

**St. Francis of Assisi Parish
Manitowoc, WI**

**Pastoral Council Minutes
August 21, 2018**

Members Present: Fr. Doug LeCaptain, Fr. Jose Lopez, Wendy Nett, Janet Debilzen, Judy Denor, Bob Fricke, Taylor Geiger, Barb Jenkins, Nancy Ottum. Steve Sanders, Mike Snell and Kevin Wilke

Non-Voting Members Present: Pat Brandel, Ken Brooks

Our meeting was opened with prayer led by Wendy Nett.

Wendy introduced the two new members of the council: Taylor Geiger and Steve Sanders.

Approval of Minutes: A motion was made by Judy Denor and seconded by Kevin Wilke to approve the minutes of our June meeting. The motion was passed.

Pastor's Comments: (Fr. Doug)

- Bishop Ricken called a meeting with area pastors for the purpose of discussing a Regional School, and all parishes working together to support and encourage Catholic Education. Todd Blahnik, from the Diocese will work with John Stelzer, President, Roncalli High School, to form a committee to present options and communicate with area parishes in an effort to find the best solution for all. NO decisions have been made at this time.
- The Diocese hired Meitler to analyze enrollment potential for the region and suggest Governance and Financial Models, should a regional school be considered.
- Director of music ministry : Dan Berres, who also teaches music at our Middle and Elementary school has been hired by the parish to be our part-time Director of Music Ministry.
- Alpha: Council members already participating in Alpha groups, shared very positive thoughts regarding their experiences. Father Doug encouraged us to share these thoughts with people who have not attended these sessions. Sign up for Fall Sessions are included in our church bulletins as well as on-line.
- Parish picnic was well attended with much positive feedback from those attending. Food sales appear to be up, games were a big hit, as well as the "Family Feud" and although final calculations have not been completed, the committee is anticipating a higher profit overall both in funds and FUN!

Facility updates: (Pat Brandel)

- The proxy was granted by Bishop Ricken to sell the vacant lot located on Menasha Avenue. A final evaluation of our need for this lot is being made before moving forward on selling.
- Pat Brandel is in the process of preparing proxy letter to be submitted to the Diocese for the sale of the Parish Central Office building. A committee is in the process of evaluating space and cost to move the Central office to the Waldo rectory and possibly having a couple offices in the Life Teen building.
- School Safety Grant has been received and the installation of equipment is scheduled for October.
- Safety equipment is being discussed for the parish building, but is NOT part of the School Safety Grant.

Committee Reports:

Finance Council (Ken Brooks):

- Schenk SC will begin the school/ parish audit next week, This audit is mandated by the DPI as a participant of the WI Parental Choice program.
- Road construction on South 10th Street, along Calvary Cemetery has been completed, at a cost of approximately \$15,000.00. This fee is assessed by the City of Manitowoc directly to Calvary Cemetery, and will be paid by Calvary Cemetery.
- The Finance council is looking at starting a Parish Custodial Account with the flexibility of accessing the fund in the event of an emergency. This would be a good option for earning higher interest, without completely locking up funds since the parish is not in a position to budget for capital expenses at this time.

Vision 20/20 (Pat Brandel):

- The next meeting for the 20/20 committee will be held on October 9th.

Worship Committee:

- The committee is looking on having a Mass held at a park for August 14th or 15th, 2019; Feast of the Assumption of the Blessed Virgin Mary .

Building and Grounds

- A committee is compiling data to show the operating cost of each building owned by SFA. This will include utilities, repairs, etc. of each individual facility.

Board of Education:

Members of the committee are compiling questions regarding the regional school. A meeting will be held August 23rd, with SFA and Roncalli school Board members, along with Todd Blahnik, John Stelzer, Tim Olson and St. Francis of Assisi and St. Peter the Fisherman parish Pastors, to discuss concerns and share communications.

Stewardship:

- Committee is discussing having a social for new members of the parish on every 5th Sunday, as well as planning some type of follow-up for all the newly confirmed. A meeting will be held on September 19th regarding organizing a small group for this purpose

New Business:

- A copy of the Bishop's letter which was read last weekend, will be posted in the upcoming bulletin.
- Calvary Cemetery will be celebrating 150 years on Sunday, August 26th. Mass will be celebrated at 10:30 with a brief program and light lunch to follow.
- Approval for additional Columbariums at Calvary Cemetery was granted.

Next Meeting: Our next meeting will be held at the parish office on September 25th at 6:30 p.m.

Pastoral Council meeting was adjourned at 8:06 p.m. with a motion made by Barb Jenkins and seconded by Bob Fricke.

Minutes submitted by:
Janet Debilzen