

## St. Francis of Assisi Joint Pastoral Council/Finance Council Meeting Minutes – Wednesday November 18th, 2020

Notation: This meeting was held as a Zoom Video Conference call.

**Members Present - Pastoral Council:** Wendy Nett, Dan Wagner, Michael Townsend, Brian Cvetezar, Bev Brandt, Taylor Geiger, Amy Dose, John Iannitello, Judy Denor

**Members Present - Finance Council:** Bill Censky, Jerilynn Gill, Kate Reynolds, Denise Kitzerow, Hank Sturm, Andy Krajnek, Mike Salutz

**Non-voting Members Present:** Fr. Doug LeCaptain, Pat Brandel, Deanne Kuenzi, Fr. Ben Johnson, Fr. Jason Blahnik

**Mtg called to order at 6:30 by Wendy Nett:** – Initial meeting Pastoral Council members only with Finance Council subsequently joining for joint session.

**Prayer:** Prayer of St. Francis of Assisi Parish Mission Statement by Wendy Nett

- First Order of Business, Accepting of Minutes from October 21st, 2020 meeting
  - Pastoral Council Minutes - Motion made and seconded to approve minutes as presented  
Motion approved -Unanimous voice vote
- Second Order of Business – Introduction of new members
  - Amy Dose, John Iannitello
- Third Order of Business - Homework - "From Christendom to Apostolic Mission" by University of Mary.
  - There is a Paradigm shift in the Parish, PC members shall read the book and report in the December meeting if they think it's a fit at SFA.
  - Kindle or Hard Copy, members need to reply to Connie what your preference is. Fr. Doug to provide questions for discussion
- Fourth Order of Business - Committee Reports:
  - Worship - Taylor Geiger, met recently to discuss upcoming Christmas masses, discussed moving people around for potential overflow
  - Building & Grounds - Mike Snell, no report
  - Stewardship - Mike Townsend, Recent bulletin updates and ways to assist went out last week, also discussed in last week's masses
  - Adult Faith Formation - Two RCIA participants, virtual meetings taking place
  - Finance Council Update - Right on budget, SFA budgeted down 10% for the year, Green Bay Diocese is down an average of 11.5%

## **FOLLOWING ARE TOPICS DISCUSSED AS JOINT PASTORAL AND FINANCE COUNCILS**

- Fifth Order of Business - ACTS XXIX Staff Retreat Day
  - Fr. Doug shared the recent COVID-19 environment is too much for in-person, there will be a two-hour retreat day that connects with SFA staff
  
- Sixth Order of Business - Christmas Schedule Survey Results
  - Majority responded that “yes” they would attend a Christmas mass, Waldo and Grand sites were the highest numbers of expected attendance
  - Fr. Doug mentioned respondents are thinking of moving to the 1 pm mass option
  - Most respondents not in favor of Christmas mass at Roncalli High School or the Manitowoc County Fair Grounds
  - Fr. Doug discussed the need for hospitality ministers, requests will go out
  - Grand and Waldo sites will have overflow available
  
- Seventh Order of Business - Advent Bulletin/Newsletter
  - This weekend’s bulletin will include Advent newsletter, if you get the weekend email, you will not receive one hard copy.
  - Parish retreat day, 2<sup>nd</sup> Thursday Adoration of Advent, 7:15 am until Midnight. Adorers will be at the Grand site, celebrating different forms of prayer every hour
  - 3<sup>rd</sup> Thursday will be the Day of Reconciliation, a Priest will be available all day at the Grand Site after morning mass till 7pm
  - Discussion about the changes to the giving tree, gift cards will be given to recipients this year. Advent giving and sharing box in the back of church. Fr. Doug reported SFA is behind the goal for the season so far. Suggestion made to bring box to front for more visibility.
  
- Eighth Order of Business - Staff Positive COVID Update
  - SFA staff member tested positive, it has passed through, SFA staff are moving on, coming out of it. Fr. Doug discussed the Bishop and Green Bay Diocese impressed upon the priests to be careful and vigilant so masses can continue.
  - Bill Censky reported the number of cases among the Manitowoc County Nun population is on the rise, several have passed due to COVID-19, Fr. Doug discussed holding masses in memory of those who have passed as well as keeping the congregation in prayer.
  
- Ninth Order of Business – Warming Shelter Update
  - Fr. Doug stated the immediate is covered, the Manitowoc Police department will continue to determine need and set those in need in a hotel overnight. SFA, along with other organizations in the city, pay for the overnight stay on a rotational basis.
  - Pat Brandel reported plans for setting up a nonprofit are underway for a warming shelter but would not be open for this winter.

- Tenth Order of Business - Facility Updates:
  - Fr Doug briefed the following:
    - Waldo site water coming into sacristy
    - Central office at the waldo site, looking at options. Gene Maloney reviewing building codes to suggest layout of offices at Waldo Rectory
  
- Eleventh Order of Business - Roncalli Catholic Schools - New Building Decision
  - Costs are too high to justify the use of the HFM College site. It was decided to build a new school.
  - Fr. Doug commented that the right people (Contractors, Engineers, Architects) were brought in for the review, so an educated decision could be made.
  - Taylor Geiger asked if the location was reviewed as High School location, rather than just an Elementary School. It was considered, however the costs for renovation would not change. Wendy Nett commented that Colleges are zoned as business, Schools are zoned as educational.

**Next Meeting:** December 16, 2020, 6:00 pm Finance; 6:30 pm Parish Council with joint topics

Annual Meeting - Jan. 19, 2021 7 pm

**Closing Prayer** – Glory Be, Led by Wendy Nett

Meeting Adjourned at 7:15 p.m.

Respectfully Submitted: Michael Townsend