAFETY)</b>		
<b>#13) WATER HEATERS REPLACEMENT (2)</b>	<b>\$5,189.00</b>	
<b>#14) EDUCATION WING DOOR #2 REPLACEMENT</b>	<b>\$10,558.00</b>	
<b>#15) ENCLOSER TO DOOR #4 REPLACEMENT</b>		
<b>#16) REMODLEING OF ST. JOES HALL</b>		

**UPCOMEING PROJECT'S**

**#1) SECURITY**

**#4 PAINT DOOR FRAMES (8)**

**#2) FIVE (5) YEAR PLAN**

**#3) ST. JOE'S HALL BATHROOM UPGRADE "TILE"**

**\*--APPROVED BY FINANCE COMMISSION**



**St. Joseph of the Lakes  
Finance Council Report  
September 6, 2022**

**Fiscal 2022 Year End:**

- Ended the 2022 fiscal year with total Collections under budget by \$25k (<2% under budget)
- Parish festival (in August 2021) generated \$100k of income
- For the year, we put \$101k to the Facilities Maintenance & Improvement fund, a little more than we budgeted
- Capital Improvement fund was at \$274k at the end of June
  - Cost for new A/C in church is estimated to be ~\$190k which will reduce this fund balance.
  - Capital Improvement fund is to be used for approved capital projects throughout the campus, such as A/C replacement, lighting, etc. It is typically not to be used for routine maintenance and repairs or special interest projects.
- Net cash position was approximately \$105k

**Fiscal 2023 budget:**

- Total collections budgeted to be relatively flat with this year at \$1.3M – economic uncertainty is causing us to be cautious
- Parish festival budgeted at \$99k, about the same as this year
- Approximately \$40k is budgeted in Facility Maintenance and Improvement Fund to balance to a zero budget



# Community Life Update - September 2022

## Summary:

There are many upcoming Community Life events as we start the school year and get ready for Fall.

We will be creating and updating the 2022-2023 calendar soon as well as looking at options to promote various ministries.

## Events:

<b>Sep</b>	Labor Day - Mon, 5th
	Stepping Stones - every 2nd Tue
	Loaves & Fishes - every 3rd Tue
	Adventure Kids - Sun, 25th
<b>Oct</b>	Annointing Mass - Sat, 1st
	Lion's Prime Rib - Sat, 8th
	KC Breakfast - Sun, 9th
	Halloween Dance - Fri - 28th
	Fair Trade - Sat/Sun, 29th-30th
<b>Nov</b>	CCW Bazaar - Sat/Sun, 12th-13th
	Swing Dance - Sat, 19th
	Turkey Bingo - Sun, 20th
	Venison Dinner - Tue, 22nd
	Thanksgiving - Thu, 24th

## Updates:

<b>CCW</b>	Preparing for upcoming Christmas Bazaar in November
<b>MG</b>	Great outing at MN Saints game back in August
<b>KoC</b>	Upcoming breakfast in October
<b>Festival</b>	Summer Festival was very successful with great weather and terrific Community Life turnout. Final results are pending, but the Committee should be close to their financial goal.
<b>Scouts</b>	

