

**St. Francis of Assisi Parish  
Pastoral Council and Finance Council Joint Meeting  
Minutes November 14, 2018**

A Joint Meeting of the SFA Pastoral Council and Finance Council was held on November 14, 2018 at the Parish Office.

- Pastoral Council members present were: Father Doug LeCaptain, Fr. Jose Lopez, Wendy Nett, Barb Jenkins, Kevin Wilke, Judy Denor, Bob Fricke, Mike Snell, Ken Brooks, Nancy Ottum and Steve Sanders.
- Finance Council members present were: Randy Miller, Ken Brooks, Bill Censky, Tom Angst, Denise Kitzerow, Bob Fricke and Kate Reynolds. Hank Sturm and Jerilynn Gill were excused.
- Also present were Pat Brandel, Deanne Kuenzi, Steve Mirsberger and John Stelzer.

1. Call to Order. Randy Miller called the meeting to order at 6:00 p.m.
2. Opening Prayer. Father Doug provided the opening prayer.
3. Introductions. Each person introduced himself/herself.
4. Regional School Update. John Stelzer distributed and reported on the Manitowoc Regional Catholic School Planning Timeline. He chairs the Steering Committee consisting of 24 members with a representation from many parishes and with broad backgrounds. Growth Design was retained to review the Parish Facilities Committee Report and prepare building estimates for the facilities options. Options for consideration include: New school K-8 at the Michigan Avenue site; add on to Roncalli and renovate the Waldo elementary site; retain and renovate all sites; move middle school to Roncalli and new school for pre-K- 4 at the Michigan Avenue site. These options will be discussed in detail by the end of November, 2018. A recommendation of the plan will be submitted to the Bishop by December 31, 2018. Case statements are prepared by “Changing our World”.
5. Pastor Comments. Father Doug provided the following information:
  - a. The Advent/Christmas Newsletter has been mailed.
  - b. Stewardship sharing.
  - c. Diocesan Discipleship Training. Alpha starting in January, 2019. There will also be opportunities for Discipleship Training in January and February, 2019.
  - d. Board of Education. Sub-committee on Catholic Identity. This subcommittee will be discussing and analyzing what does it mean to be a member of the Parish. Recall the Divine Renovation book and its discussion.
  - e. Tuck-pointing. The goal for the three churches is \$240,000. The parish has raised \$147,465 to date. Regular stewardship has not diminished.
  - f. Parish Annual Meeting will be Thursday, January 17, 2019 at 6:00 p.m. at the Grand Avenue site.
  - g. Other. The Parish hired Mike Spaeth as Director of Maintenance. The Parish is converting to a new parish census system to be implemented by July 1, 2019.

6. Next meeting: Joint Board of Education/Finance Council/Pastoral Council meeting will be December 12, 2018 at the Grand Avenue site.

7. Closing prayer: Father Jose provided the closing prayer.

Meeting adjourned at 7:00 p.m.

Respectfully submitted,

Kate Reynolds, Finance Council Secretary

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