



ST. JOSEPH OF THE LAKES  
CATHOLIC CHURCH  
TOGETHER IN SPIRIT

**Parish Pastoral Council Agenda  
Tuesday, September 5, 2023  
7:00pm Rooms 101-103**

**Present:** Fr. Mike Anderson, Joshua Bohl, Cheri Brausen, Ted Brausen, George Burr, Don Hohn, Rusty Ray, Paul Siler, Keith Sjostrom, Mollie Tobias, and LeAnn Zogg (Trustee)

**Excused:** Clarissa Van Dale

**1. Opening Prayer:**

**Good and loving God, our source of love and light: Thank you for bringing us together today in a spirit of generosity. May we honor one another by keeping an open mind. May we voice our truth and listen with an open heart. May we discern your will to unite in fruitful outcome. We ask for your wisdom and grace, to use our talents for the betterment of others. With gratitude, we offer this prayer in your name. Amen**

*- Debra Mooney, PhD*

**2. Accept June minutes**

- Minutes accepted and published.

**3. Father Mike's Updates:**

- New policy/consultation
- Poster policy – Fr. Mike's presented a new poster policy, attached to these minutes.

**4. Old Business:**

- Report from Apostles (Josh and/or Fr. Mike)
- Of the 11 Synod apostles, Steve Million, Josh Bohl, and Ted Brausen are the 3 leaders (Peter, James, and John).
- The Synod apostles reached out to about 70 people this summer asking them if they want to take part of the small group leadership series this fall.
- Small groups will begin next spring, and a 7-week series on small group leadership will take place this fall at St. Joe's on Tuesdays, beginning on Sept. 26

**5. New Business:**

- Calendar of Meetings 2023-2024
  - PPC meetings will be first Tuesday of the month
  - Ted Brausen is the new Facility Commission Representative
  - Clarissa Van Dale is the new Social Justice Commission Representative
  - Ron Peterson is no longer the Social Justice representative and Brian Sauter stepped down as the Community Life representative

- Parish Festival Discussion
  - Brian and Chris Sauter stepped down from their roles as Festival Committee leaders.
  - John and Maggie Carney stepped down from their roles as coordinators of the Silent Auction.
  - Amy Moore stepped down from chairing the Summer Festival Committee meetings and serving as interim overall Chair of the Festival
  - These individuals have worked hard over the years in making the summer festival a success and we appreciate their contributions

## **6. Commission updates: Pastoral Care, Charity and Justice, Faith Formation, Liturgy, Finance, Communications, Facility, Community Life and Synod.**

### Faith Formation

- We are in the late registration period for faith formation classes this year, so there's still an opportunity for families to join and be placed on a waitlist.
- We currently have about 70 students signed up for Confirmation (about 30 in Year 1, about 40 in Year 2); more than 180 signed up for Elementary and Middle School FF classes; and about 35 students signed up for Pre-K and Kindergarten FF classes.
- We have around 50 faith formation volunteers helping us this year across all of our programs, including several folks who are volunteering in more than one role. This is wonderful!
- Elementary/Middle School kick-off is Wed. Sept. 20th in the evening.
- Pre-K/Kinder FF begins Sept. 24th.
- Confirmation classes begin Oct. 1st.
- We currently have 3 family formation nights planned during this school year.
- Sarah Ray, St. Joe's new FF director, is getting connected with great people at the Archdiocese office and with other FF leaders at parishes in the archdiocese. She's grateful for the structure of ongoing support that is available and for everyone at St. Joe's who is helping her acclimate to her new role

### Finance

- See attached handout

### Communications

- Sign up to get your picture taken for the directory

### Pastoral Care

- Catholic Studies program in the prison is in full swing and now being offered once a week. We have only been allowed in bi-weekly for one hour up until now, but now they've agreed to us being there weekly for one and half hours. In light of this news, we are currently in the process of building up our prison volunteer roster.
- There is a growing list of volunteers for homebound Communion, and we are fully stacked with Word and Communion services at our Senior Living facilities.
- Everyone who was waiting on a list for offsite sacraments has now been taken care of by Fr. Steve.
- Memorial Service is coming up in November
- Weekly adult faith formation classes kick off on Thursday, Sept. 28

Meeting adjourned at 8:36 pm.

**7. Next Parish Council Meeting: Tuesday, October 3**

**8. Closing Prayer:**

**God, our Father, we pray that through the Holy Spirit we might hear the call of Evangelization and live as missionary disciples of your Son, Jesus. Come Holy Spirit, fill the hearts of your faithful and renew our parish with the fire of your love. Enliven our parish. May we always be a place of joy and hope that welcomes the stranger and searches out the lost. And we ask all of this through Jesus Christ our LORD. Amen**

**(taken from Sts. Joseph and Paul Church)**



**St. Joseph of the Lakes  
Finance Council Report  
September 5, 2023**

**Fiscal 2023:**

- Total collections were \$1.24M, which was \$71k (5%) under budget.
- Festival resulted in \$100k of income, slightly better than budget.
- Total income was \$104k under budget.
- Total expenses were \$104k under budget, to bring us to a net profit of \$0.
  - o Salaries and benefits were \$106k under budget.
  - o Lower spend on Parish Programs was offset by lower income received.
  - o We added \$83k to the Facilities Improvement Fund for the year, which was \$44k more than budgeted.
- Net cash position is ~\$105k
- Capital improvement fund is at \$156k
  - o Capital Improvement fund is to be used for approved capital projects throughout the campus, such as A/C replacement, lighting, etc. It is typically not to be used for routine maintenance and repairs or special interest projects.
  - o Cost for new A/C in church was ~\$190k which reduced this fund balance.
- Loan for the parking lot has a balance of \$289k

**Fiscal 2024 budget:**

- Collections are budgeted to be flat with the Fiscal 2023 budget (we are currently 5% below budget in FY23)
- Festival is budgeted to bring in \$98k
- Budgeted salaries reflects an additional part-time clergy and ~3% merit increases
- Net profit is budgeted at \$0, with \$11k budgeted to the Facilities Maintenance & Improvement Fund to create a net zero budget

**Other:**



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**Policy for the posting of messages and images in the public spaces of Saint Joseph of the Lakes**

Any poster or other media that any group (this includes staff, ministry groups, parish organizations and any others) that wishes to hang, place or distribute in the public areas of the church, gathering space, the public hallway of the parish office, the great hall and kitchen, St. Joe's hall, or parish grounds needs to be approved by the communication commission of the parish with the final approval resting with the pastor.

Any religious imagery to be displayed or hung or placed in the church, chapel or gathering area needs to be approved by the liturgy commission with the final approval resting with the pastor.

Any poster or other media that any group wishes to be hung, placed, or distributed in the faith formation building needs to be approved by the faith formation commission with the final approval resting with the pastor.

Any poster or other media that does not meet these criteria will be taken down and disposed of as it is noticed.

Effective September 6, 2023

Rev. Michael F. Anderson  
Pastor, Church of Saint Joseph of the Lakes