

**St. Francis of Assisi Parish
Manitowoc, WI**

**Pastoral Council Minutes
March 19, 2019**

Members Present: Fr. Doug LeCaptain, Wendy Nett, Janet Debilzen, Judy Denor, Barb Jenkins, Steve Sanders, Nancy Ottum, Kevin Wilke, and Fr. Jose' Lopez

Non-Voting Members Present: Ken Brooks and Pat Brandel

Our meeting was opened with prayer led by Fr. Jose'.

Approval of Minutes: A motion was made by Judy Denor and seconded by Barb Jenkins to approve the minutes of our February meeting. The motion was passed.

Parish Goals/Suggestions: A print out was handed out to the Council summarizing our discussions from our February meeting in regard to parish goals for the next two years. Some questions and discussion followed. The parish is installing a new software program for Parishioner records. This will be an opportunity to update records and will also give the parish the ability to record additional information for each family member.

Pastor's Comments (Fr. Doug):

- **Feasibility Study Program** – A list of key people is being put together by the area parish representatives and Roncalli High School. Letters to these people will be sent, and interviews scheduled with Change Our World consultants.
- **Update on 2/21/19 meeting with pastors** – The meeting went well, and items are being worked on.
- **Mass for Healing** – this program is being held around the diocese to help the healing process after the recent reveal of sexual abuse of children by priests. The Mass for Healing will be held at our parish on two nights, March 25th and March 26th.
- **Parish Picnic** – Andy and Katy Holzinger have agreed to chair our parish picnic for 2019
- **Imaginative Prayer** – This additional way to pray will be explained by Fr. Doug at the 5:00 and 6:30 Masses on

March 20th.

Committee Reports:

Finance Council (Ken Brooks): We are currently on budget. The Finance Council will start looking at the budget for next year.

Worship Committee: No Report

Building and Grounds: No report

Board of Education: No report

Stewardship: No report

Faith Formation: Faith formation is working on their budget for next year. Monday night Alpha with the Religious Ed parents went very well. Confirmation retreat was attended by confirmands recently and that also went well.

Parish HR/Pat Brandl: An administrative assistant position has opened up to cover the office front desk in the afternoon. This position will be an 18hr/week. With Lynn Hoffman leaving the parish office, Connie Heinzen has taken on preparation of the parish bulletin and therefore cannot cover the front desk in the afternoon.

New Business: There are 2 Council Members whose terms will be up as of June 30th. Council was asked to bring name suggestions to Judy Denor for member replacements.

Father Pleier is scheduled to return before Easter for a few weeks but will leave again for his final evaluation.

Next Meeting: There will be no April Council meeting due to that being Holy Week. Our next meeting will be held at the parish office on May 21, 2019 at 6:30 p.m.

Our closing prayer was led by Fr. Doug.

Pastoral Council meeting was adjourned at 8:00 p.m. with a motion made by Kevin Wilke and seconded by Judy Denor.

Minutes submitted by:
Janet Debilzen