

**St. Francis of Assisi Parish
Manitowoc, WI**

**Joint Pastoral Council and Finance Council Minutes
June 11, 2019**

Members Present: Pastoral Council: Fr. Doug LeCaptain, Fr. Dave Pleier, Wendy Nett, Janet Debilzen, Judy Denor, Nancy Ottum, Taylor Geiger, Bob Fricke, Kevin Wilke, and Bev Brandt; **Finance Council:** Randy Miller, Hank Sturm, Bill Censky, Mike Salutz, Denise Kitzerow, Kate Reynolds, Steve Mirsberger and Tom Angst.

Non-Voting Members Present: Pat Brandel, Deanne Kuenzi and Ruthann Ross

Our meeting was opened with prayer led by Fr. Doug.

Introductions and Thanks: Fr. Doug, as well as Fr. Dave thanked those Council members who are leaving Pastoral Council and Finance Council for the service that they have given to the councils, as well as welcoming the new members.

Approval of Minutes: Finance Council: A motion was made by Randy Miller and seconded by Hank Sturm to approve the minutes of the May meeting. The motion was passed. Pastoral Council: A motion was made by Bob Fricke and seconded by Nancy Ottum to approve the minutes of the May meeting. The motion was passed.

Budget-Fiscal Year End 6/30/20: Deanne Kuenzi (Parish Accounting/Operations) highlighted some of the areas of the budget report. Those included: Reduction of schools by \$100,000.00; Religious Ed costs will be up a little due to change in the curriculum; reduced usage of Estate money; Parish support has stayed level; small increase in employee income; custodian change reduced money output; new computer system fee was added. Questions were asked and discussion followed. A motion was made by Wendy Nett and seconded by Judy Denor that the Pastoral Council recommend that the budget be accepted and approved to our pastor, Fr. Doug. The motion was approved and passed.

Planning and Next Actions: (Fr. Doug and Pat Brandel)

- Regional School Feasibility Study Report: Changing Our World, Inc. and the Regional Steering Committee will be hosting on June 27th at 6:00 p.m. at Roncalli High School. The Bishop will be at this meeting.
- In June 2020, the Corporate name for our schools i.e. Roncalli and St. Francis of Assisi will be changed to Roncalli Catholic School System.
- For the school year 2020/2021 a possibility of hiring a person fluent in Spanish to make communication between and homes with Hispanic parents.
- “Forming Intentional Disciples” book was handed out to members of the Pastoral Council and Finance Council. Members were asked to read the first two chapters of the book and be prepared for discussion at the August 21st Council meetings.
- Alpha has proven to be an excellent program in deepening faith. Members watch excellent videos and then have time for discussion. Fr. Doug encouraged anyone who has not already attended Alpha to think about and pray about attending.
- Parish Mission Planning: A chart was handed out to members with the nine steps to a successful parish mission plan as set forth by the Green Bay Diocese. This included guidelines for selecting the Parish Mission Planning Team.
- At the August meeting for Pastoral Council and Finance Council election will take place for Council leadership.
- It was agreed by all present, that in the future Pastoral Council and Finance Council meetings will both be held on Wednesday nights. Portions of the meetings will be held by each Council separately and the Councils will come together for a joint meeting.

Next Council meetings will be held On August 21st with the Finance Council meeting at 6:00 and the Pastoral Council joining for the combined portion of the meeting at 6:30 p.m. Pastoral Council will continue after the joint portion while Finance Council will adjourn, unless additional time is needed.

Our closing prayer was led by Fr. Doug.

Pastoral Council meeting was adjourned at 7:30 p.m. with a motion made by Bob Fricke and seconded by Kevin Wilke.

Minutes submitted by:
Janet Debilzen