

## St. Francis of Assisi Joint Pastoral Council/Finance Council Meeting Minutes – Wednesday October 21, 2020

Notation: This meeting was held as a Zoom Video Conference call.

**Members Present - Pastoral Council:** Wendy Nett, Michael Snell, Dan Wagner, Michael Townsend, Brian Cvetezar, Bev Brandt, Taylor Geiger

**Members Present - Finance Council:** Bill Censky, Jerilynn Gill, Kate Reynolds, Denise Kitzerow, Hank Sturm, Andy Krajnek, Randy Miller

**Non-voting Members Present:** Fr. Doug LeCaptain, Dcn. Mark LeGreve, Pat Brandel, Deanne Kuenz, Fr. Jason Blahnik

**Mtg called to order at 6:30 by Wendy Nett:** – Initial meeting Pastoral Council members only with Finance Council subsequently joining for joint session.

**Prayer:** Prayer to St. Stephen led by Wendy Nett

- First Order of Business, Accepting of Minutes from September 16<sup>th</sup> 2020 meeting
  - Pastoral Council Minutes - Motion made and seconded to approve minutes as presented  
Motion approved -Unanimous voice vote
  
- Second Order of Business - Christmas 2020 - Sharing “What is your dream for Mass on Christmas?”
  - Members of Parish Council shared their vision of an ideal Mass for Christmas celebration, Fr. Doug inquired about how members could connect to the Christmas message.
  - Fr. Doug shared with members that Bishop Ricken is allowing a 1pm Christmas Eve Mass, Priests are only allowed to lead six (6) masses over the Christmas holiday
  - Dcn. Mark Knipp will be creating a survey to come out to parish members via email and weekly bulletin to understand where parishioners will attend a Christmas Mass. This will help the parish to plan for potential overflow situations.
  
- Third Order of Business - New Pastoral Council Members Needed
  - The untimely passing of Steve Sanders, and Joe Holzinger has stepped down leaving two vacancies on the Pastoral Council. Members are urged to seek those who may be called to assist within the Parish congregation and submit names along with contact info to Wendy Nett

### **FOLLOWING ARE TOPICS DISCUSSED AS JOINT PASTORAL AND FINANCE COUNCILS**

- Fourth Order of Business - Back to Dispensation of the Sunday Mass Obligation
  - Pastoral Council members we asked if there were any concerns about such from the Parish Members, none were raised. Fr Doug shared that he had heard no concerns, nor did he have any of his own. Wendy Nett shared it has happened at a bad time, Wisconsin has seen a recent spike in cases overall.

- Fifth Order of Business - Virtual Mass Attendance Summary
  - Fr. Doug shared the recent numbers with Parish Council members, many are holding steady during this time, however numbers may not represent only SFA Parish members. The local catholic churches in the area do not offer the online service.
  
- Sixth Order of Business - ACTS XXIX Staff Retreat Day
  - Fr. Doug reported that progress towards a large gathering was slowly going forward, for the time being there will be a two-day SFA staff retreat, which will take place Thursday and Friday December 3<sup>rd</sup> and 4<sup>th</sup>. This group will help the parish move from a more maintenance position to mission driven. Additional steps needed for the entire congregation to be offered participation, will likely be in 2021.
  
- Seventh Order of Business - Overnight Homeless Shelter for Manitowoc
  - Fr. Doug posed the question, “Does Manitowoc have a homeless problem?” Father reiterated that there are homeless in Manitowoc, how do we help care for them, more of an effort is needed. Ruthann Ross and Dcn. Mark Knipp are active members of a solution thru the Ecumenical group.
  - Dcn. Mark LeGreve shared that the Haven is a place for those in need to stay but those folks have to have a plan in place to better their situation. Many of those in need of an overnight shelter struggle with mental illness and addiction. The overnight shelter has worked in cities such as Green Bay and Oshkosh. Dcn. Mark LeGreve shared the current Manitowoc plan is to use vouchers for an overnight hotel stay then seek to get those in need to another city. Bill Censky asked if a summer homeless count is conducted, one is, but typically no one is found.
  
- Eighth Order of Business - Annual Meeting - Jan. 19, 2021
  - Grand site, after 6:30 pm mass
    - Possible to live stream Mass as well prior to the Annual Meeting
  - Facebook Live (post recording to YouTube and Website)
  - Fr. Doug discussed handling questions, possible they could be answered in the bulletin afterwards, possible chat on Facebook feeds, or email question to a specific address has been used in the dioceses, then answer questions live
  
- Ninth Order of Business - Facility Updates: Tuckpointing/Choir Lofts/HFC/offices at Waldo/St. Boniface
  - Fr Doug briefed the following:
    - Extra cleaning costs due to COVID19 - \$500/month
    - Tuckpointing at Waldo school is done, minor work continues on the Marshall school
    - Choir lofts are almost done
    - HFM College, SFA awaiting on the dioceses on a decision
    - Central office to the waldo site, working with a retired architect, he can tell us what is possible and costs associated with the changes under discussion
    - St. Boniface slowly moving forward with the rectory, a group called CORE may want to use it

- Building and Grounds leadership committee met, estimates to put together a priority list, also taking a look at safety and security needs throughout the entire parish.
- Steps at the Grand Site may get replaced soon, Waldo Site next year.
- Media at Mass, in need of a new lead (possible fulfillment next month), seeking to replace media systems and get new, seeking new volunteers to help with mass (every mass but 7:30 has media at the current time)

**Next Meeting:** Nov. 18, 2020, 5:30 pm Finance; 6:30 pm Parish Council with joint topics  
Meeting arrangements will be communicated in advance.

**Closing Prayer** - Led by Wendy Nett

Meeting Adjourned at 7:45 p.m.

Respectfully Submitted: Michael Townsend