Human Life and Development Fund
Application Information and Instructions

Information

The Human Life and Development Fund has a two-fold purpose:

- To reach out to those in need.
- To champion the sanctity of human life.

Our Mission Statement:

> On October 3, 1989, we, the people of the Diocese of Duluth, celebrated our Diocesan Centenary. As a thanksgiving sacrifice to God for his many blessings during those first 100 years of our existence, we have established this fund, the Human Life and Development Fund. Our purpose is twofold: 1) to reach out to those among us who are needy—the poor, hungry, homeless and jobless, and 2) to champion the sanctity of every human life from the moment of conception through all its stages to natural death. We invite those institutions and agencies within our Diocese who share our convictions about the dignity and sanctity of human life to apply for financial grants to aid them in their work. Preference and eligibility in awarding grants will be determined by the Human Life and Development Committee.

Funding Cycle:

Grants are awarded twice during each fiscal year.

- Cycle 1: Proposals must be received by July 1 and disbursements made no later than December 31.
- Cycle 2: Proposals must be received by January 1 and disbursements made no later than June 30.

Grant Criteria:

- Grantees must adhere to the Mission Statement of the Human Life and Development Fund.
- Grantees must adhere to the teaching of the Catholic Church on the sanctity and dignity of human life.
- Preference may be given to applicants that are parish-based or Catholic organizations.
- Grants are provided to institutions and agencies. Individuals are not eligible to receive grants.
- Grantees not located in the Diocese of Duluth must use their grant money to provide services only within the Diocese.
- Usually, each grant will not exceed $5,000 annually
- Grantees can receive only one grant per annual funding cycle (July 1 – June 30).
- Grantees should not expect to receive funding for more than three consecutive annual funding cycles. Grantees who have received funding for three years may be considered for grants for new projects. Exceptions to the three-year guideline may be made for small parish-based programs supporting the sanctity of life that have limited access to other funding sources.

Grant Application Instructions

The following items must be submitted:

1) If you have not applied for a grant in the past, please include one copy of the following:
   a) Certificate of Incorporation registered in the State of Minnesota
   b) Federal Tax Exemption Rulings (IRS 501 (C) 3 letter)
   c) Employer ID number

2) If you have applied for a grant in the past, copies of the above items are kept on file at the HLDF office. If any of the above has changed since your last grant application, please include an updated copy of the document(s) in question.

3) Completed online grant application.

4) Completed Pastor Form signed by the local Roman Catholic pastor.

5) Your most recent audit report or your most recent year-end financial statement and your current operating budget

Please submit materials to:

Attn: Elizabeth Gjovik
Human Life and Development Fund
Diocese of Duluth
2830 East Fourth Street
Duluth, MN 55812

Additional Information:

Grant applications prepared for submission to other funders will be accepted providing the above information is included.

The HLDF committee will contact the applicant if there are questions or if they are in need of more information.

Please note that the award of a grant does not mean organizations can expect or count on future funding from the HLDF. Organizations should therefore not plan to include grants from the HLDF in their annual budgets. Preference will be given to organizations just getting started or for new projects rather than for annual maintenance of established organizations. In most cases, organizations should not expect funding to extend beyond three consecutive years.

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