



St. Peter Catholic School

Reopening School

2020-2021



Welcome to the 2020-2021 School Year

We are very excited to return to school on September 1, 2020, in-person, in-school education every day with our staff and students. We are very pleased to share this overview of plans to reopen school.

In this unprecedented time, we have done our due diligence as a school to create a plan that, to the best of our ability, addresses the safety and well-being of our Catholic school community. These plans are based on the guidelines and recommendations from the CDC, Archdiocese of Milwaukee, Washington/Ozaukee County Health Department, and Wisconsin Department of Instruction.

The committee consisted of representations from the following: pastors, principal, trustee, Pastoral Council members, Finance Council member, DREs from the Tri-Parish Community, Home and School Association, School Advisory Committee, Technology Committee, medical professionals, teachers and parents. We have been meeting for the last several weeks to develop a plan that will provide a safe, positive, faith-filled school environment. We will continue to provide our students with a high quality education while maintaining a social and emotional well-being of our students and staff.

We also ask that students and parents respect diversity and opinions of everyone within our school community by following school guidelines. United in faith and hope, we will successfully navigate the challenges presented by the coronavirus.

This plan can change anytime throughout the school year. We ask for your prayers, guidance, understanding, and patience as we prepare for this fantastic school year.



Families Commitment

It is extremely important for our parents/guardians to participate responsibly in keeping our school community safe and healthy by conducting daily COVID-19 symptoms and temperature check for each child every morning before school.

Hand Washing

- ✓ Practice hand washing techniques with your children
- ✓ While your children are washing hands with soap and water, they can do the following:
 - Count to 20
 - Sing the Happy Birthday song
 - Sing the ABC song
 - Recite the Hail Mary twice

Cough and Sneeze

- ✓ Cover your cough or sneeze into your elbow or tissue
- ✓ Dispose of the tissue immediately
- ✓ Then wash hands or use hand sanitizer immediately

Social Distancing

- ✓ Practice social distancing at least 6 feet apart
- ✓ Avoid crowded places with your children

Masks/Face Covering

- ✓ Practice wearing mask/face covering at home
- ✓ Help them be as comfortable as they can wearing them
- ✓ Recommend each student have at least five masks/face coverings
- ✓ Masks are available at school

Mental Health

- ✓ Maintain a positive and supportive attitude together as a family in regards to coronavirus precautions at school
- ✓ Take extra precautions if any family members are involved in any outside activities such as sports, recreation, gatherings, etc.

- ✓ Be vigilant with the home screening

Health Screening at Home

- ✓ Temperature (100.4 degrees or higher)
- ✓ Cough
- ✓ Difficulty in breathing
- ✓ Runny nose
- ✓ Pain in chest areas
- ✓ Body aches
- ✓ Loss of taste and smell
- ✓ Sore throat
- ✓ Chills

If your child experiences in any of the COVID-19 symptoms listed above, **KEEP THEM HOME!**

School Commitment

Classroom Configuration

- ✓ Classrooms with desks or tables will be arranged to ensure social distancing as much as possible
- ✓ All desks and tables will face the front of the room
- ✓ Each student will have an assigned seat
- ✓ There will be limited amount of furniture and toys in the classrooms

Movement within the School Building

- ✓ The students will enter the front door (Door #3)
- ✓ The students will exit the side door (Door #4)
- ✓ The stairs by front door will be used for upward movement
- ✓ The stairs by side door will be used for downward movement
- ✓ In the hallways, the students will be close to the wall when moving from classroom to classroom

Sanitation

- ✓ Each room will have hand sanitizer pumps and refills, disinfecting spray, disinfecting wipes and paper towels

- ✓ Maintenance department established a routine schedule for cleaning and disinfecting of high-touch surfaces and shared equipment throughout the day
- ✓ Staff will be trained how to properly clean each of their own areas in the classrooms
- ✓ Entrance and exit doors, restroom, and common areas will be cleaned on a regular basis
- ✓ Toys will be routinely cleaned and sanitized on a rotation basis (3K, 4K, 5K and child care)

Masks/Face Coverings for Staff

- ✓ Staff will be required to wear a mask or face shield when social distancing cannot be maintain
- ✓ Staff will have a kit consisting of masks, all face shield, and mask with face shield.
- ✓ Each classroom will have extra masks/face coverings for the students
- ✓ Staff may bring their own masks/face coverings

Daily Routine throughout the School Day and After School

Arrival and Departure

Parking

- ✓ Parking lot in Clare Hall is NOT available for parking for school staff and school visitors per Fr. Rick Stoffel
- ✓ It is used only for parish staff and parishioners
- ✓ If you have a 3K and/or 4K child to pick up on half days (11:00 am dismissal) or your child has an appointment, you are allowed to park briefly in school parking lot between church and school
- ✓ 3K students, 4K students or children with appointments may be picked up by the entrance doors
- ✓ A staff member will bring them to the entrance door

Drop Off in Morning (New Vehicle Line Route)

- ✓ Enter by Central Avenue (by Rectory) – see diagram at the end of the document
- ✓ Proceed towards end of the street
- ✓ Turn left on blacktop road (cemetery road)
- ✓ Continue until you see a fence (first vehicle stops by the cone)
- ✓ Wait for a staff member to signal you to move forward (second cone)

- ✓ Staff will allow five vehicles at a time to unload their children from the vehicles
- ✓ This process will take some time for the younger children - Please be patient!
- ✓ If your child is not comfortable coming in school by him/herself, you will need to park in church parking lot and walk with them to the entrance doors
- ✓ No parking or loading students in front of the rectory
- ✓ **All vehicles MUST go through the vehicle line**

Pick Up After School (New Vehicle Line Route)

- ✓ Enter by Central Avenue (by Rectory)
 - ✓ Proceed towards end of the street
 - ✓ Turn left on blacktop road (cemetery road)
 - ✓ Continue until you see a fence (first vehicle stops by the cone)
 - ✓ Wait for a staff member to signal you to move forward (second cone)
 - ✓ Staff will allow five vehicles at a time to unload their children from the vehicles
 - ✓ This process will take some time for the younger children - Please be patient!
 - ✓ If your child is not comfortable loading in the vehicle by him/herself, you will need to park in the church parking lot and pick them up from the entrance doors
 - ✓ No parking or loading students in front of the rectory
 - ✓ **All vehicles MUST go through the vehicle line**
 - ✓ Please follow the diagram to enter the Clare Hall parking lot (end of this document)
- ❖ We will provide four last name parking tags for your window. Please have your parking tag in your vehicle window for pick up. If you need more, please contact the office.
 - ❖ We will need to be patient and flexible with the new procedure for parking, drop off and pick up.

Bus Transportation (Go Riteway Plans)

- ✓ Students are required to wear masks/face coverings
- ✓ Sit with their siblings only
- ✓ Sit as close to the window side of each seat
- ✓ Face forward at all time
- ✓ High use areas will be cleaned between routes
- ✓ A deep cleaning will be done between morning and afternoon routes
- ✓ **If you can transport your child by vehicle instead bus, it is highly encouraged**

Masks/Face Coverings for Students

- ✓ State Executive Order #82 requires all children 5 and older and anyone entering the school to wear a mask/face covering
- ✓ Any children 4 years old and under are exempted from this Executive Order #82
- ✓ Students may wear their own masks/face covering
- ✓ Brown Paper Bag for each student to store his/her mask/face covering
- ✓ Masks/Face Covering will not be required during:
 - Snack Time
 - Lunch Time
 - Recesses
 - Bathroom
 - Nap Time
 - Any outdoor activities
 - If all students are at their desk/table at one time

Hygiene

- ✓ Follow daily hygiene procedures using soap and water or hand sanitizers:
 - Entering and leaving classrooms
 - Before and after recess
 - Before and after snack time
 - Before and after lunch
 - After bathroom use
- ✓ Follow social distancing as much as possible

Classes by Groups

- ✓ The students will remain in their classrooms whenever possible
- ✓ Combined classes will be limited
- ✓ Special classes (Library, Music, Physical Education/Health, Spanish, and Technology) may travel to the classrooms or have classes outside for instruction
- ✓ The special teachers will disinfect the room in between classes

Recess

- ✓ Masks will not be required when students are playing outside
- ✓ Social distancing will be encouraged while playing; however, we know that will be challenging to enforce, especially with young children
- ✓ Student will wash or sanitize their hands before and after recess
- ✓ The students will play together in their groups/grade level in three different areas:
 - Clare Hall parking lot
 - Playground area
 - Grass area in the valley

Lunch, Milk and Snack Milk

- ✓ Students are encouraged to bring cold lunches from home
- ✓ **Microwave will not be available to warm up any food**
- ✓ Hot lunch, milk and snack milk will be available to purchase
- ✓ The students will wash or sanitize hands before and after lunch
- ✓ Socially distanced while waiting in line
- ✓ Students will have assigned seats either in the lunchroom or gym
- ✓ Food will be served by lunch staff; students will not serve themselves
- ✓ All food staff will be required to wear masks and gloves

Mass, Adoration, and Priest Visits

- ✓ Masses will be on Wednesdays and Thursdays
- ✓ Students will be split into two groups
- ✓ One group attends mass on Wednesday and the other group attends on Thursday
- ✓ Adoration will be scheduled after Mass on Thursdays
- ✓ Priest visits will be scheduled on a rotation basis

Sports, Extracurricular Activities, and Field Trips

- ✓ All are canceled until further notice:
 - All fifth grade athletics (Decision by Archdiocese of Milwaukee)
 - All after school extracurricular activities
 - Before morning choir
 - Field trips
- ✓ Speakers or Guests are allowed through Zoom or Google Meet in the classrooms

Visitors

- ✓ Closed to all visitors on school days unless otherwise noted, scheduled, arranged or approved by principal
- ✓ All visitors are required to wear a mask/face covering
- ✓ All visitors must complete a symptom and temperature check
- ✓ All individuals that are delivering items are required to wear a mask/face covering

Childcare

- ✓ Depending on the number of students, they may be in one or two rooms
- ✓ State Executive Order #82 requires all children 5 and older and anyone entering the school to wear a mask/face covering
- ✓ Any children 4 years old and under are exempted from this Executive Order #82
- ✓ Students may wear their own masks/face covering
- ✓ Students will bring their own snacks
- ✓ Students will be outside as much as possible (no mask required for outside)
- ✓ Additional details will be provided closer to the start of school for students who use Before or After School Childcare

Water Bottles

- ✓ All students will need to bring their own water bottles to school
- ✓ Drinking fountains/bubblers are not be available for the students
- ✓ Access to fill the water bottles will be scheduled by the teachers
 - Once in the morning
 - Once in the afternoon
 - Once for after school childcare

Rest Room Usage

- ✓ Students will use restrooms at designated times by their teachers
- ✓ Students will be allowed to use the restroom as needed
- ✓ Restrooms will be cleaned and sanitized periodically

Chromebooks and/or iPads

- ✓ Chromebooks and iPads will be assigned for each student to use in their classrooms
- ✓ Students will take home if we have to go to virtual learning

- ✓ The teachers will use the first week of school teaching the students how the Chromebooks and iPads will be used with all of their subjects that they will need during their classroom time or virtual learning
- ✓ It will be an ongoing process throughout the school year
- ✓ Seesaw program will be used for grades 3K – 1st grade
- ✓ Google Classroom will be used for grades 2nd – 5th grade
- ✓ Google Meet will be the classroom virtual online communication between the teacher and students if virtual learning is needed

Health Procedures

Suspected Illness/COVID-19 Case

- ✓ There will be an isolation room in the school building for suspected illnesses, and the student will be monitored by the office staff or staff member until the parent/guardian arrives.
- ✓ Standard medical response may take place, including taking the student's temperature. All students suspected of illness will be required to wear a mask until their parents/guardians arrive to pick them up.
- ✓ Parents/Guardians may be required to contact their health care provider to determine the next steps, which may include testing for COVID-19.

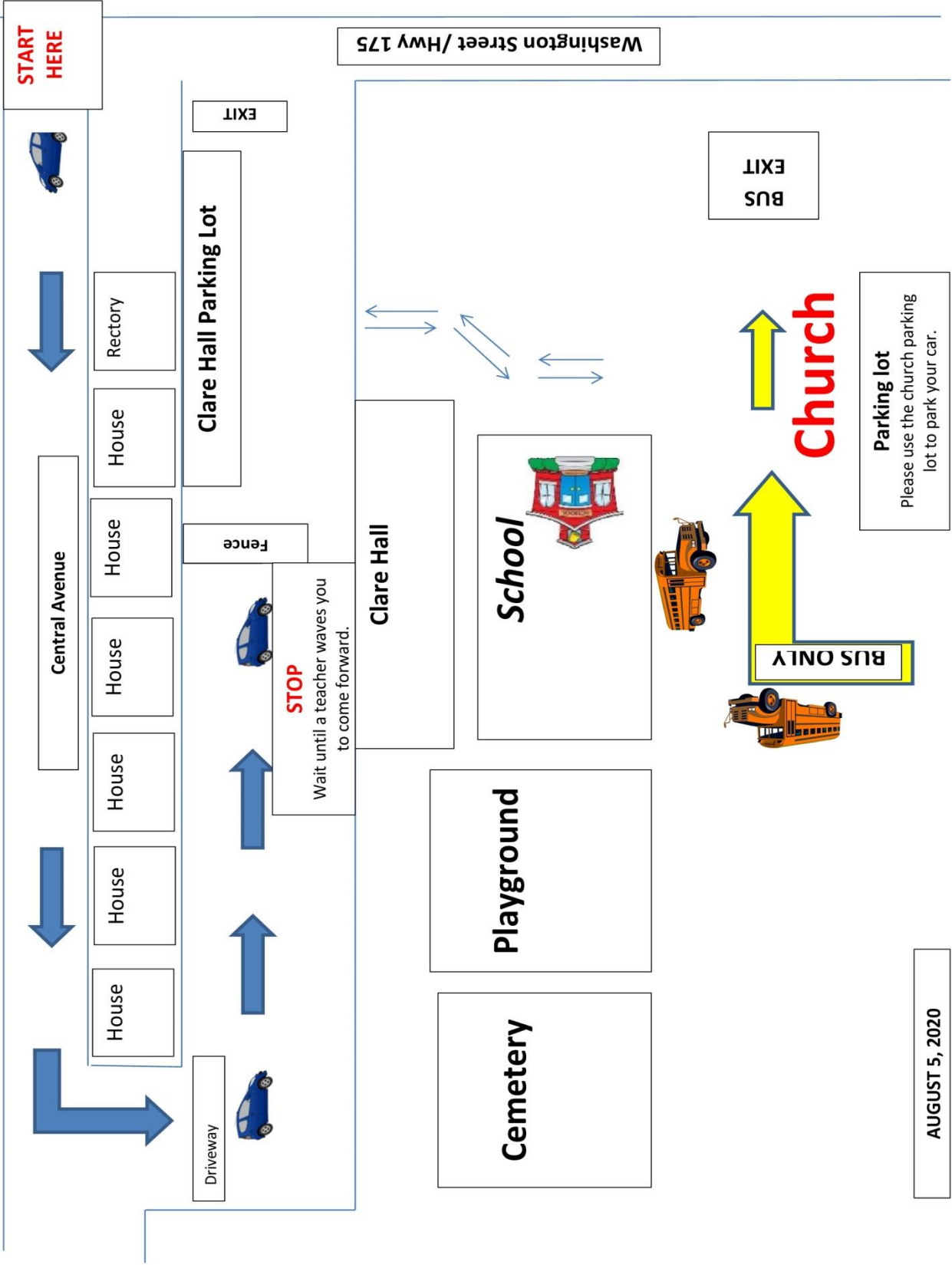
Confirmed COVID-19 Case

- ✓ Parents/Guardians are required to notify the school principal immediately if their child tests positive for COVID-19.
- ✓ If a student or staff member tests positive for COVID-19, the Washington/Ozaukee County Health Department will conduct a contact tracing investigation for all students and staff members who were in close contact (less than 6 feet for more than 15 minutes).
- ✓ Confidentiality of the students and staff will be maintained at all times.
- ✓ All students and staff in this situation may be isolated or quarantined as directed per Washington/Ozaukee County Health Department.
- ✓ It is possible through contact tracing that a whole group of students may be asked to quarantine.

- ✓ A student or staff member who is diagnosed with COVID-19 must receive a documented permission from a medical professional or Washington/Ozaukee County Health Department to return to school.
- ✓ Whenever possible, isolated or quarantined students will participate in virtual learning as directed by their homeroom teacher, if they are well enough (additional information will be shared at a later date)

Closure

- ✓ Any positive cases of COVID-19 may cause short term closures of classrooms, school building, or for your individual child.
- ✓ The Washington/Ozaukee County Health Department will work with St. Peter Catholic School to determine the level of closure and contact tracing.



August 5, 2020