

Calvary Cemetery of Manitowoc  
Advisory Committee Meeting  
August 10, 2020

Attendance: Cal Wester, Bill Gospodarek, Ken Brooks, Sheryl Bey, Bob Bonk

Additional Attendees: Jerry Schermetzler

The meeting was called to order at 2:00 P.M. by Ken Brooks

Jerry opened the meeting with a prayer.

**Meeting Agenda:** Motion by Bill G. moved to approve the meeting agenda, second by Bob B. and approved by unanimous vote.

**Approval of Minutes:** Missing from the January 16<sup>th</sup> minutes was the recommendation for Lakeland Cemetery Services to begin using more gravel in the areas where the cemetery roads are deteriorating. Motion by Bill G. second by Sheryl to approve the minutes with the amendment approved unanimously. Jerry will send the approved minutes to the parish for publication to the parish website.

**Open Listening Session:** There were no interested parties present for the Open Listening Session.

**Grounds and Property:** The cemetery roads are still on the top of everyone's mind. It was discussed that perhaps we should start a fund raising campaign and start with re-sealing and re-stripping the parking lot and then continuing to resurface our cemetery roads. We want our main entrance to be the eye-catching jewel for our visitors.

We continue to be open by appointment only. Visitors are all masked and enter/exit the main entrance. Bathrooms are sanitized more than normal, all office furniture and mausoleum door handles are wiped more frequently and the chapel is sanitized after every service. There is no definitive date as to when we will resume our rosary and mass schedule.

Jerry reported on our annual battle with the fungus gnats. Last year's replacement of all roof vent screens did not deter the infestation this year. We are having success with live traps and have been looking to purchase electronic devices to attempt to curtail the issue.

Our last original furnace is showing its age according to the last inspection by Manitowoc Heating.

It was approved unanimously to purchase one desk chair for the office.

We continue to have issues with people walking their dogs through the cemetery. As per our policy, we ask them to leave and refrain from bringing their pets on the property. If the problem persists with the same individuals, we will forward photos to the MPD for possible citations. There are 8 signs that read "No Pets Allowed".

Our first "Section Bench" has been ordered. The bench identifies which section they are in and will eliminate the use of signs in the trees that we have used in the past. It is our intent that we place several benches throughout each section of the cemetery, allowing visitors a nice place to rest, pray and enjoy the serenity of their surroundings. Funding is provided 100% by donations.

It was discussed that we should clean up the main entrance to the cemetery (by Msgr. Peil's mausoleum) and remove the remainder of damaged statuary. Jerry will discuss with Mike Spaeth and Lakeland.

**Finance:** Ken Brooks handed out Financial Income and Expense reports as well as our Statement of Financial Position.

After discussion; it was unanimously voted to order the new Holy Trinity Columbarium from Biondan North America. The contract will be sent to The Pastor for his final approval and signature.

Jerry shared our sales numbers, services/funeral information and various project account figures.

Our next meeting is scheduled for Thursday, October 20, 2020 at 2:00 P.M. at the cemetery/mausoleum office located at 2601 South 14th Street.

Bob B. made a motion to adjourn, seconded by Cal W. The meeting was adjourned at 3:15 P.M.

The meeting closed with a community prayer.

Respectfully submitted,

