

**St. Francis of Assisi Parish
Manitowoc, WI
Joint Pastoral Council and Finance Council Minutes
September 18th, 2019**

Members Present: Pastoral Council: Wendy Nett, Steve Sanders, Judy Denor, Taylor Geiger, Bev Brandt, Emily Casey, Michael Snell, Barb Jenkins, and Brian Cvetezar

Members Present: Finance Council: Bill Censky, Hank Sturm, Denise Kitzerow

Non-Voting Members Present: Fr. Doug LeCaptain, Fr. Josè Lopez, Pat Brandel, Dcn. Bob Beehner, Randy Miller

Guest: Jeff Wallander

Call to Order: 6:35pm

Opening Prayer and Introductions: We prayed “A Disciple’s Prayer” together and recited the SFA Parish Mission Statement. We then went around the room and gave introductions (i.e., our names and the council on which we serve). Jeff Wallander, a deaconate candidate, was our guest for the evening.

Open Forum with Parishioners: N/A

Pastor Comments and Joint Topics for Finance Council and Pastoral Council:

Parish Mission Planning: (Fr. Doug and Pat Brandel)

- Pat explained the packet he gave the Councils
 - Basically, the what, why, who, process, data, and where we are going from here
 - See packet for specific notes
 - Main points (i.e., SFA Parish Mission Planning Data Considered)
 - Diocesan purchased software titled “MissionInsite” which allows us to perform parish and community data analysis
 - Information and observations from our vision 2020 planning process
 - The facilities Repair/Renovation study which was present at our 2018 parish annual meeting and in the bulletin
 - What it would take to bring every place back to being fully functional
 - SFA Parish Goal and Project Worksheet Summary (Fr. Doug)
 - 4 main priorities
 - #1 Regional School: Growth, Engagement, Mission
 - John Stelzer is in charge of this goal
 - Currently in-process
 - #2 Leadership and Missionary Discipleship: Growth, Engagement, Participation
 - Intentional discipleship as a main focus (i.e., formation)
 - Alpha as a starting point
 - Questions to consider
 - What kind of space do we need to help facilitate this goal?
 - Michelle Peters is the goal owner
 - #3 Welcoming Environment: Invitation, Engagement, Participation
 - Including, but not limited to, how we train ushers, greeters, servers, etc.
 - What would we need from a gathering space?
 - We want our desires and needs to drive what we build
 - Deacon Mark Knipp is the goal owner
 - #4 Building and Capital Needs: Growth, Engagement, Participation, Community Impact
 - We looked at the pictures from the Mission Insight
 - Where do our children live?
 - Mainly by I-43 and south of Grand
 - Where should our churches be?

- Grand scheme moving forward
 - Grand Ave
 - Priests move to live here
 - Good for a gathering space and offices
 - Current school building no longer serves our needs, boiler antiquated
 - Demo school to build space that suits our needs
 - Waldo (north side)
 - Get rid of the LifeTeen house, etc.
 - The rectory would become the space for LifeTeen, etc.
 - Two sites enough?
 - Do we really need an active Marshall site?
 - Plan to keep it until we close the school.
 - Then move it to limited use (i.e., Weddings, Funerals, special occasion use)
 - Encourage all parishioners toward discipleship to rebuild our community to the point where it is necessary to reopen this site
 - This is a five year plan
 - Reevaluate at the end of the 5 years
 - Priorities #1-3 drive #4
 - Missionary discipleship is the hinge for the rest of the priorities
 - Discussion about the cost of the proposed plan
 - Approximately \$6.5 million
 - Hope to include in the combined capital campaign
 - This would be a two-part campaign
 - \$20 million school + \$6.5 million parish (it looks as though the \$1.3 million Diocesan side may be waived due to the amount of school need)
 - The 20 million for the regional school to come from the parish and surrounding parishes
 - i.e., St. Thomas the Apostle, St. Peter the Fisherman, and 9 other parishes
- SFA Parish Mission Planning Next Steps
 - Pastoral and Finance Council
 - Feedback and Participation
 - Contact Pat if you are interested in participating in any of the projects (#2, #3, or #4)
 - Regional School
 - Meeting with Pastors and Parish Administrators from all the regional schools
 - 3rd week of October or earlier
 - Waiting on the Diocese to get bylaws in place so we can, on July 1st, 2020, roll out the elementary and middle school along with high school as Roncalli Catholic Schools
 - Parish-Wide Meetings: Moving Vision 2020 to Mission
 - Meeting date still needs to be set
 - Diocese/Parish
 - Alignment of Parish Mission Planning, Regional School, Combined Campaign, ongoing communication between Diocese and parish key to advancing this process
 - Leadership Summit
 - All councils will be invited to this
 - Plan to have it done by the end of October

- Final Parish Mission Planning Agreement and Recommendation
 - Launch Parish Mission Planning
 - Official launch of the implementation
 - Future Goals
 - Our other goals will be brought back as we move through the above goals
- Discussion on the aforementioned packet
 - Michael asked a clarifying question about what it means to move from SFA schools to Roncalli schools
 - July 1st is the initial start date of the regional school process/concept
 - Fr. Doug will no longer be the superintendent of the schools
 - Middle and elementary schools become one with Roncalli
 - Discussion about new church
 - Great future goal, but right now we need to stop the leaks and focus on what we can do at this point in time
- Motion to approve goal and project as stated
 - Motion made, seconded, and passed
 - ****Pat wants help converting the packet into an easy to read and digest form for parishioners; please email him with any suggestions****

Regional School (Fr. Doug)

- Update on construction manager interviews
 - Decided on CD Smith as construction manager
 - See email from Pat
 - They will work with us to choose subcontractors
 - Can now get a better idea of cost for the regional school building
- Parish Investment Discussion and Next Steps

Forming Intentional Disciples

- Tabled until next meeting - Chapters 1 & 2

Use of “Request to Speak at Open Forum” form

- Fr. Doug sent information regarding this via email
 - Anyone wishing to bring up a new discussion point needs to submit the request form prior to the meeting. Forms are available on the parish website or at the office

Reminder – Diocesan Workshop

- October 3rd
- Pat will send link to the video
 - Please watch even if you do not plan to attend the workshop

Reminder – Discipleship Seminar

- October 22nd
 - **Finance Council Members Excused****

Pastoral Council Meeting

Minutes from August 21st, 2019: A motion was made to approve the minutes. Seconded. Passed.

Agenda Items:

“Letter to a Suffering Church”

- Mixed reactions
 - Advice from Pat
 - Make sure to read the whole book
- Suggestion for the book?
 - Somewhere in the middle of two extremes
 - Taylor will write a book review for the bulletin
 - Parish Council members to proof-read

Additional Items (Taylor and Jeff Wallander)

- Adult education Theology classes
 - Taught by Paul Schwiegl, Tim Olson, and Taylor
 - Offered at Roncalli
 - -Mid Jan. through Feb. 2020
- Survey from Jeff Wallander for deaconate class
 - Please fill out the survey and return to the parish office ASAP
- Next Meeting
 - Tuesday, October 22nd
 - 6:30pm

Meeting Adjourned at 8:40pm