

Calvary Cemetery of Manitowoc
Advisory Committee Meeting
January 16, 2020

APPROVED MINUTES

Attendance: Cal Wester, Bill Gospodarek, Ken Brooks

Excused: Sheryl Bey, Bob Bonk,

Additional Attendees: Jerry Schermetzler

The meeting was called to order at 4:15 P.M. by Ken Brooks

Ken opened the meeting with a prayer

Meeting Agenda: Motion by Bill G. moved to approve the amended agenda, second by Bob B. and approved by unanimous vote.

Approval of Minutes: Missing from the minutes was the proposal by Jerry S. regarding the 5% finance charge for the use of credit card purchases and payments. Also, the account balances for our various projects was missing from our minutes. Motion by Bill G. second by Ken B. to approve the minutes with the two additions from the October 17, 2019 meeting, approved unanimously. Jerry will send the approved minutes to the parish for publication to the parish website.

Open Listening Session: There were no interested parties present for the Open Listening Session.

Grounds and Property: The condition of our roads continues to be an issue. Jerry stated that Lakeland Cemetery Services uses caution when plowing the damaged areas of our roads to avoid further damage. Bill G. asked how things were working out with our recently approved contract with Lakeland. Jerry S. stated that all seems to be working fine. Even with a few seasonal employee layoffs, the snow removal and salting has been taken care of in a timely manner.

Jerry S. is working on a new project to place granite benches in all of the sections of cemeteries. Purchases are made possible through donations from families.

Finance: Ken Brooks gave a report of all of our banking and savings figures as well as our profit-loss statement. Discussion held with regards to the amount of parish subsidy we receive on an annual basis.

With the current pre-need sales trend, the Holy Trinity Columbarium should be ready to be ordered within the next several months.

Jerry reported on our fund balances in our various projects.

Our next meeting is scheduled for Thursday, April 16, 2020 at 4:15pm at the cemetery/mausoleum office located at 2601 South 14th Street.

Cal W. made a motion to adjourn, seconded by Bill G. The meeting was adjourned at 5:20pm.

The meeting closed with a community prayer.

Respectfully submitted,

Jerry Schermetzler