

Calvary Cemetery of Manitowoc  
Advisory Committee Meeting  
March 15, 2018

Attendance: Sheryl Bey, Bob Bonk, Ken Brooks, Bill Gospodarek, Cecilia Maurer, Cal Wester

Additional Attendees: Michelle Peters, Ruthann Ross, Jerry Schermetzler

The meeting was called to order at 4:16pm by Jerry Schermetzler.

Ruthann Ross opened the meeting with a prayer

**Meeting Agenda:** The agenda received via mail was approved.

**Approval of Minutes:** A motion was made by Bill Gospodarek and seconded by Sheryl Bey to approve the minutes of our December 21, 2017 meeting. Motion was carried by voice vote to approve. Michelle will send the approved minutes to the parish office for publication to the parish website. Bill Gospodarek noted that the minutes are being published on the parish website, but our meeting notices are still not getting published in the parish bulletin. Jerry will contact the parish office and request that our meeting dates be added to the weekly events in the parish bulletin.

**Open Listening Session:** There were no interested parties present for the Open Listening Session.

**Operations Update:** Michelle Peters was introduced as the new office assistant.

The Rosary Schedule for 2018 was outlined by Jerry. There is an additional Rosary scheduled for Friday, August 31, 2018 at 4:00pm to commemorate the 150<sup>th</sup> anniversary of Calvary Cemetery. This will be an outdoor Rosary. There is also an outdoor Rosary on St. Gianna's Feast Day; Saturday, April 28<sup>th</sup> at 9:00am.

Ruthann reported that in honor of Calvary's 150<sup>th</sup> Anniversary, we will be celebrating with an outdoor Mass on the front lawn of Calvary Chapel Mausoleum on Sunday, August 26<sup>th</sup> at 10:30am. Father Doug decided that this Mass will replace the 10:30 Mass at the Grand site and the SFA-Grand site will also serve as the backup location in case of inclement weather. The music will be provided by The Resurrection Choir. There will be generators to provide electricity for the outdoor Mass. In addition, we will move the pews out of the chapel to provide an old fashioned funeral meal for those in attendance. Maps for self-guided walking tours of the cemetery will be available.

The back entrance is blocked off; the door has a broken hinge and parts have been ordered by Mike Miller.

**Current Account Balances as of 03/15/2018:**

Rose Garden Fund	\$4315.28
Sound System	\$1063.00
Gianna's Garden	\$1837.88
Veteran's Flag Poles	\$1114.00
Roads	\$185.00

Jerry reported on the price increases that went into effect January 1, 2018. Everything has been going well with the newly adjusted prices.

Jerry has asked Connie Heinzen at the Main Office to include our advertisements in the bulletins of our neighboring parishes, to gain a better reach of the families that we serve.

Ken brought up the concern regarding crypt trays that are sold to some families for \$60. Questions had arisen regarding the inconsistency of charging some people for the tray. Jerry explained that the trays we have in stock are too large to fit into the original crypts in the chapel and in the Sanctuary of Love. It was decided that we will no longer charge the \$60 for the tray, but we will continue to use them for the crypts that are large enough. (The purpose of the crypt trays is to protect the casket when it is placed in the crypt during interment.)

Ken did not have the most recent Financial Statements on hand, as there was a software issue this week. It was decided that the Cemetery Advisory Committee should meet during the month after quarterly reports would be available from the finance committee. Meetings are scheduled for the third Thursday in January, April, July and October.

Our next meeting is scheduled for Thursday, July 19, 2018 at 4:15pm at the cemetery/mausoleum office located at 2601 South 14<sup>th</sup> Street.

Cecilia made a motion to adjourn, seconded by Bob.

The meeting was adjourned at 5:29pm.

The meeting closed with a community prayer.

Respectfully submitted,

Michelle Peters