

# Instructions for Steubenville St. Paul Registration (July 26-28)

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1. **First, let Elizabeth know that you are planning to attend and are registering!** This will help me plan accordingly and make sure we have enough chaperones.
2. We are traveling as a part of the Diocese of Green Bay this year. First you will need to complete the Diocesan registration which will reserve your seat on the bus. At the end of the Diocesan registration there'll be a link to register for the actual conference with Partnership for Youth. To begin the Diocesan registration go to: <https://www.gbresources.org/steubenville.html>
  - a. On the left side of the page click on the **"Student Registration for Mini"** button in the Mini Pilgrimage box.
  - b. Complete the Diocesan registration. Be sure to select that your parish is St. Francis of Assisi and that you are traveling as part of your parish group.
3. Once you reach the end of the Diocesan registration you will receive a screen that gives you information to complete the actual conference registration. Our conference spots are reserved through the Diocese of Green Bay. ***Copy the password given on this final page before clicking the link.*** You will enter **Kowalski** (for Callie Kowalski, of the Diocesan Faith Formation Department) and **Diocese of Green Bay** for the group. After you've entered the information you can click on our group name (the first one listed without a participant name). Complete the registration through Partnership for Youth, being sure to complete all pages and reading the Participant Policy.
4. After registering you should receive a confirmation email from Partnership for Youth. **You will still need to complete the liability and medical release in the Participant Service Center.** You can enter the Participant Service Center with the login (your email) and password given. Depending on how early you register, the liability and medical release may not be on the website yet.
5. Submit the payment of \$300 to parish office (601 N. 8th St., Manitowoc). Checks can be made out to St. Francis of Assisi Parish, with Steubenville written on the bottom. If cost is an issue, please let Elizabeth know.

# Instructions for Love Begins Here Registration (June 16-21)

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1. Let Elizabeth know that you are planning to attend and are registering! This will help me to plan accordingly.
2. Go to <https://www.gbresources.org/love-begins-here.html> and scroll down to find the St. Francis of Assisi Parish option and click *Student Registration*.
3. Complete the registration, being sure to note that you are registering as part of a parish group, St. Francis of Assisi.
4. Submit the payment of \$120 to parish office (601 N. 8<sup>th</sup> St., Manitowoc). Checks can be made out to St. Francis of Assisi Parish, with Love Begins Here Mission written on the bottom. If cost is an issue, please let Elizabeth know.

Love Begins Here starts on the evening on Sunday, June 16<sup>th</sup> and finishes by noon on Friday, June 21<sup>st</sup>. Teens are expected to stay at the parish each night. Just as teens wouldn't be able to return home during a mission trip out of the state or country, so too are teens required to stay with the mission group the entire week of Love Begins Here. Additionally, all driving will be done by chaperones so teens are asked not to bring their vehicles.