

**St. Francis of Assisi Finance Council
Minutes**

March 8, 2017

A regular meeting of the Finance Council was held on March 8, 2017 at the Parish Office. Randy Miller called the meeting to order at 6:00 p.m. The following members were present: Father Dave Pleier, Tom Angst, Ken Brooks, Jerilyn Gill, Randy Miller, Kate Reynolds, and Hank Sturm. Bill Censky, Bob Fricke, Denise Kitzerow and Steve Mirsberger were excused. Also present were Deanne Kuenzi and Pat Brandel.

1. Opening Prayer. Father Pleier provided the opening prayer.
2. Minutes. A motion was made and seconded to approve the February 8, 2017 minutes. Motion passed.
3. Pastor's Comments: Father Pleier deferred his comments until the Vision 2020 report.
4. SFA and Calvary Cemetery Financial Statements.
 - a. Deanne Kuenzi handed out the February 28, 2017 financial statements. Review was deferred until next month to allow more time to review and discuss the proposed 2017-18 budget.
 - b. Ken Brooks reported that an offer has been extended for the position in the office as an assistant to Jerry. The person selected has office experience which will complement the existing staff. The board of directors of the Calvary Catholic Cemetery & Chapel Mausoleum Corporation will be meeting in April, 2017. Ken will prepare a budget for 2017-18. They are continuing to evaluate the costs of operation, especially opening and closing gravesites. Year to date sales are similar to last year.
5. Vision 2020 recap of February 17 and 18, 2017, meeting at Silver Lake College. The Finance Committee was well-represented at the Vision 2020 meetings. A follow-up meeting was held March 6, 2017. Father Pleier reported they expect to come up with a plan of action in one to two months, which will be all-encompassing. The finalized plan will be presented at town hall meetings, likely in May, 2017. The plan will be completed by June 30, 2017. Regarding parish schools, there will be a meeting in March, 2017 with the diocesan person in charge of parish school review, to obtain an objective view of the parish schools.
6. Budget 2017-18. Deanne Kuenzi presented a draft of the 2017-18 budget. The draft budget projects level income and expenses, and includes a 2.5% increase to salaries. It was also noted that the 2017-18 parish subsidy for Roncalli High School and the parish subsidy for St. Francis of Assisi Elementary School were determined at the January 23, 2017 meeting. The bottom line as presented shows a net loss. The consensus of the Finance Committee is the budget should be balanced. The Finance Committee engaged in a lengthy series of questions to determine what specifics are included in many of the budget categories, why some changes from last year in

certain categories, how various assets are entered in the budget, and how the budget may reflect the outcome of Vision 2020. A revised budget will be provided to the Finance Committee one week before the next meeting, for further consideration, and potential final recommendation.

7. Other. The consensus of the Finance Committee is that there should be a Building and Grounds subcommittee established for the Finance committee, and that the topic of Committee Structure should be added to the agenda. Pat Brandel also reported on several stewardship items.

8. Closing Prayer. The closing prayer was led by Father Pleier.

The next meeting will be on Wednesday, April 12, 2017 at 6:00 p.m. at the Parish Office.

Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Kate Reynolds

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