

HOLY FAMILY PARISH
Sign-up sheet for Altar Servers

Public Sch. Student _____
HF Student _____

TO: Holy Family Parish Youth and Parents
FROM: Keith Henderson & Fr. Gries (Server Trainers)
RE: **Recruitment and training of ALL servers GRADES 5-8**

TO ALL HOLY FAMILY PARISH YOUTH: We would like to invite each one of you to consider this ministry and urge you to volunteer to serve your parish in this way.

TO ALL PARENTS: We ask you to urge your sons and daughters to get involved in this ministry. In the days ahead they will need your support in this commitment by assisting them with transportation when they are scheduled to serve Mass. For this reason, I ask for your signature on the form below to be certain that you are aware of your children's decision in this regard. All servers must be Catholic in grades 5-8 that have made their first communion.

All Students are asked to attend one mandatory server workshop per year with Mr. Keith Henderson and Fr. Jeremy Gries (regardless of experience or previous training).

PLEASE PRINT LEGIBLY

My name is _____ Grade _____
(Please one form per child)

My address is _____ I AM A NEW server _____

_____ I ALREADY serve _____

Parent/Guardian Phone number is _____

Parent/Guardian Cell phone number is _____

Parent/Guardian E-mail address _____

(we will be using this address to send you messages, updates, and schedules. Please let us know if you are not a regular email user)

Signature of Student _____

Signature of Parent _____

• Do you have siblings that are servers as well? If so, name them. _____

IMPORTANT: Holy Family uses Ministry Scheduler Pro (MSP), an online tool that schedules mass servers 4 months at a time. Once you have been trained and this form is filled out, you will be added to the next scheduling by MSP. You will get an email from MSP asking you to fill out your profile by advising which masses you prefer to serve or not serve-this is very important as this will dictate when your child is scheduled. Once a new schedule has been done, you get an email with that schedule showing your assigned masses. It is your responsibility to get a sub if your child cannot make his scheduled service. All of this will be available online and you will be notified when you can login.

PLEASE RETURN THIS FORM VIA: YOUR TEACHERS, MAIL IT TO THE PARISH OFFICE, DROP IT IN THE COLLECTION BASKET, OR EMAIL IT TO pstiller@holyfamilynewalbany.org THANK YOU!

Please keep a copy of this for your records