

Calvary Cemetery of Manitowoc INC
Cemetery Committee Meeting
May 3, 2018
Emergency Meeting

Members Present: Cecilia Maurer, Bob, Bonk, Ken Brooks, Sheryl Bey

Members Excused: Cal Wester, Bill Gospodarek

Also in Attendance: Ruthann Ross, Jerry Schermetzler

The meeting was called to order at 3:58 P.M.

The purpose of this meeting was to discuss the rapidly dilapidating front steps leading to the main entrance of the mausoleum. The latest insurance company survey conducted on April 10, 2018 resulted in a recommendation to repair or replace. Jerry Schermetzler reported that the steps are getting worse.

Discussion was held regarding the replacement of steps with a concrete ramp complete with railing, concrete sidewalk leading up to the ramp, funding for the project and timeline for completion. Cecilia Maurer asked about the bidding process and Ken Brooks stated that the parish followed normal bidding procedures with several bids requested.

Jerry Schermetzler reported that Seiler Brothers Construction would discount their bill by \$1380.00 to assist us in making it affordable. He also noted that Brixius Manufacturing would donate \$200 towards the cost of the railings. AMVETS Post 99 also donated \$250.00 towards this project as the Veteran's will use the ramp for many of the funerals that they attend for "Honoring the Dead".

Bids were solicited by Mike Miller, Director of Facilities with the recommendation to approve the following bids;

Concrete work: Seiler Brothers Construction INC. \$5980

Brixius Manufacturing INC. \$2500

Total project cost not to exceed \$7,100.00

A motion by Sheryl Bey, seconded by Cecilia Maurer to accept the bid and proceed with the replacement was accepted unanimously by voice vote.

A motion to adjourn was made by Cecilia Maurer and seconded by Bob Bonk.

Adjourned at 4:12 P.M.

Submitted by Jerry Schermetzler