

**St. Francis of Assisi Joint Pastoral Council/Finance Council
Meeting Minutes – Wednesday August 19-2020**

Notation: This meeting was held as a Zoom Video Conference meeting due to Covid 19 concerns.

Members Present - Pastoral Council: Wendy Nett, Michael Snell, Taylor Geiger, Dan Wagner, Mike Townsend, Steve Sanders, Brian Cvetezar, Bev Brandt, Judy Denor, Secretary Trustee

Members Present - Finance Council: Bill Censky, Jerilynn Gill, Kate Reynolds, Denise Kitzerow, Michael Salutz, Andy Krajnek, Randy Miller Treasurer Trustee

Non-voting Members Present: Fr. Doug LeCaptain, Fr. Ben Johnson, Dcn. Mark LeGreve, Pat Brandel, Deanne Kuenz, Fr. Jason Blahnik, Fr. David Beaudry

Mtg called to order at 6:35 by Wendy Nett – Initial meeting Pastoral Council with members of Finance Council subsequently joining to make a joint session.

- **First order of business – Acceptance of Minutes of May 20, 2020 Meeting**
 - Pastoral Council Minutes - Motion made and seconded to approve minutes as presented – Motion approved -Unanimous voice vote

- **Second Order of Business – Introduction of New Members**
 - New Member - Dan Wagner
 - New Member - Michael Townsend
 - Both new members gave a brief background and self introduction.

- **Third Order of Business – Officer Positions and Committee Assignments:**
 - Wendy Nett will remain as Chair-Person
 - Brian Cvetezar has agreed to be Vice-Chair
 - Steve Sanders has agreed to be Recording Secretary
 - Committee Assignments:
 - Worship – Taylor Geiger
 - Building & Grounds – Mike Snell
 - Youth Formation – TBD – May be filled by one of new Associates
 - Stewardship – Michael Townsend
 - Adult Faith Formation – Steve Sanders

- **Given the current climate and challenges with coordinating meetings as a result of the Covid 19 –there were no Committee Reports.**

- **At this point Fr. Doug was able to break away from Finance Committee meeting and join the Pastoral Council meeting.**
 - Fr. Doug was pleased to announce that St. Francis of Assisi surpassed the required Diocesan Bishop’s Appeal goal by over \$7,000. Given the challenging circumstances that parishes throughout the diocese are experiencing financially, he indicated it was a tremendous accomplishment to surpass this goal at this point in time. He noted that last year at this time SFA parish was \$8,000 behind its target goal.

- **Fourth Order of Business – Bulletin Review**
 - Reason for the review is that the current printer has required a smaller size and fewer pages. Pastor is looking for feedback on what bulletin information is of most value and what other topics or suggestions might help improve it.

- o Fr. Doug presented the results of the survey that was conducted to get sentiment regarding bulletin distribution and value.
 - o New bulletin size appears to be working and Fr. Doug was given some excellent suggestions for topic ideas going forward.
- **FOLLOWING ARE TOPICS DISCUSSED AS JOINT PASTORIAL AND FINANCE COUNCILS**
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- **Fifth Order of Business – Roncalli Catholic School Update**
 - o Fr. Dave Beaudry gave an overview of the RCS developments:
 - The RCS Mission statement is being rewritten
 - Campus Ministry and Community Ministry are going to be two separate part time positions
 - Liturgies are being discussed as to the best options available for all students involved.
 - The Zimmer Forum is being moved to Roncalli
 - There are modest conversations being held regarding Holy Family College facilities and their potential for RCS. Architecture and engineering firms have been secured to provide estimates for re purpose HFC for educational use by RCS.
 - **Sixth Order of Business – Survey Insights – Lessons/Changes from Safer at Home and Church Attendance**
 - o There was discussion and sharing of various thoughts on how Safer at Home and current return to mass with moderate limits (25% capacity) has impacted church attendance. Following are some of the insights shared relative to the returning to mass of the faithful:
 - Over all Fear of the Covid Virus
 - This opportunity to not have to attend mass has exposed long held beliefs of the lack of importance in attending weekly mass.
 - Ease of watching mass and homilies from home
 - o St. Francis of Assisi Capacity at 25% for all masses is 1,006
 - o The weekend of August 15/16 had attendance of 824 persons – 77%.
 - **Seventh Order of Business – Feedback – “Mass on the Grass” Pig Roast**
 - o Weather and outdoor facilities were terrific
 - o 200 persons attended mass
 - o 300 meals were served
 - o Additional outdoor masses are being considered for future Holy Days. St. Francis Feast Day
 - **Eighth Order of Business – Acts XXIX Retreat**
 - o Due to the circumstances of not being able to gather large numbers of people together in one space it has been determined to move this opportunity to a later date.
 - o Acts XXIX will initially work with the three priests to provide ground work for future consideration.
 - **Ninth Order of Business – Reassignment – Priests, Deacon**
 - o Both new priests have relocated to Manitowoc and are adjusting to their new roles.
 - Fr. Jason Blahnik gave a brief self introduction.
 - Fr. Ben Johnson gave a brief self introduction
 - o Deacon Rich Bahnaman has officially been reassigned to St. Thomas - Newton
 - **Tenth Order of Business – Facility Updates –**
 - o Pat Brandel gave a facilities update which included

- The need for SFA to provide storage space for RCS due to the need for additional classroom space to allow for adequate social distancing.
 - The completion of some aspects of the tuck pointing project and the continuation of other parts.
 - SFA has invited Conrad Schmitt Studios to come in and evaluate renovation options and costs for the St. Boniface site. It has been recommended to have all possible circumstances looked into including renovation options and costs before submitting the final SFA proposal plan to the diocese.
 - Pat reiterated that RCS is looking at Holy Family College facilities. There are a number of facility aspects that would need to be determined before any conversations between parties would take place.
- **Other topics** – Judy Denor asked whether Roncalli or Lincoln high school students could be approached to help as possible Hospitality Ministers. It was conveyed that the new campus minister at Roncalli would need a little time to get familiar with the students before being able to approach them as a resource. The CCD classes would be starting sometime in the near future and could be an outreach for Lincoln High School students.

Next meeting is scheduled for Wednesday September 16. Finance: 6:00 pm Parish Council: 6:30 pm. Meeting arrangements will be communicated in advance.

Closing Prayer – Led by Steve Sanders

Meeting Adjourned at 8:10 p.m.

Respectfully Submitted: Steve Sanders