

St. Francis of Assisi Finance Council Minutes
December 12, 2018

A regular meeting of the Finance Council was held on December 12, 2018 at the Grand Avenue School. Randy Miller called the meeting to order at 6:00 p.m.

Members present: Father Doug LeCaptain, Tom Angst, Ken Brooks, Bill Censky, Denise Kitzerow, Randy Miller, Hank Sturm and Kate Reynolds.

Excused: Father Dave Pleier

Also present: Pat Brandel, Steve Mirsberger, Deanne Kuenzi, Kevin Wilke, Michele Frozena and Kyle Kapinos.

1. Opening Prayer. Father Doug provided the opening prayer.

2. Minutes. **A motion was made and seconded to approve the November 14, 2018 minutes of the Joint Finance Council/Pastoral Council, as amended, and the November 14, 2018 minutes of the Finance Council as presented. Motion passed.**

3. Properties: Facilities Cost Analysis. Jerilynn Gill presented the updated Facilities Cost Analysis Study, and commented on some of the changes. Items to follow up on include the payment of costs for the Boy Scout Building at Waldo, the donated cemetery plots at Knollwood, and the high level of insurance coverage for some buildings in relation to replacement costs. The Cost Analysis Study will serve as the basis for a presentation at the Parish Annual Meeting on January 17, 2019. The Finance Council thanked Jerilynn Gill and the committee including Kevin Wilke, Pat Brandel and Deanne Kuenzi for their hard work and excellent product.

4. H/R: Deacon Housing Allowance. Deanne Kuenzi reported Deacon Mark Knipp is requesting a reduction of the housing allowance characterization from \$15,000 to \$12,000 effective January 1, 2019. This will have no effect on the current amount paid to Deacon Knipp. **A motion was made and seconded to approve the reduction of housing allowance for Deacon Mark Knipp to \$12,000 effective January 1, 2019. Motion passed.**

5. Finance Update/Input on Board of Education Budget Process. Deanne Kuenzi and Ken Brooks have met with the school principals regarding the 2019-2020 school budgets, and the parish support component. The parish amount must be approved in the near future to meet school budget timing. Father Doug is recommending the support amount to the grade and middle schools be reduced by \$100,000, and the amount to Roncalli continue based on the units served. There were questions and discussion regarding the amount of allocation paid by SFA and the amounts paid by other parishes for students attending the schools. It is expected the Parental Choice program will have an increase of 20 students in 2019-2020. The current per student payment under the Parental Choice program is \$7550. It was also noted there may be changes to the Parental Choice program over the next few years which will likely affect the school budget.

6. Pastor's Comments. To be provided in the Pastoral Council/Board of Education/Finance Council Joint Meeting following this meeting.

7. Next Meeting: The next meeting of the Finance Council is **Wednesday, January 9, 2019 at 6:00 p.m. at the Parish Central Office.**

The meeting adjourned at 6:30 p.m. The Joint Meeting of the Pastoral Council/Board of Education/ Finance Council followed.

Respectfully submitted,

Kate Reynolds

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