

Calvary Cemetery of Manitowoc
Advisory Committee Meeting
October 17, 2019

Attendance: Sheryl Bey, Bob Bonk, Bill Gospodarek, Ken Brooks

Excused: Cal Wester

Additional Attendees: Reverend Bill Evans, Jerry Schermetzler

The meeting was called to order at 4:15 P.M. by Ken Brooks

Fr. Bill opened the meeting with a prayer

Meeting Agenda: Bob Bonk requested that we move the Financial Reports and LCS contract reports to the beginning of the meeting. Motion by Bill G. moved to approve the amended agenda, second by Bob B. and approved by unanimous vote.

Approval of Minutes: Motion by Bill G. second by Bob B. to approve the minutes from the July 18, 2019 meeting, approved unanimously. Jerry will send the approved minutes to the parish for publication to the parish website.

Open Listening Session: There were no interested parties present for the Open Listening Session.

Finance: Ken Brooks gave a report of all of our banking and savings. We are in good, sound financial shape. He will prepare financial information for the upcoming Parish Wide meeting to be held in January.

Jerry gave the balances in our various accounts that people donate funds to: Rose Garden, Sound System, Gianna's Garden and Cemetery Road Fund.

Jerry requested that effective immediately we charge an additional 5% to all credit card purchases and payments to cover the costs charged in doing business with credit cards. He has cleared it with Pat Brandel and Deanne Kuenzi at the Parish Office. Motion by Sheryl B. and second by Bill G. to approve. Moved by unanimous voice vote.

Grounds and Property:

Lakeland Cemetery Services Contract: The agreement with Lakeland Cemetery Services was discussed with a few minor changes. Motion made by Sheryl B., seconded by Bob B. to accept the agreement with the changes made. Unanimous vote to enter agreement with Lakeland. The contract will be sent to Father Doug for his consideration and approval.

Handicap Entrance: The main entrance now features Power Door Assist for those visitors needing assistance.

Committee Members: With the addition of Ken Brooks to the committee we are not seeking additional members at this time.

Meeting Change: It has been proposed to change the meeting time to earlier in the day, keeping the meeting place the same. Jerry stated that it would be difficult to schedule meetings between the hours of 10:30 and 2:30 because of funerals and services. Further discussion in the future.

Our next meeting is scheduled for Thursday, January 16, 2020 at 4:15pm at the cemetery/mausoleum office located at 2601 South 14th Street.

Bill G. made a motion to adjourn, seconded by Bob B. The meeting was adjourned at 5:07pm.

The meeting closed with a community prayer.

Respectfully submitted,

Jerry Schermetzler